



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.uk

The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall, Fishguard at 7:00pm **Monday 15th April 2019 at 7pm**

Councillor **RYAN** was in the Chair

Cath Bannister – Town Clerk *C Bannister*

Cllr. Jordan Ryan – Vice Chair *J. Ryan*

FINANCE MINUTES:

40/19 APOLOGIES: CLLR. RYAN

To formally record apologies for absence and to record the attendance of Town Councillors. Apologies were received from Cllrs Thickitt – work, Mason - holiday
Those Cllrs. present, were:
Cllrs. Ryan, Stokes and McCarney

41/19 MINUTES OF THE LAST MEETING: CLLR. RYAN

To approve and agree, the minutes of the previous meeting, held on 28.3.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 28.3.19, as a true and accurate record of the meeting.

42/19 DECLARATIONS OF INTEREST: CLLR. RYAN

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
No declarations of interest were made.

43/19 BUDGET UPDATE AND REVIEW: CLERK

The Clerk gave a breakdown of the individual budgets by category and an overview of the accounts in full.

As at 15.4.19, the balance of the accounts are:

General Account: £9,378.47

General Reserve: £27,333.04

Mayors Fund: £1000.32

Christmas Lights: £466.71

Mayors Allowance: £5.50

The spreadsheet that had been prepared for the internal audit, was circulated and discussed. It was resolved to accept the accounts as they were presented to them.

44/19 COST OF COUNCILLOR EMAIL CONTACT ADDRESSES: CLLR RYAN

This matter has been on the finance agenda for a while. Comparative quotes were received and were discussed.

Because of the .gov.wales domain name and the cost of setting up, along with monthly fees, it

was resolved not to progress the matter further.

45/19 TOWNS FREE WI-FI: CLLR RYAN

The cost to the Town Council in continuing the free Wi-Fi for the towns was discussed. It would equate to appx. £2,330 per annum for the next three years. It was resolved to take this matter to full council in May as there was no specific budget set. The Cllrs., however, would like to support the project going forwards, providing they receive assistance from the Chamber of Trade in managing the back office functions.

46/19 GRANT APPLICATIONS RECEIVED: CLLR. MASON

To review any grant applications received:

1. Aberjazz - £700 towards the cost of printing leaflets and tickets.
It was resolved to support this application,

Total amount supported **£700.00**

47/19 INVOICES FOR PAYMENT: CLLR MASON

1. PCC - £500 for rent
2. Ocean Lab - £150 for hot drinks for children on 11.11.18
3. PCC - £7,444.33 for the Friday opening of the library 1.4.18 to 31.3.19
4. Transport Forum - £12 for the renewal fee for annual membership
5. SSE - £185.76 for Christmas Lights in West Street, Fishguard and Lower Town

It was resolved to pay all the above invoices.

Total Amount to pay this month: **£8,292.09**

48/19 DATES OF FUTURE MEETINGS: CLLR. MASON

All meetings will be on the fourth Monday of the month and will start at 7pm unless otherwise stated:

3rd June 2019 (one week late due to B/H)

24th June 2019

Further dates to be decided at the next meeting.

49/19 URGENT MATTERS: CLLR. MASON

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 7:25pm

The Clerk mentioned the cost of the Town Council insurance renewal which is due to be renewed on 1.6.19. This was received at £585.85

BT invoice for CCTV circuits received. Awaiting an outcome from BT with regards to payment.