



## FISHGUARD AND GOODWICK TOWN COUNCIL

### The MINUTES of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday 4<sup>th</sup> July 2017 at 7pm

**Cllr. JANET WYER (Mayor) in the Chair.**

Cllr. Janet Wyer - Mayor – *J. Wyer*

Cath Bannister, Town Clerk – *C. Bannister*

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.*

*The Fishguard and Goodwick Town Council will be abbreviated and referred to as TC within these minutes*

#### **PUBLIC SESSION: CLLR. WYER**

##### **PUBLIC PRESENT:**

Before the Town Council goes into public session, the Town Council is able to hear comments and suggestions by members of the public.

Item on the agenda can be discussed and items not on the agenda, can be suggested for inclusion at the next meeting.

At the last meeting on 13.6.17, it was asked by Julia Moffett, Paula Pimm and Paul Stonhold, that festivals and events be discussed. This was on the agenda at the last meeting, but the public were not present when it was discussed as they left before it was discussed.

This has been added to the public part of the agenda for this meeting and the Mayor took comments and questions with regards to this subject on the evening, from members of the public.

Cllr. Wyer opened the discussion by advising the public with regards to the new committee that has been set up. The Events committee have had their first meeting and the following outcomes have been agreed.

That Fishguard is a destination venue for Festivals and that the Town Council invites an organiser from each of the bigger festivals to sit on the Events Committee at an appropriate time, to allow a co-ordinated approach to the events be made.

That smaller groups are made aware of the committee and submit their intentions to hold events to the committee.

That a central calendar of events be organised and managed by the Town Council, to allow event organisers to choose dates for their events, so they can compliment each other, not clash in dates and hopefully making the events bigger and thus, encourage more people to visit the events and even the area.

It was agreed that this would be a great start and those members of the public that were present, agreed to liaise and discuss their attendance.

A selection of Questions and Comments from the Public:

##### Paula Pimm.

I represent the Folk Festival and I would like to be able to be part of joined up working with event organisers and I thank you for this opportunity.

There are issues, or have been historically, with regards to the placing of event banners, advertising our events. We need to be able to put big posters, banners and signs up on the roads into the towns and also within the towns. Can we do this and where can we put them?



### The Mayors Response

The placing of street advertising, signage and street furniture, is a matter for the South Wales Trunk Roads Agent (SWTRA) and not the Town Council. This is certainly something that the Events Committee could deal with and seek a written agreement with the SWTRA going forwards.

### Owen Williams:

I represent the International Music Festival and we too have had issues with regards advertising the events in and around the town.

### The Mayors Response.

The best response would be received by the Clerk contacting the SWTRA and asking them exactly what the conditions are. It would be great to get their permission for areas that are helpful to event organisers.

### Marc Owen – Town Council Liaison Officer

My full time role is that of Highways Manager for Pembrokeshire County Council. I receive advance notification of every outdoor event being held within Pembrokeshire. I would like to be part of the Events Committee as I believe that I could help in the planning and co-ordinating of them.

### The Mayors Response

That Marc would be a great asset to the committee and thanked him for his suggestion.

## **COUNTY COUNCILLORS PRESENT:**

Any updates for the Town Council  
County Councillor Pepper, reminded the Town Council with regards to the major development that has been proposed for Pen Wallis and reminded the community, that he is on hand to assist with any issues or concerns that might arise as a result.

## **PCC LIAISON OFFICERS PRESENT:**

Any updates for the Town Council  
Marc Owen updated the Town Council with regards to the departure of Angela Phillips, who has re-located to Carmarthen County Council.  
The scheduled meeting for Town Clerks and Mayors with regards to the future of link officers, is set for Friday 28<sup>th</sup> July at County Hall and that Fishguard and Goodwick Town Council were being represented by Cllr. Wyer and the Clerk.

The end of the public session and the Town Council meeting commenced at 7:25pm.

## **119/17 APOLOGIES: CLLR. WYER**

To formally record apologies and reasons for absence and to record the attendance of those Town Councillors present:

Apologies were received from Cllr. Thickitt who was working on board ship.

Those Cllrs. present were Cllrs: Wyer, Ryan, Perkins, Mason, B. Davidson, J. Davidson, Wilkes, Morris and O'Connor

## **120/17 MAYORS UPDATE: CLLR. WYER**

Cllr. Wyer updated the Town Council with regards to the Civic Duties she has performed since the last full Town Council meeting.

15 June - met with Vince Sandwell and some other Town Team members as part of the research for the PCC Strategic Regeneration Frame for the Town masterplans.



Summary of this to be discussed at Town Team tomorrow and I will get the clerk to circulate the document

21 June - weekly meeting with Deputy Mayor and Clerk, Governance meetings and Planning meeting

22 June - meeting with Town Team and the consultants Chris Jones as part of their consultation into the future of Town Teams, - What's worked, what hasn't, where do we go from here.

23 June - cruise ship welcome

24 June - Lions presidential hand over and celebration - Fishguard Bay Hotel

25 June - welcome back Port to Port Cyclists - 261 miles !

26 June - weekly meeting with Deputy Mayor and Clerk

29 June - Events and Projects Committee

30 June - concert in St Davids Cathedral with Goodwick Brass band and ladies ' barber shop style' choir from Canada

2 July - mayor making ceremony Fishguard and Goodwick

3 July - weekly meeting with Deputy Mayor and Clerk

Various other unscheduled meetings with the Clerk, as and when required.

**120/17 DEPUTY MAYORS UPDATE: CLLR. RYAN**

Cllr. Ryan updated the Town Council with regards to the Civic Duties that he has carried out since the last full Town Council meeting.

17<sup>th</sup> June – attended the Milford Haven Civic Ceremony

3<sup>rd</sup> July – attended a Cruise Ship visit down in Goodwick

**121/17 MEMBER INTERESTS: CLLR. WYER**

To formally record any personal, political or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were declared.

**122/17 MINUTES OF THE PREVIOUS MEETING: CLLR. WYER**

To record the previous meeting minutes, held on 13.6.17, as a true and accurate record of the meeting.

It was resolved to accept the previous minutes as a true and accurate record of the meeting.

**123/17 CLERKS REPORT:**

Follow up actions taken by the Clerk from the last meeting.

Defibrillators	<p>The Town Council now has enough money to purchase its first defibrillator.</p> <p>£1,000 for the defibrillator itself has been pledged by FGTC but needs approval of the Finance Committee. The cost of the secured cabinet is £400 and the money for this has been raised at the recent concert of the Goodwick Brass Band and the Singing for Fun event last month.</p> <p>The Town Council would like to purchase another three defibrillators and cabinets. Ideas for fundraising are required.</p>
----------------	--



Town Councillor ID badges	The Clerk has been exploring the possibility of ID badges for Town Councillors and has a few ideas for you to choose from.
Town Councillor Vacancies	Following on from the general elections, we have filled the four vacancies by co-option. The resignations of Mike Mayberry and of Paul Stonhold are slightly different as they are classed as casual vacancies. The notices asking if the electorate wish to call for an election have been posted and will be removed by 17.7.17. If no election is called, the Clerk will advertise the two vacancies by co-option after 10 working days. The new Cllrs. should be in post for the September meeting.
Giving Apologies	Apologies will only be required from Town Councillors. The Clerk should also be recording the reason for the absence – ie. Illness, holiday etc.
Youth Councillors	The Clerk has taken advice and we can indeed recruit two youth representatives (not Cllrs), in addition to the 14 Cllrs. Because they would be classed as young persons, the Town Councillors will need to become DBS checked. What level are the Cllrs. to be checked to? There are cost implications.

**124/17 REPORTS: CLLR. WYER**

The Town Council will have the opportunity to comment upon the minutes that have been circulated with regards to the committee meetings that have taken place since the last Town Council meeting.

Planning

Governance

Events/Projects

It was resolved to accept the minutes from the above committees.

**125/17 SUPPORTING FESTIVALS/EVENTS: CLLR. WYER**

It was proposed at the last Town Council meeting, that members of the public discuss with the Town Council, how the festival organisers can be supported by joined up working and allowing smaller businesses/charity events can to help enhance the whole experience for the local community and the visitors to the area.  
Cllr. Wyer will outlined the progress made to date.

The following local events were discussed at the meeting:

Fishguard in Bloom – 13<sup>th</sup> July 2017

That a group of Cllrs. receive nominations from the local community with regards to their nominations and that a the same group, visit all locations and judge accordingly.  
Cllr. Sue Lane, Mayor of Tenby, has agreed to be the guest judge.

The judging will take place on Thursday 13<sup>th</sup> July and Cllrs. Wyer, Ryan, Wilkes and J. Davidson, will accompany Cllr. Lane.

Precept Think Tree – 11<sup>th</sup> and 12<sup>th</sup> October 2017

In order to get an idea of what expenditure the Town Council can look to for the period 2018/19, Cllr. Wyer proposed that invitations are sent to the community, to schools, to organisations and suggest what they would like the Town Council to



spend their money on for the next financial period.

In order to justify the expense of the precept to householders, it is fair that they have a say in how their money is spent.

It was resolved that the event be advertised widely and suggestions taken from the community on the above dates.

Each would be allocated a label and the label hung on the tree. The results would then be publicised and better informed decisions made.

To confirm: The Town Council has the following committees with the following members and but are looking for more participation, if anyone is available:

Finance	Cllrs: Wyer, Ryan, Mason, Wilkes and J. Davidson
Governance	Cllrs. Wyer, Ryan, Thickitt, O'Connor, Morris
Events/Projects	Cllrs. Wyer, O'Connor, J. Davidson, B. Davidson, Pepper,
Planning	Cllrs. Wyer, Ryan, Siggins, B. Davidson, Perkins

**126/17 CAR PARK VARIATION ORDER NUMBER 6: CLLR. WYER**

The Town Council Liaison officer, Marc Owen, circulated the above variation order notice to the Town Council and it has been sent out to all Town Councillors.

The Town Council need to discuss the document in order for feedback to be passed back to PCC.

The document had been composed to introduce something different for towns within Pembrokeshire.

It was noted that no price increases to car parking have been made, but times have changed.

There are now pop and shop free bays in Goodwick and West Street. These are free for 30 minutes and for 60 minutes for disabled badge holders.

Winter parking arrangements will kick in between the start of November through to the end of February.

Tickets purchased for 24 hours are now rolling 24 hour tickets and not ending at midnight.

*The following suggestions were made and the Clerk will respond by letter outlining them:*

More free pop and shop parking bays

Transferrable car parking tickets allowing tickets purchased to be used in Fishguard and Goodwick, without the need to purchase further tickets.

Passport parking for local residents.

To remove the charges from Goodwick Hill altogether

That the charges and times and months are very confusing for the community.

It was resolved top accept the above suggestions.

**127/17 CORRESPONDENCE: CLLR WYER**

To discuss any correspondence that needs circulating but has not arrived electronically.

None received so no comments to make



## **128/17 URGENT MATTERS: CLLR WYER**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised at the start of the meeting.

No matters.

**There being no further business to discuss, the meeting was closed at 8:15pm**

The Planning Committee remained behind to further discuss planning application reference 17/0259/PA.

As a result, the letter below was composed by the Clerk and will be forwarded to PCC:

### **PLANNING APPLICATION CONSULTATION REF: 17/0259/PA**

I am writing to you on behalf of Fishguard and Goodwick Town Council, with regards to the above planning application for 30 affordable housing units on land adjacent to Pen Wallis, Fishguard.

The Town Council does support the application, but after meeting with members of the community and by holding a discussion with the Town Councillors, the Town Council would like to make the following observations:

There has been some concern from residents with regards to poor sewerage, blockages and drain aways and would 30 more houses make matters worse? Is there capacity for the existing sewers to deal with the extra waste that would be generated?

Could this issue be addressed to ensure that there is adequate drainage for waste?

Affordable housing is much needed in Fishguard. We understand that the development is outside the limits of development. It would be assumed that there will be young families moving into the development. Access by foot, pushing prams and pushchairs up the hill, would be very difficult.

Have the developers considered another site?

To develop 30 affordable houses in the centre of Fishguard, on the site of the old school on the Chimneys Road, would attract more business and footfall for the town and access would be easy.

How does the developer plan to provide a boundary division which will ensure that adjoining properties are not overlooked?

The development plans do not show a footpath access from the new site into the Gwelfor site. From the comments made to Council members, the existence of such an access would be resisted by the existing owners on the Gwelfor site.

The planning Committee discussion ended at 8:55pm