



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall, Fishguard at 7:00pm **Monday 24th February 2020 at 6:30pm**

Councillor **MASON** was in the Chair

Cath Bannister – Town Clerk *C Bannister*

Cllr. Jordan Ryan – Vice Chair *J. Ryan*

FINANCE MINUTES:

13/20 APOLOGIES: CLLR. MASON

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies were received from: Cllr Thickitt
Those Cllrs. present were: Mason, McCarney, Stokes and Ryan

14/20 MINUTES OF THE LAST MEETING: CLLR. MASON

To approve and agree, the minutes of the previous meeting, held on 27.1.20, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 27.1.20, as a true and accurate record of the meeting.

15/20 DECLARATIONS OF INTEREST: CLLR. MASON

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were made.

16/20 BUDGET UPDATE AND REVIEW: CLERK

The Clerk will hand out a financial breakdown with regards costs and forecasts for this financial year to date.

Balances as at 24.2.20
General Account - £29,823.54
Reserve Account - £40,932.66
Mayors Charities - £2,880.36
Christmas Account - £62.74

The committee accepted the circulated financial figures and spreadsheet as a true and accurate record of the current finances.

17/20 GRANT APPLICATIONS RECEIVED: CLLR. MASON

The following applications have been received . Please discuss:

1. Aberjazz: £700 towards the costs of printing the programme, which means the programme can be sent out free of charge. SUPPORTED
2. Fishguard Navigators: £300 towards the cost of purchasing a selection of games and stationary items. SUPPORTED
3. Paul Padgett - £490 towards the costs of printing the tourist guide Under Milk Wood (a tour of Fishguard) that is circulated throughout Pembrokeshire and Carmarthenshire. SUPPORTED
4. Wales Air Ambulance – any amount that can be made available. The committee awarded £100 to the charity.

18/20 INVOICES FOR PAYMENT: CLLR. MASON

The following invoices have been received and authorisation for payment is required:

1. OVW - £933 for Annual Membership
2. Wales Audit Office - £236.75 Fees for the 2019 external audit.
3. Information Commissioner – £40.00 Annual subscription, paid by D/D. For info. only
4. Michelle Hitches Bookkeeping - £30 quarterly payroll invoice
5. Fishguard Garden Centre - £492.00 Christmas Tree, delivery, erection and disposal.
6. PCC (Ancient Connections) - £1,666.00. First of 3 identical annual payments from £5k pledged to the project.

It was resolved to accept the above invoices and to pay them.
Clerk to progress.

19/20 DATES OF FUTURE MEETINGS: CLLR. MASON

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

23rd March 2020

27th April 2020

25th May 2020

20/20 URGENT MATTERS: CLLR. MASON

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 7:50pm