



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend the **Finance Committee Meeting**
of the **Fishguard and Goodwick Town Council**,
at **7pm on Monday 19th July 2021**,
The meeting will be held virtually via StarLeaf

Cllr. Stokes will be in the Chair.

Cath. Bannister - Town Clerk

FINANCE AGENDA:

1.0 APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of Town Councillors.

2.0 MINUTES OF THE LAST MEETING: CLLR. STOKES

To approve the minutes of the previous meeting, held on 21.6.21, as a true and accurate record of the meeting.

3.0 DECLARATIONS OF INTEREST: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

4.0 BUDGET UPDATE AND REVIEW: CLLR. STOKES

As at 13.7.21 (time of Agenda circulation), the following applies:

General Account - £30,366.38
Reserve Account - £41,971.05
Projects Account - £18,001.60
Mayors Fund - £0.10
Christmas Account - £9,657.62

The next Precept payment of £41,123.00 is due at the end of August.
The Clerk will discuss the Budgetary summary previously circulated.

5.0 NEW CHRISTMAS CONTRACT PAYMENTS SCHEDULE: CLLR. STOKES

The new contract requires split payments throughout the year, 40% due 1st April – August for 2021 as it's a new contract, 40% due on completion of the installation (mid. November) and 20% on takedown in January.

£10,558.01 due immediately with £9,657.62 in account.

The budget transfers to the Christmas Account need re-scheduling accordingly. Please discuss.

6.0 GRANT APPLICATION FORM AND PROCEDURE REVIEW: CLLR. STOKES

The Grant Application procedure is due for a review. The application form will need to be reviewed accordingly. Please discuss.

7.0 RECLAIMING VAT: CLLR. STOKES

Currently the VAT is reclaimed annually in April after the completion of the Internal Audit. Should this now be done quarterly?

8.0 GRANT APPLICATIONS RECEIVED: CLLR. STOKES

1. Aberjazz - £946.00 towards various activities throughout the festival weekend.

9.0 INVOICES FOR PAYMENT: CLLR. STOKES

The following invoices have been received and authorisation for payment is required:

1. LITE Christmas Lights first of three payments - £10,558.01

10.0 DATES OF FUTURE MEETINGS: CLLR. STOKES

In the light of COVID-19, all meetings will be held virtually on the third Monday of each month.

The start time for all meetings, will be at 7pm.

20th September 2021

18th October 2021

15th November 2021

13th December (one week early)

11.0 URGENT MATTERS: CLLR. STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.