



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Finance Committee on Monday **25th January 2021 at 7:00pm**,
The meeting will be held virtually, using StarLeaf as a platform.
Cllr. Mason will be in the Chair

Cath. Bannister - Town Clerk

FINANCE AGENDA:

- 1.0 APOLOGIES: CLLR. MASON**
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2.0 MINUTES OF THE LAST MEETING: CLLR. MASON**
To approve the minutes of the previous meeting, held on 23.11.20, as a true and accurate record of the meeting.
- 3.0 DECLARATIONS OF INTEREST: CLLR. MASON**
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 4.0 BUDGET UPDATE AND REVIEW: TOWN CLERK**
The Clerk will update the committee with regards to the financial situation of the Town Council. Previously circulated.
The Clerk will review Financial Regulations and bring any amendments/updates to the next Finance meeting.
- 5.0 TERMS OF REFERENCE REVIEW: CLLR. MASON**
Please review the Finance Terms of Reference - previously circulated, for the Finance Committee.
- 6.0 GRANT APPLICATIONS RECEIVED: CLLR. MASON**
The following applications have been received. The applications and the supporting documents have previously been circulated. Please discuss:
 1. Fishguard Invasion Centre Trust
 2. Urdd Gobaith Cymru

7.0 INVOICES FOR PAYMENT: CLLR. MASON

The following invoices have been received and authorisation for payment is required:

1. Fishguard Garden Centre - £360 to supply Christmas tree
2. Fishguard Garden Centre – £9,437.18 for the watering and feeding of the summer planters in Goodwick, Fishguard and Lower Town and the take down and disposal with the waste being properly disposed of and the baskets collected and put into storage.
3. Audit Office Wales - £362.25 external audit fees
4. SLCC Renewal of annual membership - £202.00
5. Pembrokeshire County Council - £500 Rent of offices. (info. only as direct debit).

8.0 DATES OF FUTURE MEETINGS: CLLR. MASON

In the light of COVID-19, all meetings will be held on the fourth Monday of each month. The start time for all meetings, will be at the discretion of the Chair.

22nd February 2021

22nd March 2021

26th April 2021

24th May 2021

9.0 URGENT MATTERS: CLLR. MASON

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.