



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Finance Committee on Monday **26th October 2020 at 5:30pm**,
The meeting will be held virtually, using StarLeaf as a platform.
Cllr. Mason will be in the Chair

Cath. Bannister - Town Clerk

FINANCE AGENDA:

- 1.0 APOLOGIES: CLLR. MASON**
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2.0 MINUTES OF THE LAST MEETING: CLLR. MASON**
To approve the minutes of the previous meeting, held on 28.9.20, as a true and accurate record of the meeting.
- 3.0 DECLARATIONS OF INTEREST: CLLR. MASON**
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 4.0 BUDGET UPDATE AND REVIEW: TOWN CLERK**
The Clerk will hand out a financial breakdown with regards costs and forecasts for this financial year to date.

The Clerk will circulate a financial breakdown on the evening.
- 5.0 ANNUAL AUDIT: CLLR. MASON**
The Annual Audit has been returned by Welsh Govt. The Town Council has passed with no recommendations or advisories to follow up on.
The Council's fee will be charged in accordance with the time spent on each audit. Details of this have been published by the Wales Audit Office and published within "Fee Scheme – 2019/20". The invoice has not yet been received.
A copy of the Notice of Conclusion of Audit has been placed on the Town Councils website.
- 6.0 GRANT APPLICATIONS RECEIVED: CLLR. MASON**
The following applications have been received. Please discuss:
 - 1.FADDS: £250 towards the cost of new costume storage system. Incomplete application submitted. Further information has been requested

2. Pembrokeshire Food Bank £500 for Christmas hampers

7.0 INVOICES FOR PAYMENT: CLLR. MASON

The following invoices have been received and authorisation for payment is required:

£500 rent to PCC paid by direct debit – for information only.

£89 + VAT per month for the renewal of the TC website support package.

£40 plus donation to the RBL Poppy Appeal

8.0 DATES OF FUTURE MEETINGS: CLLR. MASON

In the light of COVID-19, all meetings will be held on the fourth Monday of each month. The start time for all meetings, will be at the discretion of the Chair.

23rd November 2020

28th December – subject to change due to the Christmas break.

9.0 URGENT MATTERS: CLLR. MASON

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.