



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
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You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Finance Committee at **3.30pm on Thursday 7th September 2017**, at Fishguard Town Hall.

Councillor Paul Mason will be in the Chair.

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

AGENDA:

- 1. APOLOGIES: CLLR. MASON**
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2. MINUTES OF THE LAST MEETING: ALL**
To approve and agree, the minutes of the previous meeting, held on 6.7.17, as a true and accurate record of the meeting.
- 3. DECLARATIONS OF INTEREST: ALL**
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 4. CLERKS REPORT:**
The Clerk will report back on the following at the meeting:

Name Badges
Travel Expenses
Mayors Allowance
Precept Update incl. s.37 LGA 1972
- 5. BUDGET UPDATE AND REVIEW: CLERK**
Where are we now with the Town Council Finances?
The Clerk will give a financial breakdown with regards costs and forecasts.
The Financial Documents will be circulated and returned at the end of the meeting.
- 6. ANNUAL AUDIT: THE CLERK**
The annual audit has been returned as correct and complete. The finance committee need to agree an amount that the Town Council charges made for copies of the accounts. This needs to be done so that the legal notices can be displayed, in line with legal requirements.

7. GRANT APPLICATIONS RECEIVED: CLLR. MASON

To review any grant applications received:

Eunice O'Hara – the finance committee needs to agree an amount to award her, for the funding of her costs in setting up her charity events in July.

Fishguard SPORTS AFC - £300 for the purchase of new goals for the under 12's team.

Fishguard Young Farmers – Any amount to help with their fundraising to help re-build their meeting hall. They are willing to do community work in exchange.

Round Table - £250 towards the costs of holding the Soapbox Derby in August.

Fishguard Sea Cadets - £350 for Baseball Caps and Polo shirts

Fishguard Bay Welcome and Fishguard and Goodwick Chamber of Trade - £500 for hire of theatre for awards ceremony, tea, coffee and buffet, printing of certificates, announcement in the press.

Theatr Gwaun - £12,000 for a subsidy to keep the theatr open.

8. WELSH LANGUAGE TRANSLATION: CLLR MASON

The Clerk has spoken with Del Morgan at One Voice Wales with regards to the Town Council website. Although there is no legislation or recommended standards aimed at Town and Community Councils as yet, we do need to think about making our website and our policy documents, bi-lingual.

There will be cost implications for this and this will need factoring into the budget for the next financial year.

9. MAYORAL CHAINS: CLLR WYER

Cllr. Wyer has suggested that the Mayoral chains and the velvet collar need to be replaced. The collar is worn and the chains are full and very heavy.

The Mayor will discuss the matter with the finance committee and has submitted quotes (attached).

10. INVOICES FOR PAYMENT:

The following invoices have been received and consideration must be given for payment.

Grant Thornton Auditors - £231.00

PCC Rent - £500

CAS Payroll services - £21

Festive Lighting - £15,100.40 – to be deferred until the lights have been installed in December.

Name Badges International - £111.42 paid by BACS at time of ordering (for info only).

11. URGENT MATTERS: CLLR WYER

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion.