Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
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Dear Council Member,

You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Human Resources (HR) Committee on Monday **24th May at 3:00pm**, The meeting will be held virtually, using StarLeaf as a platform.
A new Chair will be elected at the meeting.

Cath. Bannister
C. Bannister
Town Clerk/Responsible Financial Officer

HR AGENDA:

1.0 ELECTION OF CHAIRMAN TO THE HR COMMITTEE: TOWN CLERK
Members will be asked to propose and second a Chair. You will then be asked to vote. In the event of a tie, the Chairman of the Council will have a casting vote.

2.0 ELECTION OF VICE CHAIRMAN TO THE HR COMMITTEE: TOWN CLERK
Members will be asked to propose and second a Vice Chair. You will then be asked to vote. In the event of a tie, the Chairman of the Council will have a casting vote.

3.0 APOLOGIES: NEW CHAIR
To formally record apologies for absence and to record the attendance of Town Councillors.

4.0 DECLARATIONS OF INTEREST: NEW CHAIR
As this is the inaugural meeting of the HR Committee, there will be no declarations to make.

5.0 MINUTES OF THE PREVIOUS MEETING: NEW CHAIR
As this is the inaugural meeting of the HR Committee, there are no previous minutes to review.

6.0 WHAT WILL THE COMMITTEE NEED TO CONSIDER: NEW CHAIR
The Committee will need to consider the work of the HR Committee.
Please discuss.

7.0 DATES AND TIMES OF FUTURE MEETINGS: NEW CHAIR
In the light of COVID-19, all meetings will be held virtually on the fourth Monday of each month. The start time for all meetings, will be at the discretion of the Chair.
28th June 2021
26th July 2021

8.0 URGENT MATTERS: NEW CHAIR

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion.