



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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Dear Council Member,
You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council **on Tuesday 4th September 2018, at 7pm**, at Fishguard Town Hall.
The Mayor, Cllr. Jordan Ryan, will be in the Chair.

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

FULL TOWN COUNCIL AGENDA

Cllrs. please note:

Prior to the start of the meeting, Mr. Stephen Morbey, Environmental Protection Manager from Pembrokeshire County Council will be addressing the Town Council to advise them how to set up a community Dog Watch scheme.
These schemes have proved very successful in other areas within Pembrokeshire.

PUBLIC SESSION: CLLR. RYAN

Before the Town Council goes into session and prior to standing orders starting, the public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update those present, with regards to previous actions and ideas proposed by the public during this session, should there be any.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

There were no public questions submitted, prior to this agenda being prepared and sent out.

PUBLIC PRESENT:

On the evening.

COUNTY COUNCILLORS PRESENT:

On the evening

PCC LIAISON OFFICERS PRESENT:

On the evening

1. APOLOGIES: CLLR. RYAN

To formally record apologies for absence and to record the attendance of Town Councillors:

2. MEMBER INTERESTS: CLLR. RYAN

To formally record any personal or pecuniary interests, that a Town Councillor may have in any of the agenda items listed:

3. MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN

To record the previous meeting minutes, held on 3.7.18, as a true and accurate record of the meeting.

4. CLERKS REPORT:

Follow up actions taken by the Clerk from the last meeting.

Outcomes from the last meeting:

To be advised.

Updates since the last meeting 3.7.18

To be advised.

Policy and Procedure Update:

Terms of Reference of committee functions for Finance and for Planning

Civic Policy

5. REPORTS: CLLR. RYAN

Previously circulated by email, the minutes from the following meetings. These minutes are for information and comments in order for them to be referred back to the relevant committees for approval:

A short verbal update will be made by the Chair/Vice Chair, of each committee.

Finance Committee, Cllr. Mason

Events Committee, Cllr. O'Connor

Planning Committee, Cllr. Ryan

6. NAMING THE NEW ROAD: CLLR STOKES

There is a desire from residents within the local community, to name the new Chimneys Link road, Hardings Way.

Would the Town Council support this matter by writing a letter of support to the Pembrokeshire County Council?

Please discuss.

7. CONTRIBUTING TOWARDS TOWN COUNCIL CIVIC EVENTS: CLLR. LAWTON

Would the Town Councillors consider contributing financially when they attend Civic events?

This would mean paying for their own refreshments at all formal Civic Events.

Please discuss.

8. LOCAL DEVELOPMENT PLAN – CLLR. PERKINS

The LDP consultation ends on 12.9.18.

Can the Town Council summarise their findings so that representation can be made?

9. GDPR UPDATE – THE RESPONSIBILITIES OF COUNCILLORS: TOWN CLERK

There are implications on each Town Councillor, now the GDPR is underway.

The Clerk will update the Town Council with regards to their responsibilities and ask for their confirmation of understanding.

10. ADDITIONAL GOVERNOR HOLY NAME SCHOOL: CLLR RYAN

A nomination is required for the position of Additional Community Governor on the above Governing Body by 28 September 2018

Details of the position were circulated by the Clerk on 31.7.18.

Is there a volunteer for this post?

11. ENHANCING PEMBROKESHIRE GRANT: CLLR RYAN

A public meeting has been scheduled for Tuesday 18th September at 6pm here in the Town Hall. All Councillors welcome to attend.

Can Councillors suggest ways of spending the grant money available?

Please discuss.

12. BEE FRIENDLY ACTIONS TO TAKE AND UPDATE: CLLR RYAN

Cllr. Ryan will discuss progress to date and update the Town Council on a project he has in mind that will enhance the application.

13. INTERNAL AUDIT REPORT FEEDBACK: CLLR RYAN

The internal Auditor is required in law, to write a report regarding their finding whenever an internal audit is undertaken.

The comments were very positive, but reference was made to the written Aims and Objectives of the Town Council. Can the Town Councillors please discuss this.

In order to forward plan and budget set, clear objectives need to be laid out.

14. CELEBRATING SUCCESS: CLLR. RYAN

The Fishguard Friendly Faces and the Greening Group, have both been very active this year and have brought tremendous pride into the twin towns.

In order to maintain their enthusiasm and regenerate their desire to continue their valued volunteer work, how can the Town Council recognise their efforts and say thank you to them?

Please discuss.

15. GAMBLING ACT 2005: CONSULTATION ON REVIEW OF LICENSING POLICY: CLLR RYAN

Following on from an email reference the above on 17.8.18, are there any comments to note to feed back to the PCC licensing dept?

Please discuss.

16. CORRESPONDENCE: CLLR RYAN

- Thank you letter from Lota Parc reference funding towards the Fictional Food Festival
- Thank you letter from the F&G Twinning Association for the Civic Reception for our Loctudy partners
- Update from Fishguard Folk Festival (circulated by email 3.9.18)

17. URGENT MATTERS: CLLR RYAN

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.