



Fishguard & Goodwick Town Council

Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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The **MINUTES** of the meeting of the **FINANCE** committee meeting. The meeting was held virtually, due to the CIVID-19 outbreak, hosted by StarLeaf on **Monday 21st June 2021 at 7:00pm**

Councillor Stokes was in the Chair

Cath Bannister – Town Clerk

C. Bannister

FINANCE MINUTES:

59/21 APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies were received from:

Cllr. Thickitt – work commitments and Cllr. Mason – IT issues (no connection)

Those Cllrs. present were: Cllr. Stokes, Ryan and McCarney.

60/21 MINUTES OF THE LAST MEETING: CLLR. STOKES

To approve the minutes of the previous meeting, held on 24.5.21, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 24.5.21.21 as a true and accurate record of the meeting.

61/21 DECLARATIONS OF INTEREST: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were made.

62/21 BUDGET UPDATE AND REVIEW: CLLR. STOKES

As at 15.6.21 (time of Agenda circulation), the following applies:

General Account - £30,984.93

Reserve Account - £41,971.05

Projects Account - £27,001.38

Mayors Fund - £0.10

Christmas Account - £9,657.62

At the conclusion at this part of the Agenda, the Chairman will move the following resolution: That under section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the Press and Public are to be excluded from the meeting for the duration of this particular Agenda item, on the basis that the information to be disclosed, would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. There were no members of the public or press present.

INTERNAL AUDIT OUTCOME

The Clerk will read out a report that has not been previously circulated and a resolution must be reached.

It was resolved to accept the report and for a retrospective financial donation to be made to three Charities and for the matter to be taken to full Council for approval.

63/21 ASSET REGISTER: CLLR. STOKES

The Clerk has done an inventory of assets held by the Town Council. There are some outstanding planters and benches, as managed by the Greening Group, for which ownership needs to be discussed. Please discuss.

The Clerk had produced a list of assets. The findings were discussed and more items in the Town Councils ownership, were identified.

The Clerk will rewrite the list and bring back a complete and final version with replacement and insurance costs.

64/21 GRANT APPLICATIONS RECEIVED: CLLR. STOKES

1. Fishguard and District Local History Group/Hanes, Abergwaun - £500 for the graphic design element of their website. Entire application previously circulated.

There were some inconsistencies identified:

a) The group claimed to have raised £500 but their bank statement only showed page 1 of 2 with no financial transactions available.

b) The group claimed to have liaised with other groups, like Ein Hanes, Fishguard and The Tapestry Trust. The committee were advised that no contact had been made with other groups.

It was resolved to decline the application but with the suggestion to re-apply again next year.

2. Fishguard Sports AFC - £5,000 towards creating suitable car parking facilities at the club premises. Entire application previously circulated.

There was a discussion with regards to the part funding requested to improve the car parking facilities, following a visit by two Cllrs. to the site.

It was resolved to review the application again, if the Enhancing Pembrokeshire Bid, submitted by the AFC, is successful.

65/21 INVOICES FOR PAYMENT: CLLR. STOKES

The following invoices have been received and authorisation for payment is required:

1. OVW Training - £60. Cllrs. Owen and Porter
2. OVW Training - £90 Cllr. McCarney x 3 separate sessions
3. PCC Recharge for toilet provision in Fishguard and Lower Town - £9,000.00
4. William Marshall - £576.00 for the internal audit.
5. Richard Morse - £195 for the repairs to Goodwick Bus Station.

It was resolved to approve the above payments with the toilet provision invoice being taken to full council in July.

66/21 DATES OF FUTURE MEETINGS: CLLR. STOKES

In the light of COVID-19, all meetings will be held virtually on the third Monday of each month.
The start time for all meetings, will be at 7pm.

19th July 2021

20th September 2021

18th October 2021

15th November 2021

13th December (one week early)

67/21 URGENT MATTERS: CLLR. STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 8:03pm