



FISHGUARD AND GOODWICK TOWN COUNCIL
The MINUTES of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday 5th September 2017 at 7pm

Cllr. JANET WYER (Mayor) in the Chair.

Cllr. Janet Wyer - Mayor – *J. Wyer*

Cath Bannister, Town Clerk – *C. Bannister*

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.
The Fishguard and Goodwick Town Council will be abbreviated and referred to as TC within these minutes*

PUBLIC SESSION: CLLR. WYER

PUBLIC PRESENT:

Before the Town Council goes into public session, the Town Council is able to hear comments and suggestions by members of the public.

Item on the agenda can be discussed and items not on the agenda, can be suggested for inclusion at the next meeting.

Karin Clark, member of the public, opened the public session with the following statement. In summary:

I understand that the Town Council has met with Conygar and held a secret meeting with them. This should have been a public meeting. I understand that the Town Clerk instigated the meeting and that the Goodwick Councillors were in attendance. The Clerk is acting out of her remit and has no mandate to do this.

It should have been a public meeting. Why were the public not invited to the meeting?

The Mayor responded. In summary:

It was not a public meeting. It was an update session so that we, as a Town Council, could have a better understanding of where Conygar are with the proposed marina development.

Karin Clark further stated her disagreement and said that it was not the responsibility of the Clerk to call meetings and that she was acting outside of her authority and that she, (Karin Clark), intends to take this matter further.

The Clerk asked the Chair if she could respond - the Chair agreed. In summary:

As the Town Clerk, many people call into my office and ask questions. Where she is unable to answer, she usually passes them through to someone better equipped to answer the questions.

Recently, more and more people had been asking questions and it was unclear what was rumour and what was fact. After discussions with the Mayor and Cllrs., the Clerk contacted Conyger on behalf of the Town Council, asking for an update and for a person to be made available to the Town Council, with whom they could ask questions of, when they (Town Council) were unable to answer them.

Conyger were very responsive

Conyger were very helpful and suggested, that as they were coming to Pembrokeshire on 21st August to meet with Pembrokeshire County Council and other bodies in the town, they would happily come along to meet the Town Council then.

This was agreed.



The meeting was simply an update. To bring the Clerk and the Councillors, up to date with what is happening and what has already happened.

It was a business meeting.

The Clerk instigates and hosts many business meetings, with various agencies and they are just that, business meetings, not public meetings.

Karin Clark stated that it was a public meeting and that the public should have been invited and she asked where the minutes of the meeting were.

The Clerk responded by saying that no minutes were taken, but had made a few key notes with regards names, email addresses and contact numbers and they were business reference notes for Town Council use, not for public circulation.

The Mayor thanked Karin Clark for her comments.

Paula Pimm asked when they were to be invited to the Events and Projects Committee.

The Mayor responded by saying that the committee had held their first meeting but a constitution had not yet been discussed.

However, Paula was welcome to attend any of the meetings.

The mayor asked if she had started to organise next years events and Paula said that she had.

The Mayor invited her to attend the Events and Project committee.

COUNTY COUNCILLORS PRESENT:

Cllr. P. Davies –

Reminded the Town Council that the most important thing happening at the moment was the planning consultation for the Chimneys Route. She encouraged everyone to visit the exhibition that will be held in the Town Hall on 6/7 September.

She was happy to say that two pieces of play equipment had been installed on Lota Park and that the project was continuing well.

Cllr. Pepper –

Reminded the Town Council that he was here to help interpret plans if anyone was struggling.

PCC LIAISON OFFICERS PRESENT:

The Town Council link officer, Marc Owen, had passed his apologies along for the meeting.

The end of the public session and the Town Council meeting commenced at 7:25pm.

129/17 DECLARATION TO OFFICE OF NEW COUNCILLORS: THE CLERK

The Clerk took the oath of two new Councillors for Goodwick. Cllr. Clare Malone-Hallet and Cllr. Jackie Stokes.

She then congratulated them and welcomed them to the Town Council

130/17 APOLOGIES: CLLR. WYER

To formally record apologies and reasons for absence and to record the attendance of those Town Councillors present:

Apologies were received from Cllr. Morris – for business reasons and from Cllr. Pepper who is on holiday..

Those Cllrs. present were Cllrs: Wyer, Ryan, Perkins, Mason, B. Davidson, J.



Davidson, Wilkes, Stokes, Malone-Hallet, Thickitt and O'Connor.

131/17 MAYORS UPDATE: CLLR. WYER

Cllr. Wyer updated the Town Council with regards to the Civic Duties she has performed since the last full Town Council meeting:

5 July - Town Team

6 July - TC finance

13 July cruise ship

13 July FG in Bloom judging with Sue Lane, Deputy Mayor and Cllr Wilkes and Davidson

16 July attended the Neyland Civic Ceremony

16 July FG Flyers swimming annual gala awards ceremony

19 July - One Voice Wales AGM with Deputy Mayor

20 July Cylch fundraising evening at the Royal Oak

21 July attended P Dock Civic Event

22 July - opening of Lions Fun Day , thank you for the kind invite , lovely day and weather kind!

23 July - Narberth Civic Ceremony , Haverfordwest Beating of the Bounds Ceremony

25 July - projects and events committee

26 July - Governance Committee

26 - community Business Awards shortlisting

27 July - FG Music Festival concert at Holy Name , a lovely event

28 July - meeting with Dr Steven Jones reviewing PCC link officers and how that is working , what else can we do to support TC's.

5 August RNLi open evening Life Boat - how exciting trusted me at the helm too, lovely turn out.

6 August - cruise ship welcome

7 Aug - Town Team Evaluation PDock

12 Aug - cruise ship welcome

18 August - cruise ship welcome

21 Aug - briefing in town hall from Conygar - Freddie Jones, Robert Ware (CEO) Martin Adams (share holder)

21 August - meeting with trustees Theatr Gwaun

22 August - cruise ship

24 Aug - opening of aberjazz , yet another successful event , lovely message of thanks from the organisers

26 August - cruise ship

26 August - open Rotary Carnival , judging floats so difficult , people put so much into it, what an amazing event!

29 August TC Wi Fi data workshops etc - interesting but we need a professional expert to ensure we utilise this to the full

4 Sept - cruise ship welcome

Various other unscheduled meetings with the Clerk, as and when required.

132/17 DEPUTY MAYORS UPDATE: CLLR. RYAN

Cllr. Ryan updated the Town Council with regards to the Civic Duties that he has carried out since the last full Town Council meeting.

Has welcomed 9 cruise ships over the summer break.

Has assisted with the Fishguard in Bloom judging

Attended the Soapbox Derby



Attended the Fishguard Carnival

133/17 MEMBER INTERESTS: CLLR. WYER

To formally record any personal, political or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
Declarations of Interest were made by:
Cllr. Jana Davidson and Cllr. Malone-Hallet declared an interest in item agenda number 12 with regards to the Theatr Gwaun.
This was recorded.

134/17 MINUTES OF THE PREVIOUS MEETING: CLLR. WYER

To record the previous meeting minutes, held on 4.7.17, as a true and accurate record of the meeting.
It was resolved to accept the previous minutes as a true and accurate record of the meeting.

135/17 CLERKS REPORT:

Follow up actions taken by the Clerk from the last meeting.

SWTRA The placing of banners on the highway on the approaches into Fishguard and Goodwick	Am still waiting on a response from SWTRA but I will circulate the email just as soon as I receive it.
Defibrillator Update	Was scheduled to install two defibs on 21.7.17 but due to PCC being unable to assist with the location of one, this was postponed. The new install date is now week commencing 12.9.17. One will be installed on the Phoenix Centre wall and one, which has been wholly donated by Ann Fowler, will be attached to the wall of the yacht club.
Flags	Merv Hawkins, the contractor, will be installing the 10 new flagpoles in September. All permissions are in place.
Greening Group Flag	The coveted green flag needs to be flown ASAP as the Greening Group are only in possession of it for 12 months. This will be located on a new pole in Goodwick as soon as they are ready.
Fishguard in Bloom	The event will take place on Tuesday 12 th Sept at 7pm. All Cllrs are welcome to attend.
External Audit Outcome	The FGTC has again passed the external audit on first submission and without any enquiries being made. The legal notices will be displayed just as soon as the Clerk has met with the finance committee to discuss the cost that



	we will charge for copies of the accounts.
Town Team Representatives	Cllr. Wilkes will no longer be attending the Town Team meetings and a new Town Councillor representative needs to be nominated and elected.
Welsh Language	The Town Council needs to carefully consider the opportunity to make part of the Town Council website Welsh. The website itself has been neglected and needs freshening up and bringing up to date. This is more of a training issue than an apathy issue.

136/17 REPORTS: CLLR. WYER

Previously circulated reports from the following committees to all Town Councillors:
 Finance,
 Governance,
 Events and Projects
 Planning.
 It was resolved to accept the above reports.

137/17 THE PRECEPT TREE: CLLR. WYER

The Mayor updated the Town Council advising them that eight little trees had been purchased, along with luggage labels.
 The trees would be placed at places within the community for people to comment about how they wish the town council to spend their money.
 They will be delivered and on display between 25.9.17 and 11.10.17

138/17 BRIEFING WITH CONYGER: CLLR. WYER

The Mayor updated the Town Council with the very positive get together with Conyger with regards to the proposed marina development.
 There were two representatives, Mr. Freddie Davis and Mr. Robert Ware, along with a shareholder, Mr. Martin Adams.
 It was a successful meeting with Conyger offering to meet with the Town Council as and when there would be new updates, to keep the council aware of what was and what wasn't happening.
 They encouraged the Town Clerk to contact them on their direct numbers, should there be any enquiries that the Town Council could not answer.

139/17 THEATR GWAUN: CLLR WYER

The Theatr Gwaun have submitted an application for funding form to the Town Council to the value of £12,000.
 This matter was discussed in depth by the Town Councillors. It was decided to refer the matter back to the Finance Committee for further enquiries to be made.
 Some suggestions made on the evening included:
 Asking the Theatr to invite the Cllrs. to the theatre for a presentation to be made to the Town Council.



There are lots of questions that the Cllrs. would like to ask, including: What is the footfall? How many years would they be requiring financial assistance? What are the outgoings? Could they be reduced?

Cllr. Davidson agreed to liaise with the theatre in the short term in her capacity as an employee of the theatr, to see if this could be arranged?

The matter would also be discussed at the next Finance Committee meeting.

140/17 CORRESPONDENCE: CLLR. WYER

To discuss any correspondence that needs circulating but has not arrived electronically.

An email from Paul Stonhold, thanking the Town Council for financial assistance for the Aberjazz festival.

Invitation to meet with the new Harbour Master in the Yacht Club on 7.9.17 at 6pm.

Both were circulated round the table.

No questions were asked.

141/17 LOCAL BUS SERVICE: CLLR. RYAN

Cllr. Ryan expressed concerns with regards to the cuts in the local bus service and the disruption caused to local people as a result.

There was a general discussion with regards to the reasons why, but no-one was able to give a definitive answer.

It was resolved that the Clerk should write to Richards Brothers and ask for their comments.

142/17 URGENT MATTERS: CLLR WYER

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised at the start of the meeting.

No matters.

Please note that anything heard under urgent matters and not on the agenda, cannot be resolved. It should be directed to the next relevant committee or to the next full Council meeting.

There being no further business to discuss, the meeting was closed at 8:25pm