



FISHGUARD AND GOODWICK TOWN COUNCIL

The MINUTES of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday 2nd January 2018 at 7pm

Cllr. Janet Wyer (Mayor) in the Chair.

FULL TOWN COUNCIL MINUTES

Cllr. Janet Wyer – Mayor – *J. Wyer*

Cath Bannister, Town Clerk – *C. Bannister*

The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.

The Fishguard and Goodwick Town Council will be abbreviated and referred to as TC within these minutes

PUBLIC SESSION: CLLR. WYER

Before the Town Council goes into session and prior to standing orders starting, the public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

On the evening.

Mr. Jeremy Martineau advised the Cllrs. present with regards to agenda item no. 15 and asked the Town Councils support in his application for funding.

COUNTY COUNCILLORS PRESENT:

On the evening

Cllr. P. Davies – Thanked the Town Council for holding the community meetings and offering the public the opportunity to discuss the possible rise in the precept to discuss applications for financial assistance from Lota Parc and the Theatr Gwaun, to a total of £22k.

PCC LIAISON OFFICERS PRESENT:

On the evening:

David Popplewell, our new liaison officer, attended and gave a brief resume with regards his responsibilities at the PCC (currently, Head of Planning).

He stated that he was looking forward to working with the FGTC and in creating better links between the two organisations.

MINUTES

1/18 APOLOGIES: CLLR. WYER

To formally record apologies for absence and to record the attendance of Town Councillors: Apologies were received from Cllrs. Price, Mallone-Hallet and Morris.

Those Councillors present were:



Cllrs. Wyer, Ryan, Perkins, Mason, O'Connor, Stokes, Pepper and Davidson.

2/18 MEMBER INTERESTS: CLLR. WYER

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

Cllrs. Davidson and O'Connor, expressed an interest in agenda item number 7, the Precept. Cllr. O'Connor had submitted an application for funding for Lota Parc, and Cllr. Davidson works for the Theatr Gwaun.

Both had submitted applications for funding, totalling £22k and could impact upon the precept being raised.

3/18 MINUTES OF THE PREVIOUS MEETING: CLLR. WYER

To record the previous meeting minutes, held on 5.12.17, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 5.12.17 as a true and accurate record of the meeting.

4/18 MAYORS UPDATE: CLLR. WYER

Cllr. Wyer will update the Town Council with regards to the Civic Duties she has performed since November and will update the Town Councillors with regards events going forwards.

Attended Town Team meeting where I am pleased to say that it was agreed to accept a new constitution which would commence with an AGM 30 Jan. It was a very positive meeting.

Phoenix Centre - thank you to Greening Group and Fishguard Friendly Faces. It was a lovely informal event and a real pleasure and honour to be able to recognise these groups for all they have achieved this past year, a very proud moment, and last but not least acknowledge the commitment from Jemima, Kay Roach.

Sadly the inclement weather prevented the raising of the green flag, but this will be arranged as soon as possible.

Ysgol Bro Gwaun Aladdin - lovely evening presented by a truly talented group of pupils.

Met with PCC and Danfo regarding new toilets to be included in the Chimneys Link Project.

Cylch Meiddrin Abergwaun .. attended a really special Christmas concert and helped draw the raffle

Christmas Lights Competition - awards evening planned for 23 Jan

Holy Name Nativity Play - attended yet another school play, how lovely.

New Years Eve - lucky enough to be invited on stage to speak to the party, and drew raffle late in evening. What a stunning event 6th best in UK last year and just gets better and better. Well done to all those who work to make this event so successful. Maybe we could make it the top UK event this year?

Apologies for any invites I could not attend- it was due to other commitments , I try very hard, not to turn down any invitations but sometimes have no choice.

5/18 DEPUTY MAYORS UPDATE: CLLR. WYER

Cllr. Ryan will update the Town Council with regards to the Civic Duties that he performed since the last Town Council meeting.

Dec 9th:- Town Team Meeting; It was really good to finalise the new constitution, group will go from strength to strength.

Dec 12th:- Celebration of achievements of the FFF's and the Greening Group, good event and nice to recognise the hard work, both groups put in.

Dec 12th:- Ysgol Bro Gwaun production, great performance, brilliant musical accompaniment and a great show case for the school.

Dec 19th:- Christmas Lights judging; lots of excellent lights around town, some great winners and so many that were really good but didn't win.

I also attended various committee meetings and had a meeting with the clerk and mayor.

6/18 CLERKS REPORT:

Follow up actions taken by the Clerk from the last meeting.

The Clerk will update you on the following matters:

Christmas Lights	The lights will be switched off on Thursday 4 th January and taken down week commencing 8 th January
Goodwick Traffic Order	The letter of support has been sent to PCC



St. Marys Church	The letter of support for their bid, has been sent.
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7/18 REPORTS: CLLR. WYER

Previously circulated by email, the minutes from the following meetings. These minutes are for information and comments in order for them to be referred back to the relevant committees for approval .

A short verbal update will be made by the Chair of each committee.

Governance Meeting – next meeting Jan 2018

Finance Committee – 7.12.17

Events Committee – 11.12.17

Planning Committee –7.12.17

It was resolved to accept these reports and refer them back to the relevant committees for approval.

8/18 PRECEPT SETTING: CLLR. WYER

Due to recent requests for funding and the new remuneration panel requirements starting in 2018, the precept has not yet been agreed or set for 2018/19.

The PCC will possibly introduce a 10-12.5% increase on the Council tax.

The Town Council must discuss the remuneration requirements, the two financial requests for assistance from the Theatr Gwaun and Lota Parc, along with the support for the extra library opening day which has already been pledged.

To what extent do we support the Theatr and the Lota Parc project?

There will be an opportunity for the public to comment with regards the precept submission, prior to the start of the Finance Committee meeting at 3:30pm on Thursday 4th January.

The Mayor, Cllr. Wyer expressed her concern with regards to the lack of public attendance and feedback from the local community with regards to supporting two large funding bids that the Town Council had received and would result in a raise in the precept if supported.

Cllr. Wyer went on to explain that those members of the community that had attended the meetings, had fully supported both bids and at no time, had anyone expressed concern with regards to a raise in the precept.

Cllr. Wyer said the Town Council was in a dilemma as both bids were to support important community facilities which could only benefit the towns. Do they go ahead and support them, assuming that the community supports them?

There was a long discussion with regards to the precept and supporting the funding bids.

Some notes to point:

Support for the library had already been pledged and accounted for out of existing funds.

Lota Parc would keep the younger generation in the area and stop them from travelling to Haverfordwest to use their skateboard facilities and also stop the youth from utilising unauthorised areas for skateboarding.

Lota Parc would also enhance the family experience when in use.

The theatre was a very important community asset and was used by people of all ages.

It was resolved to support both projects and to pass the matter back to the finance committee to decide to what extent they support the bids.

9/18 LOCATION OF DEFIBRILLATORS: CLLR. WYER

Enquiries are ongoing with regards locating a third defibrillator in the town.

Cllr. Wyer will update the Town Council with the findings.

The Town Council liaison officer, Marc Owen was looking into possible locations, but was



unable to attend this meeting.

David Popplewell stated that he would liaise with officers back at PCC to see if the Town Hall could be a site for a further defibrillator.

This matter will be taken to the February meeting for further discussion.

10/18 FOOTPATH IN SCLEDDAU: CLLR WYER

It was agreed at the last Town Council meeting, minute reference 176/17, to support the introduction of a footpath in principal.

The Mayor will update the Town Council with all further correspondence with regards this matter.

Cllr. Wyer read out a previously circulated email, to the Town Council, received from Ray Greenwood Transport Planner at PCC.

It was resolved to support the commissioning of a design study, which would result in costs and access being clearly identified.

11/18 NIGHT LIGHT: CLLR WYER

Due to the resignation of the previous organiser of the Fishguard Night Light Event, the Town Council, under the guidance of Cllr. Wyer, took on the Fishguard Night Light Event for 2017. Is this something that the Town Council now wishes to recognise as a Town Council Event and take on the organisation of each year?

This must be a Town Council decision due to the financial implications, although minimal, will place upon the Town Council.

It was resolved to adopt this event on as a Town Council event going forwards.

12/18 TELEPHONE KIOSK CLEANING PARTIES: CLLR WYER

The TK's in Goodwick and Fishguard need progressing.

The Greening group went out to plant daffodil bulbs by the one in Goodwick, but the ground needs maintenance and the boxes themselves need washing.

Can working parties be organised in order to progress the community use of the TK's? The Town Council is looking at Sunday 14th January at 10am.

Cllrs. Wyer, Mason, Pepper and O'Connor, agreed to assist with the cleaning parties.

The Clerk will send details out in the next week.

13/18 COMMUNITY GOVERNOR AT YSGOL GLANNAU GWAUN: CLLR. WYER

An additional community Governor is required at the school.

A volunteer Councillor is required to take up this post.

Is there a Town Councillor willing to take up this role?

This matter was discussed.

Cllr. Stokes expressed an interest and will liaise with Cllr. Davies with regards to responsibilities and feed back to the Clerk with her decision.

14/18 REVISED CAR PARKING CHARGES: CLLR WYER

A review of revised car parking charges has been circulated to all Cllrs. (8.12.17).

The Town Council has been asked to respond to the survey. A response is required by 12.1.18

Please discuss.

It was resolved that because of the complexity and number of questions to be answered, that each Cllr. would respond to the questionnaire individually, representing their respective wards.

15/18 EUROPEAN AGRICULTURAL FUND or RURAL DEVELOPMENT: CLLR. WYER

The Chamber of Trade are submitting an application for funding with regards to a more visual welcome to visitors, by sea and by land to Fishguard and Goodwick.

They are asking for the Town Councils support. Please discuss.

email circulated to all Councillors 20.12.17 with the application form.



It was resolved to support this bid.

The Clerk will send a letter on behalf of the Town Council, advising them of the Town Councils support for this bid.

16/18 TOILET PROVISION: CLLR WYER

Cllr. Wyer has recently met with DANFO and PCC for a second meeting. She will update the Town Council with regards to the latest available information.

Cllr. Wyer confirmed that a new toilet block was being discussed, on the new Chimneys road. This would result in the toilets in Parc Y Shwt and in West Street car parks, being permanently closed.

There were discussions with regards to what the old toilets could be used for. For example, small, pop up business units.

The infra structure for the new toilets was included in the plans for the new road and now negotiations for a new "super" toilet, with 24/7 access, are underway.

This will be confirmed soon.

17/18 CORRESPONDENCE: CLLR WYER

Thank you letter from Goodwick Pensioners for grant funding assistance.

Letter circulated and noted.

It was noted by Cllr. Wyer that not many organisations send in letters of thanks for financial support received, via the grant funding route and this letter was appreciated.

18/18 URGENT MATTERS: CLLR WYER

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town meeting as an agenda item.

There being no further business to discuss, the meeting was closed at 8:15pm.