



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall, Fishguard at 3:30pm **THURSDAY 6<sup>th</sup> July 2017**

Councillor **Paul Mason** in the Chair (Chair of the Finance Committee)

Cath Bannister – Town Clerk *C Bannister*

Cllr. Paul Mason – Chair *P Mason*

## **36/17 APOLOGIES: CLLR MASON**

No apologies were received.

Those Cllrs. that were present were:

Cllrs. Mason, Ryan, Davidson, Wilkes and Wyer

## **37/17 MINUTES OF THE FINANCE MEETING HELD ON 1.6.17: CLLR MASON**

It was resolved to accept the minutes of the meeting held on 1.6.17, as a true and accurate record of the meeting.

## **38/17 DECLARATIONS OF INTEREST: CLLR. MASON**

There was no declaration of interest made with regards to any of the Agenda items.

## **39/17 CLERKS REPORT:**

The Clerk has revised the Grant Application for Funding Form	This was discussed in depth and amended. The Clerk agreed to circulate the amended version, once completed.
No progress has been made with regard to the notice board on the Town Hall.	The Committee agreed to investigate the cost of this. The Clerk will ask for quotes for their consideration.
VAT Return	A VAT return for £4,584.61 has been submitted to HMRC, but not yet received.
Precept Payments	The next precept payment of £29, 918.00 is due to be paid to the Town Council around 20 <sup>th</sup> August

## **40/17 BUDGET UPDATE: TOWN CLERK**

The balance of the accounts as at 1.6.17 are:

General Account: £15,581.00

Reserve Account: £12,501.72  
Christmas Account: £5,861.09  
Greening Account: £15,581.50

The Clerk updated the committee with regards the finances. The Christmas allowance and the library allowance had been transferred from the general account. The finances are looking good compared to previous years. The Clerk directed the committee through a detailed spreadsheet of all incoming finance and outgoings. Cllr. Mason stated that he was satisfied that the Town Council was remaining buoyant and thanked the Clerk for her efforts and food financial forecasting.

#### **41/17 GRANT APPLICATION: CLLR MASON**

The following applications were reviewed:

1. Air Ambulance and Noah's Ark Hospital - £1,000  
The application had been submitted by Eunice O'Hara, who is a big fundraiser within the community.  
The application was discussed and the committee agreed that they could not directly fund this application as the request is for charities and the TC does not directly fund charities.  
It was resolved that the TC support Eunice with the set up costs of the events that she is organising, so that these outline expenses, could be off-set by us and more available money raised, could be donated to her charities.  
The Clerk will follow this up.
2. Theatre Gwaun. They had previously asked for £3k. This was declined for the following reasons:  
It was resolved that no further action be taken  
Below taken from previous set of minutes.  
"This request was declined due to the fact that the funding bids are not for building/repairs, the amount requested would take the budget considerably overspent and that the funding allocated is not for building or maintenance work. The committee were happy that they had been able to support the Theatre for £6,000.00 over the last two years. It was also suggested that the theatre should have been aware of the need for the finances and had they discussed this with the Town Council before the budget setting process, this matter could have been perhaps better managed and a contribution made by the Town Council!"
3. Fishguard AFC. Owen Duggan from FAFC, had been invited to attend the Finance Committee meeting today, to put forward an appeal with regard to the decision made by the committee.  
He did not turn up.  
The committee discussed the previous decision agreed that they would stand by their decision and not further discuss the matter, in the light that no-one had come to represent the AFC.  
It was resolved that no further action be taken.

**42/17 FLAGPOLES: CLLR MASON**

All 10 flagpoles will be sited in Goodwick and will replace the ones that were taken down in the car parking area on the Parrog.

It was resolved to accept the quote of £3,940.00.

The Clerk will liaise with Merv Hawkins to get an install date.

**43/17 LOTA PARC PROJECT FUNDS: CLLR MASON**

It was resolved that the funds being currently held by the Community Forum, remain with the Community Forum. However, the Town Council would do all it could to help fundraise for this cause.

**44/17 DEFIBRILLATORS: CLLR MASON**

It was resolved that the costs of the first defibrillator for the twin towns, will be met by the Town Council to a cost of £1,400,00.

A further defibrillator will be donated by Ms. Ann Fowler, in memory of her late husband. At her request, this will be fitted on the quayside in Lower Town.

It was resolved that the TC will fund the cost of an external cabinet for the equipment to a cost of £400.

**45/17 TOWN TEAM MEMBERSHIP. IS IT COST EFFECTIVE TO THE TOWN COUNCIL?: CLLR. WYER**

The Clerk had made enquiries into the cost of membership to the Town Team.

There is no written agreement, but she the following confirmed:

The three parties would each pay £100 for lifetime membership to the Town Team by the Chamber of Trade, the Community Forum and the Town Council.

The Chamber had paid their £100

The Community Forum do not have any money and therefore, no contribution has been made.

The Town Council would allow the meetings to be held in their meeting room, in lieu of the £100 payment.

It was confusing as there is no available constitution for the group.

The finance committee resolved that Cllr. Wyer would investigate this and report back at the next finance committee meeting.

**46/17 INVOICES FOR PAYMENT: CLLR MASON**

It was resolved to accept the following invoices for payment:

One Voice Wales – training £200

PCC – rent of Town Hall Premises £500

Right Price Print – printing work and stationary £81.24

Atebol – Welsh translation services £9.77

Netring – website domain renewal £96.00

BT – phone line – paid by direct debit £160.80

There being no further business to discuss, the meeting was closed at 5:15pm