



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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Dear Council Member,

You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council  
Finance Committee on Monday **28<sup>th</sup> October at 6:30pm**,  
at Fishguard Town Hall.  
Cllr. Mason will be in the Chair.

*Cath. Bannister - Town Clerk*

## **FINANCE AGENDA:**

- 1.0 APOLOGIES: CLLR. MASON**  
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2.0 MINUTES OF THE LAST MEETING: CLLR. MASON**  
To approve the minutes of the previous meeting, held on 23.9.19, as a true and accurate record of the meeting.
- 3.0 DECLARATIONS OF INTEREST: CLLR. MASON**  
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 4.0 BUDGET UPDATE AND REVIEW: CLERK**  
The Clerk will hand a financial breakdown with regards costs and forecasts for this financial year to date.  
  
General Account: £27,079.64  
Reserve Account: £33,915.79  
Mayors Fundraising Account: £2,001.84  
Christmas Account: £14,471.14
- 5.0 DESIGNING A FLAG FOR THE TOWN COUNCIL: CLLR. MASON**  
As discussed at the last Finance Committee, it was suggested that Cllr. Lawton will seek alternative quotes. This will form the decision as to whether or not the Town Council continues to explore this or to abandon the suggestion of a TC flag.
- 6.0 BUDGET TO BE ALLOCATED TO THE NIGHT LIGHT EVENT: CLLR. MASON**  
The Events committee have re-designed the Fishguard Christmas Lights switch on event, which incorporated a children's art competition and more activities for the children. The Finance Committee need to approve a suitable budget that will cover all expenses for the event.
- 7.0 PRECEPT 2020 DISCUSSIONS AND BUDGET PLANNING: CLLR. MASON**  
The Clerk has prepared a draft budget for 2020/21 (to be circulated on the evening). Please discuss.

## 8.0 GRANT APPLICATIONS RECEIVED: CLLR. MASON

The following applications have been received . Please discuss:

1. Tapestry Trust **£1,924.36**  
This amount will allow for: £120 for cannon like firework on the day, £150 for an outside sound system, £947.71 for adverts in the local paper, £120 for a tour guide, £190 for children's projects, £296.50 for display boards, £100 for schools prize.
2. Winter Wonderlab. The Sea Trust Café are hosting an event to coincide with Goodwick lights switch on event. Final amount will be circulated ASAP  
*As at AM today (28.10.19) no application had been received.*

## 9.0 INVOICES FOR PAYMENT: CLLR. MASON

The following invoices have been received and authorisation for payment is required:

1. Four poppy wreaths for Town Council use at the various services on 11<sup>th</sup> November. A donation amount needs to be decided too - £80 + donation.
2. PCC Rent of office space - £500
3. Festive Lighting – to be paid in early January £15,100.40 (plus another £

## 10.0 DATES OF FUTURE MEETINGS: CLLR. MASON

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

25<sup>th</sup> November 2019

16<sup>th</sup> December – (one week early due to Christmas)

27<sup>th</sup> January 2020

24<sup>th</sup> February 2020

## 11.0 URGENT MATTERS: NEW CHAIR

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***