



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
Tel: 01348 874406  
email: [clerk@fishguardgoodwick-tc.gov.wales](mailto:clerk@fishguardgoodwick-tc.gov.wales)

The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall, Fishguard at 7:00pm **Monday 25<sup>th</sup> November at 6:30pm**

Councillor **MASON** was in the Chair

Cath Bannister – Town Clerk *C Bannister*

Cllr. Jordan Ryan – Vice Chair *J. Ryan*

## **FINANCE MINUTES:**

### **114/19 APOLOGIES: CLLR. MASON**

To formally record apologies for absence and to record the attendance of Town Councillors.  
Apologies: Cllr. Thickitt  
Those Cllrs. present were: Cllrs. Ryan, Stokes, McCarney and Mason,

Nick Chilton, contract manager for the Fishguard and Goodwick planting scheme was also in attendance reference Minute number 117/19

### **115/19 MINUTES OF THE LAST MEETING: CLLR. MASON**

To approve and agree, the minutes of the previous meeting, held on 28.10.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 28.10.19, as a true and accurate record of the meeting.

### **116/19 DECLARATIONS OF INTEREST: CLLR. MASON**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

Cllr. Stokes and Cllr. McCarney both declared an interest in the grant application for funding from Charterhouse as they are both on the Charterhouse committee.

Both Cllrs. were requested not to get involved in the discussions.

### **117/19 PLANTING SCHEME 2020/2021 FISHGUARD, GOODWICK AND LOWER TOWN: CLLR. RYAN**

There is a need to replace some of the banding, attachments and baskets for the existing planting scheme. This work would be a capital cost.

The cost to fully dress the new road, would be about £7k and is dependent upon the decisions made with regards to the budget.

The current contractor for the planting scheme, has been asked by the Town Council to discuss costs for the new road which would be a revenue cost.

He will be attending the meeting to discuss this and alternative schemes.

Please discuss.

The Town Councillors discussed the new banding and baskets required.

It was resolved to purchase replacement items at a cost of £2,608 immediately.

The Town Councillors also discussed the quote for the new road, Fford Yr Efail, planting scheme.

The quote to plant up every column up along High Street and then down the new road, came in in excess of £7,000 (including VAT).

The Councillors discussed spacing the displays in order to bring the cost down.

It was resolved to accept a budget, not to exceed £4,000.

It was resolved that Mr. Chilton will come back with a number of columns that could be dressed for that price and then the Cllrs. would choose which columns to dress.

It was resolved that when the exact pricing has been calculated, the Clerk will address the current contract with Mr. Chilton and make the necessary amendments to reflect the extra workload and costs.

#### **118/19 TOWN COUNCIL WEBSITE MAINTENANCE PACKAGE: CLLR. RYAN**

The current maintenance package is due to expire on 1.12.19.

The cost to renew the package will be the same for 2020 - £89 a month.

The current designers, have been asked to quote for the access statement for the website and

have a cost of between £108 and £162, dependent upon the time spent on it.

Please discuss.

It was resolved to renew the maintenance package for the website.

It was resolved to ask WebAdept to write up the access statement for the website.

#### **119/19 PRECEPT 2020 DISCUSSIONS AND BUDGET PLANNING: CLLR. MASON**

The Clerk has revised the draft budget for 2020/21 (to be circulated on the evening).

Please discuss.

The precept request needs to be finalised ready for approval on 3.12.19 at full Council. The Clerk has prepared a further report based on suggested projects for 2020/21.

Please discuss.

The Clerk talked those present through the revised Precept Report that the Clerk had prepared for the Finance Committee for 2020/21.

Each budget heading was scrutinised and agreed.

It was resolved to accept the report and that the precept request is put forward for a 1.5% increase, in line with inflation, making the precept request for 2020/21 £120,124.00, an increase of £2,124.

This resolution will be taken to Full Council on 3.12.19 for final approval.

#### **120/19 GRANT APPLICATIONS RECEIVED: CLLR. MASON**

The following applications have been received . Please discuss:

1. Goodwick Pensioners. Shopping vouchers for all Goodwick pensioners. £ 4 for a married couple and £3 for a single person - £500.  
It was resolved to award £200 to the Goodwick Pensioners.
2. Charterhouse Returns. To pay for transporting the Charterhouse boat from Fishguard to Pembroke Dock - £300 (may be withdrawn due to Stena funding)  
It was resolved to pay £300 toward the transportation of the Charterhouse to Pembroke Dock
3. Theatr Gwaun. Assistance towards helping to replace the heating system - £5,880 boiler and pump replacement.  
It was resolved to place £1,500 in reserve for the theatr, should their heating system

fail.

It was resolved that Cllr. Stokes liaise with the theatr to suggest further possible funding steams for the theatr to apply to.

#### **121/19 INVOICES FOR PAYMENT: CLLR. MASON**

The following invoices have been received and authorisation for payment is required:

1. Pembrokeshire County Council Rent of premises - £500
2. Mayors Christmas cards £26.40
3. PAVS. Training course - £133.50
4. Festive Lighting. Additional Christmas lighting for new road and Goodwick £6,315.17
5. Fishguard Garden Centre. Watering and feeding of the summer floral displays. Removal of the plants and licensed disposal of the same - £7,473.60

It was resolved to accept the above invoices and for them to be paid.

#### **122/19 DATES OF FUTURE MEETINGS: CLLR. MASON**

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

16<sup>th</sup> December – (one week early due to Christmas)

27<sup>th</sup> January 2020

24<sup>th</sup> February 2020

#### **123/19 URGENT MATTERS: NEW CHAIR**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***

#### **124/19 DATES OF FUTURE MEETINGS: CLLR. MASON**

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

16<sup>th</sup> December – (one week early due to Christmas)

27<sup>th</sup> January 2020

24<sup>th</sup> February 2020

#### **125/19 URGENT MATTERS: NEW CHAIR**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***

There being no further business to discuss, the meeting was closed at 8.10pm.