



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall,  
Fishguard at 4:00pm **THURSDAY 5<sup>TH</sup> OCTOBER 2017**

Councillor **Paul Mason** in the Chair (Chair of the Finance Committee)

Cath Bannister – Town Clerk *C Bannister*

Cllr. Paul Mason – Chair *P Mason*

## MINUTES

### **57/17 APOLOGIES: CLLR. MASON**

To formally record apologies for absence and to record the attendance of Town Councillors.  
Apologies were received from Cllr. Wyer.  
Those Cllrs. present were Cllrs. Mason, Davidson, Wilkes and Ryan

### **58/17 MINUTES OF THE LAST MEETING: ALL.**

It was resolved to accept the minutes of the meeting held on 7.9.17, as a true and accurate record of the meeting.

### **59/17 DECLARATIONS OF INTEREST: ALL**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:  
Cllr. Wilkes declared a pecuniary interest in the grant application for Ysgol Wdig.  
This was recorded.

### **60/17 CLERKS REPORT:**

The Clerk will report back on the following at the meeting:

Feedback from PCC with regards to the costs per household by increasing the precept. This was in respect of the £30k that the Theatr Gwaun have asked the Town Council to donate.  
The cost for increasing the precept by £10k, £20k and £30k per household, per year would be:

Additional Precept	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	Band I
£10k	2.83	3.30	3.77	4.24	5.18	6.12	7.07	8.48	9.89
£20k	5.65	6.60	7.54	8.48	10.36	12.25	14.13	16.96	19.79
£30k	8.48	9.89	11.31	12.72	15.55	18.37	21.20	25.44	29.68

This was discussed and it was agreed that no further action could be taken until there has been some public consultation.

Costs of updating boards stating who has been Mayor – tbc  
The wooden boards located in the main foyer of the Town Hal. It needs replacing with a blank one and updating.  
The Clerk will investigate businesses that can do this.

Need to factor for the installation of the flagpoles £5k, but I understand, £2k is refundable from PCC.

The contractor reported that there was a lot more concrete to remove, than anticipated and the amount of concrete to backfill, was far greater than anticipated. The Clerk visited the site several times during the dig out and again when the concrete was being laid.

The Clerk will contact PCC when the work has been completed and the flagpoles are installed.

Cost of replacement Mayoral chains - £2581.80.

This has been ordered and should be delivered by early December.

The current Mayoral Chains, which are now full, will then be displayed in a locked cabinet in the Town Hall.

#### **61/17 BUDGET UPDATE AND REVIEW: CLERK**

Where are we now with the Town Council Finances?

As at 5<sup>th</sup> October 2017:

General Account - £22,304.36

Reserve Account - £15,002.90 (Holding the library extra day opening funds too)

Mayors Allowance – Nil

Christmas Account - £11,672.50

Mayors Fund (holding grant money for Greening Group) - £15,561.40

There are currently, no outstanding invoices.

The next precept payment of £29,919 is due in late December.

£1k to be invoiced to Ann Fowler for the purchase of the defibrillator on her behalf.

The Chairman thanked the Clerk for good accounting and forecasting. The accounts are looking positive.

#### **62/17 GRANT APPLICATIONS RECEIVED: CLLR. MASON**

The committee reviewed grant applications received:

1. Active Wdig – £1,000 for play equipment for the children of Ysgol Wdig.  
Cllr. Wilkes, who had submitted the application, left the meeting whilst this matter was discussed.  
It was resolved to purchase a particular piece of play equipment and for a sign saying sponsored by FGTC on the sign.  
The amount awarded was £790 9and cost of plaque) for the Cross Ropes and Swinging Logs
2. PATCH – Pembrokeshire Action To Combat Hardship - £200 for a Christmas toy appeal  
It was resolved to award £200 to PATCH Charity for their Christmas Toy Appeal.
3. Theatr Gwaun - £200 towards the costs of putting on the promoting plastic awareness event. Retrospective application due to them sending the application in late.  
This application was supported in principal as it is a very topical and innovative project.  
However, the initial application was submitted by Theatr Gwaun, who were looking to re-coup the costs that they had incurred for hosting the event. The Town Council cannot support this.  
It was agreed that this application would be better being sent in by Ocean Lab.  
Cllr. Davidson will take this back to the theatre and will report back at the next Finance meeting.

4. Young Farmers Application for assistance with rebuilding their premises. However, more information needed.  
The Clerk will contact the Young Farmers Association and request their
5. Soapbox Derby. The TC have asked for further info. but not received anything back. It was resolved to delete this grant application as nothing had been heard from the Round Table.  
It was noted by Cllr. Mason that this is a shame because the Town Council feels the Round Table play a major part in attracting people to the towns and to their events. It was suggested that the Round Table submit their applications several months before they hold their events.
6. Eunice O'Hara - £673.08. This payment has now been made. (for info. only)

**63/17 BT CCTV CIRCUITS: CLLR. MASON**

The Clerk has received a request from BT for payment towards the CCTV circuits. Enquiries have revealed that this is an historic arrangement, made back in 2004 for a 5 year period and we are not tied into any agreement.

How does the Town Council wish to progress?

It was resolved that the Clerk would make further enquiries into this matter.

**64/17 INVOICES FOR PAYMENT: CLLR MASON**

The following invoices have been received and consideration must be given for payment:

One Voice Wales - £80.00 for training

Cupcake Kitchen - £40 for cakes for Fishguard in Bloom

BT £181.44 – quarterly bill but paid by DD

PCC – Rent £500

It was resolved to pay the above invoices.

**65/17 URGENT MATTERS: CLLR WYER**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

*Please be advised that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion.*

As there were no further matters to discuss, the meeting was closed at 5:30pm