



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall, Fishguard at 7:00pm **Monday 22nd July 2019 at 6:30pm**

Councillor **MASON** was in the Chair

Cath Bannister – Town Clerk *C Bannister*

Cllr. Jordan Ryan – Vice Chair *J. Ryan*

FINANCE MINUTES:

76/19 APOLOGIES: CLLR. MASON

To formally record apologies for absence and to record the attendance of Town Councillors. Apologies were received from Cllr. Thickett – working and Cllr. Lawton – family commitments. Those Cllrs. present, were:
Cllrs. Ryan, Stokes, McCarney, and Mason,

77/19 MINUTES OF THE LAST MEETING: CLLR. RYAN

To approve and agree, the minutes of the previous meeting, held on 24.6.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 24.6.19, as a true and accurate record of the meeting.

78/19 DECLARATIONS OF INTEREST: CLLR. RYAN

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
No declarations of interest were made.

79/19 BUDGET UPDATE AND REVIEW: CLERK

The Clerk gave a breakdown of the individual budgets by category and an overview of the accounts in full.

As at 22.7.19, the balance of the accounts are:

General Account:£26,625.58

Reserve Account:£26,902.35

Mayors Fund:£2,000.83

Christmas Account:£6,467.88

The spreadsheet that had been prepared by the Clerk, for the accounts from 1.4.19 to date, were circulated and discussed.

It was resolved to accept the accounts as they were presented to them.

80/19 RESTORATION OF THE CANNONS: TOWN CLERK

The Clerk had been endeavouring to get further quotes for the repair of the cannons in Lower Town and in the square.

The quote so far is £6,624.00.

No further updates but this matter should remain on the Agenda.

81/19 RESTORATION OF THE TWO CANNONS IN FISHGUARD: THE CLERK

No further updates with regards to this matter but it is to remain on the Agenda.

82/19 FISHGUARD AND GOODWICK PLANTING REGENERATION SCHEME CONTRACT: CLLR. MASON

Expressions of Interest for the planting scheme have been issued in the local paper and online. The tender needs to be ready for implementation by November 2019.

The Clerk outlined the tender process.
To remain on this Agenda.

83/19 NEW DEFIBRILLATORS FOR THE TOWNS: CLLR. MASON

Can the locations for the proposed two new defibrillators be confirmed so that the official order can be placed.

The Clerk had received an offer from the Theatr Gwaun that a defibrillator could be sited under their canopy, by their main entrance.

The committee agreed that this is an ideal location.

Clerk to progress.

Cllr. Stokes had been able to get the contact details for a stone structure sited on the playing field in Stop and Call.

Clerk to progress this matter.

84/19 MAYORS CHARITY EVENTS for 2019/20: CLLR. RYAN

The Mayor proposes to hold fund raising events for his chosen charities throughout his Mayoral term of office.

He has asked for financial assistance from the Town Council in order to hold certain events, for example, a proposed Civic Concert. Please discuss.

As at minute reference 70/19 from the Finance meeting held on 24.6.19, the Clerk has contacted the other Town Councils where the Mayor holds charity events.

It would appear that these are not regarded as Civic Events, but an opportunity for the elected Mayor of the time, to raise funds for and support his chosen charities. Such charities are personal and have not been agreed by the Council – nor do they need to be.

The Mayors Charities are not usually supported financially by the Town Council.

They are self-funding and any upfront costs incurred, tend to be taken from existing funds that have been raised already.

Please discuss.

This matter was discussed in depth.

It was agreed that the Mayors Charity Fundraising Events are not directly associated with the Town Council but are managed independently by the Mayor. However, it is the privilege of the Mayor, to support his own personal charities in the name of the Town Council.

It was agreed that any event could not be called a Civic Charity Event as the Town Council does not support any particular charity and reviews applications from charities, as and when they are received.

It was resolved that Cllr. Ryan should come back to the Town Council in September, with a business plan for a Mayors Fundraising Event and that the Finance committee would review any such plan to see if they can be of assistance.

85/19 GRANT APPLICATIONS RECEIVED: CLLR. MASON

The following invoices have been received and authorisation for payment is required:

1. Fishguard Sports AFC. £406.00.
A memorial tournament in memory of Luke Harding. Invitations sent to Solva, Letterston and Goodwick.
Cup with engraving £92, Medals - £42, Match balls - £120, Programmes, printing and posters £40, Affiliation of tournament - £12 and Match official fees £100

The Finance Committee supported this application the amount of £200

2. Round Table Carnival – £369.60
The Round Table are asking the Town Council to cover the cost of first aid emergency cover at the event.

The Finance committee supported this application in full.

It was resolved that both applications should be supported as stated above.

10.0 INVOICES FOR PAYMENT: CLLR. MASON

The following invoices have been received and authorisation for payment is required:

1. CAS Payroll services - £37.50 (end of contract)
2. OVW - Training for Cllr. Stokes on 25.6.19 £40
3. PCC Rent - £500
4. Antur Teifi – Renewal of WiFi scheme - £4,668.00
5. Tindle Newspapers Wales – Advert in Echo - £138.00

It was resolved to accept the above invoices and to authorise the payment of them.

11.0 DATES OF FUTURE MEETINGS: CLLR. MASON

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

- 23rd September 2019
- 28th October 2019
- 25th November 2019

12.0 URGENT MATTERS: NEW CHAIR

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 7:30pm