



FISHGUARD AND GOODWICK TOWN COUNCIL

The **MINUTES** of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday 10th January 2017 at 7pm

Cllr. Mike Mayberry (Mayor) in the Chair.

Cllr. Mike Mayberry, Mayor – *M. Mayberry*

Cath Bannister, Town Clerk – *C. Bannister*

The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.

The Fishguard and Goodwick Town Council will be abbreviated and referred to as TC within these minutes.

1/17 CO-OPTION OF NEW COUNCILLOR:

The Clerk accepted the Declaration of Office, made by Dennis Morris, in order to accept him as the new Town Councillor for Fishguard North East.

Councillor Morris was confirmed as a Councillor by the Clerk.

Cllr. Mayberry congratulated him and welcomed him to the Town Council.

2/17 APOLOGIES:

To formally record apologies for absence and to record the attendance of Town Councillors:

Apologies received from:

Cllr. Belinda Mason and Cllr. Janet Wyer,

Apologies were received from County Councillors Price and Davies.

Apologies were received from both County Council liaison officers.

Those Cllrs. present at the meeting were:

Cllrs: James, Mason, Wilkes, Stonhold, Morris, Thickitt, Ryan, Mayberry and Perkins.

The Clerk was in attendance.

3/17 MAYORS REMARKS:

To record duties carried out by the Mayor, acting as a representative of the Town Council, since the last meeting:

It has been a quiet month for the Mayor who had not attended any Civic meetings.

4/17 DEPUTY MAYORS REMARKS:

To record duties carried out by the Deputy Mayor, acting as a representative of the Town Council, since the last meeting:

The Deputy Mayor was not present at the meeting due to ill health.

5/17 MEMBER INTERESTS:

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items:



No Member interests were declared.

6/17 MINUTES OF THE PREVIOUS MEETING:

To record the previous meeting minutes held on 6.12.16, as a true and accurate record of the meeting:

The minutes of the previous meeting were proposed as a true and accurate record of the meeting by Cllr. James and seconded by Cllr. Perkins. All agreed.

7/17 FEEDBACK FROM PCC LIAISON OFFICERS:

Feedback from our liaison officers, Marc and Angela, with regards joined up working and information sharing, with the County Council:

Apologies were received from both officers, so no feedback was received.

8/17 CLERKS REPORT:

Follow up actions and updates from the Clerk.

Action:	Outcome:
Financial Standing	<p>The 3rd and final precept payment has been received.</p> <p>The balance of the accounts as at 5.1.17 are:</p> <p>General Account - £23,679.50 Reserve Account - £6,874.46 Christmas Account - £17,102.29 Greening Fishguard – £15,614.00</p> <p>The next precept payment will be due in early May 2017</p>
Free Wi-Fi Launch	<p>Scheduled for 5pm on Wednesday 1st February, here at the Town Hall. Please note the change of time.</p>
Mayor Mayberry's Civic Reception	<p>Invitations have been sent out.</p>
FGTC Floral Displays for 2017	<p>Will be meeting with Nick Chiltern later this month (date to be confirmed) and will prepare a new tender for the next 5 years. Will ask for expressions of interest before the end of January 2017</p>
Christmas Lighting Displays	<p>We are looking at holding a debrief meeting on 18th Jan. We will discuss investing in more displays. The lights across West St. went down very</p>



Elections for 2017	well with all. Will look to extend these to High St. Am waiting on guidelines and instructions from PCC
Jemima Recruitment	Jacqui Scarr wishes to remain in post, but to have assistance in view of the number of commitments. A working party to get this accomplished would be of assistance to the Clerk
Pembrokeshire Historical Evening	Investigating an evening of historical talks and presentations for the community. Would be led by Cllr. Perkins, with assistance from the Heritage Centre and Tom Latter. Planned for Feb/March time.

9/17 COUNTY COUNCIL UPDATES:

Feedback from County Councillors present on the night:

County Councillor and Town Councillor, Owen James reported:

Cllr. James reported that the County Council had made an application for the demarcation of the County boundary in Fishguard, that directly involved the proposed “old school” development. The closing date for comments is Friday 13th January. The application has been out to consultation for a period of time and the County Council had made representation and had consulted with the local community with regards the proposals, by holding two days of walk in meetings here at the Town Hall.

The matter was discussed but no proposals suggested.

Cllr. Mayberry suggested that due to the time restrictions, should any Town Councillor object to the proposals, that they object individually via the PCC website.

10/17 REPORTS:

Feedback from meetings held since the last Town Council meeting:

Finance Minutes – Cllr. Paul Mason

Cllr. Mason read out the highlights since the last Finance Committee meeting:

Grant Applications approved at finance committee, were put to the Town Council for approval. They included:

Community Hen Galan Event - £262.50

Goodwick Senior Citizens Club - £400

Cllr. Mason advised the Town Council that the application for grant funding was to be reviewed as it was believed that some groups identified the Town Council as an easy cash cow!

The precept request was agreed and has been submitted – in order to achieve the cut off date. There would be no increase in the precept.

The Fishguard Library open/closed days were discussed. It was agreed by the



Finance Committee that the Town Council could afford to pay for the library to re-open, for a twelve month trial on a Friday, at an annual cost to the council of £7,300.00 from 1.4.17.

Cllr. James advised the Town Council with regards to the proposal, by the PCC with regards to introducing a tax to second home owners within Fishguard and Goodwick which would result in an increase in tax of £1500 to the PCC. It would be possible for the TC to apply for this £1500 on top of their precept, without costing the householder any extra (based on Band D council precept payments).

The Town Clerk will investigate.

Cllr. Mayberry asked if all proposals made by the Finance Committee could be approved.

This was Proposed by Cllr. James and seconded by Cllr. Perkins with the amendment with regards the precept submission. All agreed.

Economic Regeneration Minutes – Cllr. Ryan

Cllr Ryan read through the highlights of the Economic Regeneration meeting.

The Economic Regeneration minutes (attached), were read through by Cllr. Ryan. No proposals were required.

11/17 LAUNCH OF FISHGUARD AND GOODWICK FREE WI-FI SYSTEM: CLLR. MAYBERRY

The Fishguard and Goodwick free Wi-Fi system is now up and running. The promoters and installers of the system, Pembrokeshire County Council and Antur Teifi, will join Fishguard and Goodwick Town Council in formally launching the system to the community.

The event will be held on Wednesday 1st February at 5pm, here in the Town Council offices.

Cllr. Mayberry reminded the Town Council that the event was scheduled to go ahead on 1st February, but, at the revised time of 5pm.

12/17 BATTLES OVER – A NATIONS TRIBUTE 100 YEARS OF REMEMBRANCE 11th NOVEMBER 2018: CLLR. MAYBERRY

The Town Council has received an invitation to join celebrations to celebrate 100 years since the end of the First World War.

A chain of over 1000 beacons will be lit throughout the United Kingdom, the Channel Islands, the Isle of Man and UK Overseas Territories at 7pm on 11th November 2018.

The Town Council has responded and advised that they would like to be involved.

There was a strong positive support from the councillors, with regards this proposal.

13/17 BT PAYPHONES: CLLR. MAYBERRY

The Town Council has indicated that they would be willing to buy two BT kiosks that are currently for sale for £1 each.

They are located at:

Opposite the Pendre Inn on High Street

Top of Stop and Call Hill, Goodwick – overlooking the Parrog.

If we are successful in the purchase, we will need ideas as to what they can be utilised for. For example, leaflet exchange, signposts, book exchanges.

Cllr. Mayberry advised the TC that we are now waiting on a response to see if we have been successful in purchasing the TK's and asked Cllrs. to think of some



suggestions for their future use.

18/17 CORRESPONDENCE: CLLR. MAYBERRY

Correspondence received from:

email received from Fishguard Arts Society reference siting a Bluestone in Lower Town.

The commission of the Bluestone, was done in partnership between the Town Team and the Arts Society at a cost of £2k.

The Arts Society were now wanting to site the stone in the car park of Lower Town, by the harbour wall.

The land is owned and maintained by PCC and it was suggested that the TC could not give permission for this.

It was also suggested by the Arts Society that they would “gift” the Bluestone to the TC and to add liability for this to their existing policy.

There was overwhelming support for the Bluestone. However, it was agreed that the TC cannot accept responsibility for siting the stone as the land isn't ours.

It was proposed by Cllr. Mason that an insurance quote be obtained. This was seconded by Cllr. James. All Agreed.

The Clerk will liaise with the PCC with regards permissions for siting the stone.

19/17 PLANNING:

Planning Application Consultations:

16/0751/PA - Change of use of part of ground floor from retail to heritage centre. Victoria House, Market Square, Fishguard.

16/0878/PA – 1, Park View, Ropewalk, Fishguard. Variation of Conditions of existing planning application 13/0851/PA

No adverse comments received with regards the above. Therefore, it is taken that the Town Council supports the applications.

Discharge of Conditions

None submitted

Notification of Planning Decisions:

16/0779/PA – Sunnyside, Goodwick. Extension, internal alterations and replacement boundary fence.

16/0793/PA – Swyn Y Gwynt, 24, Heol Caradog, Fishguard. Rear single story extension, landscaping and balcony.

16/0821/PA - Craig y Mor, West Street, Fishguard. Demolition of conservatory and construction of extension.

Noted by Town Council

Approval of non-material Amendments

6/0844/NM – Infill plot between Springhill and Dolphin House, Goodwick

Noted by Town Council



20/17 PAYMENT OF OUTSTANDING ACCOUNTS:

Right Price Print - £18.00 for Civic Invitations
Festive Lighting - £15,836.59 for Christmas Lighting (yr 1)
Festive Lighting - £501.60 for amendments to quote.
Wales Audit Office - £186.75 for audit fees
Office Furniture - £109.20 for new office chair
BT - £152.66 (direct debit) so already paid

It was proposed by Cllr. James and seconded by Cllr. Wilkes that all outstanding accounts be paid. All Agreed.

21/17 ANY OTHER BUSINESS UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960:

Matters arising that need urgent attention and that have come to notice since sending the agenda out, may be proposed here.

Items must be referred in the first place, to the Clerk and then to the Chairman, prior to the start of the meeting.

None submitted

22/17 PRIVATE SESSION: CLLR. MAYBERRY

LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000:

The Chairman, Cllr. Mayberry, to move that the press and public be excluded at this stage.

Because of consideration of the items of business to be discussed by Councillors, it is likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information.

The minutes of this session were taken by the Clerk but are of a confidential nature.

There being no further business to discuss, the meeting was closed at 8:20pm

The next Town Council meeting is scheduled for 7pm on Tuesday 7th February.