



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE

Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister

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The **MINUTES** Town Council Meeting

held virtually, under COVID-19 Regulations (Wales)

at 7pm on **Tuesday 2nd February 2021**

The Mayor, Cllr. Jackie Stokes, was in the Chair

Cllr. Jackie Stokes – *J. Stokes*

Cath Bannister, Town Clerk – *C. Bannister*

MINUTES

PUBLIC SESSION: CLLR. STOKES

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update those present, with regards to previous actions and ideas proposed by the public during this session, should there be any.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

No members of the public were present

COUNTY COUNCILLORS PRESENT:

No County Councillors were present.

PRESENTATION IN SUPPORT OF A GRANT APPLICATION RECEIVED BY A TRUSTEE OF THE FISHGUARD INVASION CENTRE TRUST

Julie Coggins represented the Trust in support of the above application.

She outlined the schedule of events leading up to the big celebration in 2022 and where the grant money would be allocated, namely to costumes for 300 schoolchildren, the soldiers uniforms and the parade itself along with the Last Invasion play at the Theatr Gwaun. There are numerous other events that are scheduled. The Trust are asking for £15,930.

After her presentation, Cllr. Stokes thanked Julie for her presentation.

STANDING ORDERS WERE ADOPTED

14/21 TOWN COUNCILLOR CO-OPTIONS: CLLR. STOKES

This matter was not heard as the selection of candidates for the two Town Councillor vacancies, is still being progressed.

15/21 APLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of those Town Councillors present

Those Councillors sending their apologies were: Cllr Shaw - working

Those councillors present were:

Cllrs. Mason, McCarney, Murphy, Perkins, Porter, Ryan, Stokes, Davies and Gwynn.

16/21 MEMBER INTERESTS: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed below:

Cllr. Perkins declared a personal interest in item number 8 on the Agenda. He agreed to disconnect his link to the meeting whilst the matter was discussed.

17/21 MINUTES OF THE PREVIOUS MEETING: CLLR. STOKES

To record the previous meeting minutes, held on 5.1.21, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 5.1.21 as a true and accurate record of the meeting.

18/21 CLERKS REPORT: TOWN CLERK

Report by the Clerk of matters since the last meeting and going forwards.

Cllr. McCarney has expressed her desire to stand as Mayor in May 2021	In order for her to be elected as your Mayor, I will be asking you to support her by way of a vote at the March meeting.
The post of Deputy Mayor	I will be sending out nomination forms in the next few weeks.
Remuneration Allowances	I will be circulating claim forms in the next few weeks. You will have to decline the allowance in writing to me if you do not want to receive it as it is a compulsory payment.
Available Training Sessions with OVW	Please take advantage of all the training sessions that are available online.
Christmas Lights Tender	I will be asking for expressions of interest by early March with a view to sending out tender documents in April.

19/21 REPORTS: CLLR. STOKES.

The Chairmen of the following committees gave feedback to the Town Council with regards to their committees and the matters they have undertaken. All minutes, previously circulated to all.

Planning Committee – Cllr. Stokes
Finance Committee – Cllr. Mason
Events Committee – Cllr. Stokes
Governance Committee – Please refer to circulated minutes

20/21 TOWN COUNCILLOR UPDATE SESSION: ALL

Cllr. Perkins asked the Council if he could have permission to attend a Planning Aid training session. The cost of the session is £30 for a group of attendees.
It was resolved for Cllr. Perkins to attend the training session and for him to liaise with the Clerk.

No further updates at this time.

21/21 FISHGUARD INVASION CENTRE TRUST: CLLR. STOKES

The Finance Committee have referred this application for funding to full council. The amount requested, in total, is £15,930 between now and 2022.
After hearing the presentation by one of their Trustee's at the start of the meeting, will the Town Council support the project and if so, by how much.
Please discuss.

There was a very positive discussion with regards to the grant application submitted by the Trust. Comments included:

It will be something for the entire community to look forward to.

It will be a great opportunity for the twin towns and will help to boost the economy

A fabulous opportunity and we must support it.

The following was resolved:

1. That a payment of £10,000 be made this financial year
2. That a further payment of £16,000 is pledged for payment half way through the calendar year – 4 months into the next financial year, on the understanding that a Trustee further presents to the Council and assures them that the money already allocated, has been spent according to the grant application.

22/21 COMMUNITY BATHING WATER SAMPLING: CLLR. STOKES

Following the email circulated to the Council on 14th January, is this project something that the Town Council would like to be involved with.

Please discuss.

It was resolved to ask PCC to carry out water testing in the Goodwick area. The Clerk will progress the matter directly with the PCC Officer.

23/21 APPLICATION OF REGISTRATION AT ST. MARY'S FIELD, FISHGUARD: CLLR. STOKES

The Town Council has been sent an Application for the Registration of land as a town or village green at St. Mary's Field, Fishguard.

Further information has now been received by all Cllrs. since the last meeting and the closing date has been extended until 3rd February.

Please discuss.

As all further information received since the last full council meeting in January had previously been circulated to all the Councillors, there was a brief discussion with regards to this matter.

It was resolved, by majority vote, for the Town Council not to support the application for St. Mary's Field to become a Village Green. 7 for, 1 against and 1 abstention.

24/21 REPRESENTATIVE FOR THE ANCIENT CONNECTIONS PROGRAMME: CLLR. STOKES

The Town Council committed to this project by financially supporting the ongoing programme. Their committee is now asking for a representative from the Town Council to sit in their stakeholder meetings and to make an active contribution. Please discuss.

After a brief discussion, Cllr. Porter, who expressed an interest in this project, was asked to represent the Town Council at all future meetings. The Clerk will progress.

25/21 TOWN COUNCIL WEBSITE DESIGN AND REVAMP: CLLR. STOKES

Does the Town Council Website need a re-vamp or making more user friendly?
Please discuss.

Cllr. Stokes expressed her dislike of the appearance and accessibility to the current Town Council website. It is difficult to upload to and navigate around. It isn't seen as a user friendly website.

The current website designer has offered a scrappage deal to re-design the website appropriately. The cost of the re-design, is £1,080.00

It was resolved to support this and to get the website re-designed. Cllr. Stokes will progress.

26/21 TELEPHONE BOXES AND RE-DESIGN: CLLR. STOKES

Further work needs to be done to make the three telephone boxes that we own, better dressed and signed.
Please discuss.

It was resolved for Cllr. Stokes to contact local suppliers and to get quotes for the desired work and for the quotes to be taken to the finance committee later this month, for authorisation to carry the work out.

27/21 CORRESPONDENCE RECEIVED: CLLR STOKES

All correspondence is emailed out upon receipt, wherever possible.

No outstanding mail received at the time of sending the Agenda out.

28/21 DATES OF THE NEXT MEETINGS: CLLR. STOKES

It is proposed that all meetings are scheduled to start at 7pm, unless otherwise agreed:

2nd March 2021

6th April 2021

4th May 2021 – Annual Meeting and Mayor Making Ceremony
1st June 2021

29/21 URGENT MATTERS: CLLR STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.

There being no further business to discuss, the meeting was closed at 8:02pm