



**FISHGUARD AND GOODWICK TOWN COUNCIL**  
**The MINUTES of the full Town Council Meeting**

**held in the Town Hall, Fishguard on Tuesday 3<sup>rd</sup> October 2017 at 7pm**

**Cllr. JORDAN RYAN (Deputy Mayor) in the Chair.**

Cllr. Jordan Ryan – Deputy Mayor – *J. Ryan*

Cath Bannister, Town Clerk – *C. Bannister*

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.  
The Fishguard and Goodwick Town Council will be abbreviated and referred to as TC within these minutes*

**PUBLIC SESSION: CLLR. RYAN**

**PUBLIC PRESENT:**

Before the Town Council goes into public session, the Town Council is able to hear comments and suggestions by members of the public.

Items on the agenda can be discussed and items not on the agenda, can be suggested for inclusion at the next meeting.

Mr Allison, from Lower Town, presented a signed petition to the Deputy Mayor. It had been signed by 55 residents of Lower Town.

Mr Allison was asked to update the Town Council with regard to the petition.

**He advised them regarding the following:**

Mr Allison had visited the residents of Lower Town with regards to a by-pass being built to remove heavy traffic and large vehicles passing through and blocking the route through Lower Town.

There has been a significant increase of traffic through the village with sometimes daily, traffic blockages.

He claimed the emissions were causing health issues and buildings were being damaged.

Cllr. Perkins asked if the road would be built elsewhere or improved

Mr Allison explained that was not his decision to make.

Cllr. Perkins asked how by building a bypass, might get over the geographical difficulties of avoiding Lower Town.

Mr Allison stated that was a problem for the engineers to manage. He was unable to suggest alternatives, other than a bypass of the village altogether.

Cllr. Ryan thanked Mr Allison and advised him that the petition would be discussed with the Mayor and the Town Councillors at a later date, and that the Town Council would keep him updated.

Jeremy Martineau, representing Fishguard and Goodwick Chamber of Trade, read out a list of suggested agenda items, for the consideration of the Town Council.

These included:

Signage on the routes into the twin towns

Wi-Fi training with regards to the data collected – 12.10.17

Consideration to a joint newsletter for circulation

How can the Chamber and the FGTC work better together?

Development of tours across North Pembrokeshire

The Clerk advised Mr. Martineau that the above matters would be discussed with a



view to taking them to the relevant committees for their consideration and that he will be kept updated.

**PRESENTATION BY COHOUSING HAFAN LAS:**

The Town Council was presented with a slide show and a presentation with regards to a proposal for shared housing on the site of the old school on Brodog Terrace, Fishguard.

**COUNTY COUNCILLORS PRESENT: CLLR. RYAN**

Cllr. P. Davies – was delighted to advise the Town Council that the plans for the proposed Chimneys Route in Fishguard, were passed through planning committee earlier today. She expressed her enthusiasm for the development and thanked Cllr. Ryan for his presentation at the planning committee in County Hall.

Cllr. Pepper – Expressed concerns with regards to litter on Lota Parc. He also expressed his delight at the achievements of the Greening Group.

**PCC LIAISON OFFICERS PRESENT: CLLR. RYAN**

Not in attendance

*The end of the public session and the Town Council meeting commenced at 7:55pm.*

**143/17 APOLOGIES: CLLR. RYAN**

To formally record apologies and reasons for absence and to record the attendance of those Town Councillors present:

Apologies were received from Cllr. Wyer who was away on holiday.

Those Cllrs. present were Cllrs: Ryan, Perkins, J. Davidson, Wilkes, Stokes, Malone-Hallett, Thickitt, Pepper and O'Connor.

It was noted that Cllr. Mason was stranded abroad and had not had the opportunity to forward apologies.

**144/17 MAYORS UPDATE: CLLR. RYAN**

Cllr. Ryan read out the duties performed by the Mayor since the last full town council meeting:

6 Sept - Town Team, awaiting agreement for a meeting to review the constitution and terms of reference as it is not fit for purpose as it is.

7 Sept - Chimneys Link PCC planning department public event

7 Sept - Finance Committee

9 Sept - Sea cadets 75th anniversary event plus the unveiling of a plaque in memory of James Bradbury and all his amazing stoic commitment to fundraising £ quarter million in order to renovate the building.

12 September - met with PCC to discuss how TC can help ensure the necessary public toilet provision. Awaiting costings of various options.

12 Sept - FG in Bloom Awards event. Fantastic turn out , amazing work our communities put into their gardens, allotments and communities. Thank you to everyone. Well worth all the time and effort into organising this event. Christmas lights next!

17 Sept - St David's Civic Ceremony

18 Sept - Meeting with Deputy Mayor



19 Sept - Defibrillator Lower Town, with Anne Fowler and daughter and town councillors, and then the Phoenix Centre. Many thanks to those who came at such short notice, 20minutes!

25 September - wishing Trees distributed along with other town councillors . Many thanks for those that were able to help.

26 Sept - Events and Projects committee

Various meetings with Clerk and Deputy Mayor.

And as usual, many calls and emails regarding town council business!

#### **145/17 DEPUTY MAYORS UPDATE: CLLR. RYAN**

Cllr Ryan updated the council with regards his previous engagements:

6<sup>th</sup> Sept. Town Team.

12<sup>th</sup> Sept. Fishguard In Bloom awards.

Last Cruise Ship Welcome of the season 30th September.

Full Planning Committee Meeting PCC 3rd October

#### **146/17 MEMBER INTERESTS: CLLR. RYAN**

To formally record any personal, political or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were made.

#### **147/17 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN**

To record the previous meeting minutes, held on 5.9.17, as a true and accurate record of the meeting.

It was resolved to accept the previous minutes as a true and accurate record of the meeting.

#### **148/17 CLERKS REPORT:**

Follow up actions taken by the Clerk from the last meeting.

SWTRA The placing of banners on the highway on the approaches into Fishguard and Goodwick	Response received and permission has been declined. This request has now been passed through to PCC at the suggestion of Welsh Govt.
Defibrillator Update	Two installed. Yacht Club and Phoenix Centre. We now have £700 towards the costs of a third defib. Thanks to Cllr. Pat Davies for the event held earlier in the year and to the Rainbow Support Centre for their recent donation. Further funding now required. Cllr. Malone Hallet is organising community wide training on them.
Flags	Installation has commenced and should be completed soon.
Greening Group Flag	At the request of the Mayor, the Town Council needs to consider how the TC can show their



Town Councillor Vacancy	appreciation to the Greening Group by way of an award? Notice of Casual Vacancy Advert for Fishguard North West.
Town Council Website	Measures are currently in place to bring the website up to date.
Sea Cadets	Read out Chris Peaks email thanking the Town Council for financial assistance
Speed Awareness Training for community	The Police had met with the Clerk with regards to needing further people for the community speed awareness training
Litter Picking	Could joint litter picks be organised between the police, the town council and the community?

**149/17 REPORTS: CLLR. RYAN**

Previously circulated reports from the following committees to all Town Councillors:  
 Finance,  
 Governance,  
 Events and Projects  
 Planning.  
 A brief summary was made by the Chair of each committee.  
 It was resolved to accept the above committee reports.

**150/17 CORRESPONDENCE: CLLR. RYAN**

The Clerk read out letters received from:  
 Richard Bros. in response to a letter sent by the Town Council with regard to bus route stoppages.  
 Kevin Miller, The Tall Ships Youth Trust with reference thanks to the people of Fishguard.  
 Both letters were circulated for Cllr. interest.

**151/17 PLANNING COMMITTEE: CLLR. RYAN**

Planning applications sent to the Town Council for consultation, have a 21 day limit set on them. The planning committee have struggled, by being unable to be quorate, to meet the 21 day deadline - on some occasions.  
 Would it be better to disband the planning committee and to revert back to full council for planning applications to be heard? Please discuss.  
 This was discussed and it was decided that ideas and suggestions would be considered and reported back on in the November meeting.  
 Cllr. Perkins suggested they should be taken back to Full Town Council.

**152/17 URGENT MATTERS: CLLR RYAN**



*Please note that anything heard under urgent matters and not on the agenda, cannot be resolved. It should be directed to the next relevant committee or to the next full Council meeting if appropriate.*

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised at the start of the meeting.

The Clerk added  
the following:

Letter from Welsh Govt. declining the TC and Event Organisers, permission to place banners and adverts on the Trunk Roads.

PCC and Ysgol Glannau Gwaun. Cllr. Morris has resigned his post and now needs replacing, as a matter of urgency. The Clerk will circulate the letter and ask for nominations by 9.10.17

Proposed Speed Limit Traffic Regulation Order from PCC. Letter read out.

Heating Oil Club – letter received and handed out for circulation locally

**There being no further business to discuss, the meeting was closed at 8:35pm**