



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE

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The **MINUTES** of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday **5<sup>th</sup> November 2019** at 7pm

Cllr. Jordan Ryan was in the Chair.

Cllr. Jordan Ryan – *J. Ryan*

Cath Bannister, Town Clerk – *C. Bannister*

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.*

*The Fishguard and Goodwick Town Council will be abbreviated and referred to as FGTC within these minutes*

## **MINUTES**

### **PUBLIC SESSION: CLLR. RYAN**

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

### **PUBLIC PRESENT:**

There was a comment from a member of the public with regard to the path leading to Lanpit Cove in Lower Town and the tatty wooden fencing being an eyesore and possibly insecure and unstable.

Cllr. Pepper said that he would take this comment forwards and advise of any outcome at the next meeting.

### **COUNTY COUNCILLORS PRESENT:**

There were no County Councillors present.

## **STANDING ORDERS ADOPTED**

### **139/19 APOLOGIES: CLLR. RYAN**

To formally record apologies for absence and to record the attendance of Town Councillors:

Apologies were received from:

Cllr. Shaw, Cllr. Murphy and Cllr. Davies, all with work commitments.

Those Cllrs. present were Cllrs: Ryan, Stokes, Evans, Lawton, Price, Mason, Perkins, McCarney, Pepper and Thickitt.

### **140/19 MEMBER INTERESTS: CLLR. RYAN**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

Cllr. Pepper expressed a personal interest in Agenda Item number 8 with regard to the Theatr Gwaun. The Clerk requested that he refrain from commenting on the item when it was to be discussed or to leave the meeting whilst the matter was discussed.

### **141/19 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN**

To record the previous meeting minutes held on 1.10.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 1.10.19 as a true and accurate record of the meeting.

### **142/19 CLERKS REPORT: TOWN CLERK**

Defibs.	As at 5.11.19: Still waiting on a delivery date for the two that you have paid for. Defibs are now in stock, but not the cabinets.
Telephone Boxes to adopt	BT have offered a further TK for adoption at £1 in Dyffryn, opposite the entrance to Kensington Street, Goodwick Does the Town Council wish to pursue this?  It was resolved to request the telephone box be adopted.
Remembrance Sunday Services and Parades	Times and Locations to be confirmed <b>Fishguard.</b> Parade starts at 9:45am on the Golden Mile. The march will proceed to St. Mary's Church and then there will be a service outside the cenotaph on the square, after the service, at about 11am Goodwick. The parade will assemble by St. Peter's Church at 2:30pm and will march to the remembrance area in Goodwick for about 3pm.
Environmental (Wales) Act 2016. Report to be written by the end of December.	All ideas as to how FGTC is influencing and encouraging groups to be more environmentally aware. Cllrs. will update the Clerk with ideas where appropriate.
Pre-Planning Applications for smaller developments.	That the timescales are just 14 days, as opposed to 21 days and more and more developers are submitting private applications as opposed to public consultation applications. Be aware.

### **143/19 REPORTS: CLLR. RYAN.**

The minutes are for information and comments in order for them to be referred back to the relevant committees for approval: A short verbal update will be made by the Chair/Vice Chair, of each committee.

Planning – Cllr. Ryan  
Finance – Cllr. Mason  
Events – Cllr. Stokes  
Town Team – Cllr. Stokes

There was no formal update from the Governance committee as the meeting was held immediately prior to the Town Council meeting that evening.

#### **144/19 TOWN COUNCILLOR UPDATE SESSION: ALL**

An opportunity for Town Councillors to update the Town Council with regard to what has happened, what's happening and if anything needs attention, in the community that they represent.

Cllr. Stokes – Thank you to Cllr. Shaw and his wife for their assistance, in October, by helping to clear the ground by the First Flight to Ireland Plaque in Goodwick.

Cllr. Price – That the Charterhouse lifeboat will be transported to Pembroke Dock before the end of this year. We (the Trust) are happy that it will be well cared for there and we look forward to a time when we can return it to Fishguard.

Cllr. Price – Both memorials (Fishguard and Goodwick) require attention. He will advise PCC accordingly. The Clerk advised Cllr. Price that the Town Council could follow this up if the matter remains unresolved.

Cllr. Pepper – Requested that a very helpful group called Citizens UK, would like the opportunity to make a presentation to the Council in the New Year. The objective of the group is to assist in organising communities to act together for power, social justice and the common good.

Cllr. Ryan requested that they contact the Clerk to confirm the date, possibly for February or March 2020.

#### **145/19 CRUISE SHIPS REPORT: CLLR. PERKINS**

Cllr. Perkins will update the Town Council with regards to the successful outcomes of the Cruise Ships that visited Fishguard during 2019

Cllr. Perkins will take questions throughout his presentation.

During 2019, 33 ships visited Fishguard, with numbers of passengers varying from 50 to 2,200.

All cruise ships were officially met by the Mayor, Deputy Mayor or Town Councillors, Alex Harding, Jana Davidson and Jeremy Martineau as well as our very own Jemima Nicholas. There are specially prepared visits/tours for the passengers both in and around Fishguard and in other areas, which significantly, impact upon the local economy.

It is believed they welcomed somewhere between 8,000 and 9,000 visitors.

Well done to all involved and it's looking good for even more cruise ships visits in 2020.

#### **146/19 THEATR GWAUN HEATING ISSUES: CLLR. STOKES**

The Theatr Gwaun are experiencing issues with their heating system. There is a one in four chance that it could fail over the winter months and they are looking to the Town Council for funding to help with repairs.

Cllr. Stokes will present the details to the Town Councillors for their consideration.

Please discuss

Cllr. Pepper refrained from commenting on this Agenda item.

Cllr. Stokes advised the Town Council that the Theatr had contacted to Town Council saying that their heating system had become unreliable and could possibly fail over the winter. The cost to replace the system is between £12k and £15k.

Cllr. Stokes had visited the site to see for herself.

She had offered advice to the Theatr managers with regards to funding streams available to them and had been advised, that the cost to replace the system was now about £5k.

There is a 1 in 4 chance that the system would fail over the winter.

Cllr. Stokes had advised the Theatr to submit a Grant Application for the cost of replacement and in view of the massive funding allocated to the Theatr in 2018/19, to the value of £12k, asked if Town Councillors would support a further application.

There was a general discussion with regards to this.

Cllr. Mason stated that the Town Council could not “reserve” funding for something that hasn't yet happened and that there was a big difference in the two replacement heating costs that had been quoted to the Town Council.

Cllr. Thickitt stated that he would not support taking funds from the Town Councils Reserve account for this and therefore it could possibly not be supported this financial year.

After a lively discussion, it was resolved that the Theatr should obtain firm quotes and submit an application for funding form to the Town Council for consideration, if they have been unsuccessful in other applications.

The matter could then be reviewed by the Finance Committee and the full Council.

#### **147/19 PRECEPT SETTING FOR 2020/21: CLLR. MASON**

The Finance committee have considered a report made by the Clerk with regards to the budget and the precept request.

The Clerk asked Cllrs. for suggested projects and costs, to be brought to her attention. Unfortunately, no ideas were forthcoming so the report could only be based on what information the Clerk had to hand.

There is a small window of time to make suggestions, with costings, for consideration and inclusion on the budget setting for 2020/21.

Please discuss

There were a few suggestions made with regards to prospective projects. The Clerk asked that all ideas - with firm costs, be submitted to her by 15<sup>th</sup> November at the very latest, so that the projected budget can be reviewed and amended and discussed at Finance Committee on 25.11.19 and then to be taken back to full Council on 3<sup>rd</sup> December for final approval.

#### **148/19 DELEGATED SERVICES FROM PCC: CLLR. RYAN**

Representatives from PCC recently met with members from FGTC to discuss the possibility of the FGTC taking over some of the services currently provided by PCC.

Cllr. Ryan will talk you through the options.

Please discuss

Cllr. Ryan outlined the discussions with regards taking on the following services:

West Street toilets and Lower Town toilets.

West Street:

There was a proposal on the evening that the existing toilet block in West Street be demolished and that the new toilet block, which is portable, be lifted onto the site.

The costs of the making good the site on West Street would be down to the Town Council with a £5k contribution from the TC.

This was disputed and the Clerk will clarify and confirm separately with regards to the ongoing

cost.

There was a general discussion and other solutions to servicing West Street car park area were discussed.

It was mentioned that the new toilet block remain as it is and that the Town Council takes on and re-furbishes West Street toilets. A tariff would need to be introduced to support the ongoing costs.

The costs were discussed.

The Clerk reminded the Chair that the Town Council needed to make a decision with regards to the playparks in the area.

Lower Town: No firm decision was made as to whether the Town Council takes these on. The Clerk advised the Council that the toilets would be closed should the FGTC decide not to take over the managements of them.

It was resolved to take on the £1,800 annual costs for the playparks insurance and maintenance checks.

It was resolved that the Clerk would contact PCC and request firm costs for the following:

To lease the West Street toilet block and look at the current running costs for a comparative and for alternative services to be investigated.

The costs of taking over the managements of Lower Town toilets would also be considered in any quote going forwards.

The Clerk will take this forwards and report back immediately with firm costs once attained.

#### **149/19 COUNCIL CHAMBER UPDATES: CLLR. STOKES**

Can the Council Chambers be upgraded to allow us to generate more income as a meeting room? Cllr. Stokes has some suggestions and some ideas to put to the Council.

Please discuss.

It was resolved to purchase either a screen and projector and look at the costs of a SMART board in comparison to a projector and screen.

The Clerk advised that this cost could be met from the current office budget.

Cllr. Mason will investigate costs and report back to the Finance committee at the end of this month.

#### **150/19 CHRISTMAS LIGHTS COMPETITION: CLLR. RYAN**

Cllr. Ryan would like to get the Christmas Lights Competition up and running and is looking for volunteers to assist him. Please discuss

Cllr. Ryan asked for support in conducting this event for Christmas 2019.

It was resolved that Cllrs. Pepper and Lawton will support Cllr. Ryan in organising the event and in the judging and the following awards ceremony.

#### **151/19 CORRESPONDENCE RECEIVED: CLLR RYAN**

No correspondence received that hadn't already been emailed out to Cllrs.

#### **152/19 DATES OF FUTURE MEETINGS: CLLR. RYAN**

3<sup>rd</sup> December 2019 at 7pm

7<sup>th</sup> January 2020 at 7pm

4<sup>th</sup> February 2020 at 7pm

3<sup>rd</sup> March 2020 at 7pm

#### **153/19 URGENT MATTERS: CLLR RYAN**

Any matters that have come to the attention of the Town Council after the Agenda has been

circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

*Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.*

There being no further business to discuss, the meeting was closed at 8:39pm.