



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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The **MINUTES** of the meeting of the **FINANCE** committee meeting. The meeting will be held virtually, due to the COVID-19 OUTBREAK, hosted by StarLeaf on **Monday 23<sup>rd</sup> November 2020 at 6:00pm**

Councillor **MASON** was in the Chair

Cath Bannister – Town Clerk

*C. Bannister*

## **FINANCE MINUTES:**

### **48/20 APOLOGIES: CLLR. MASON**

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies were received from Cllr. Ryan - personal

Those Cllrs. present were: Cllrs. Mason, Stokes, McCarney and Davies

### **49/20 MINUTES OF THE LAST MEETING: CLLR. MASON**

To approve the minutes of the previous meeting, held on 26.10.20, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting dated 26.10.20, as a true and accurate record of the meeting.

### **50/20 DECLARATIONS OF INTEREST: CLLR. MASON**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were made

### **51/20 BUDGET UPDATE AND REVIEW: TOWN CLERK**

The Clerk handed out the financial breakdown of the spends to date, since 1.4.20. The balances of the account were as follows:

General Account - £32,006.52  
Reserve Account - £35,968.23  
Ongoing Projects - £17,000.32

Mayors Charity Account - £4,084.42  
Christmas Lights Account - £14,068.75

Cllr. Stokes had previously circulated an email outlining an additional document, identifying an alternative way for the accounts to be presented to the Council. Due to the fact that it had been sent just prior to the meeting, not many present at the meeting had been given the opportunity to view the email.

The Clerk advised the committee that the way the accounts are presented are down to the Responsible Financial Officer (Clerk/RFO) but the Clerk/RFO is happy to add more information to the current internal accounts, to help identify individual spends.

The discussion will be progressed further by the Clerk, the Chair of the Finance Committee, Cllr Mason and the Chair of the Council, Cllr. Stokes.

The Clerk will arrange a mutually agreeable date and time for that meeting.

#### **52/20 PRECEPT BUDGET PROPOSALS: CLLR. MASON**

The Clerk had previously prepared and circulated an outline budget proposal for the period 2021/22, recommending that the precept is not increased, other than by inflation.

This was reviewed and discussed by the committee, section by section.

Current Precept - £120,360.00

Proposed Precept - £123,369.00

It was resolved to accept the budget proposal made by the Clerk and to present the document to full Council on 1<sup>st</sup> December, for their decision and possible full council approval.

#### **53/20 GRANT APPLICATIONS RECEIVED: CLLR. MASON**

The following applications have been received. Please discuss:

1. Lower Town Residents. £290 for a Christmas tree and lights, decorations and a rechargeable battery pack, for display in the centre of the village near the main road.

It was resolved to **support** the application in full.

#### **54/20 INVOICES FOR PAYMENT: CLLR. MASON**

The following invoices have been received and authorisation for payment is required:

1. Richard Morse – repairs to Town Council owned telephone box in Dyffryn - £74.45
2. Planning Aid Wales - £150 for access to a 12 month online training platform
3. Festive Lighting - £21,163.67 for supply and installation of festive decorations
- 3(a). Festive Lighting - £251.90 (credit to be applied) for non-functioning lights 2019/20
4. One Voice Wales - £30 for training.
5. PCC - £500 rent Direct Debit (for info. only)

It was resolved to authorise the above payments to be made. Festive Lighting will not be paid until after the Christmas lights have been taken down in early January.

#### **55/20 DATES OF FUTURE MEETINGS: CLLR. MASON**

In the light of COVID-19, all meetings will be held on the fourth Monday of each month. The start time for all meetings, will be at the discretion of the Chair.

21st December 2020 at 6:30pm

25<sup>th</sup> January 2021 at a time to be confirmed

22<sup>nd</sup> February 2021 at a time to be confirmed

22<sup>nd</sup> March 2021 at a time to be confirmed

**56/20 URGENT MATTERS: CLLR. MASON**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***

There being no further business to discuss, the meeting was closed at 6:41pm