



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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**Dear Council Member,**

You are hereby summoned to attend a full Town Council meeting of the Fishguard and Goodwick Town Council **on Tuesday 1<sup>st</sup> February 2022, at 7pm.** **Due to COVID-19 Restrictions (Wales), the meeting will be held virtually by ZOOM.**

The Mayor, **Cllr. Jackie Stokes**, will be in the Chair.

Cath. Bannister  
*C. Bannister*  
Town Clerk/Responsible Financial Officer

## **AGENDA**

### **PUBLIC SESSION: CLLR. STOKES**

Before Town Council business commences, the public session offers members of the public, the opportunity to comment on items on this agenda or, to propose future agenda items. Members of the public, will be limited to a strict timescale for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

### **PUBLIC PRESENT:**

On the evening.

### **COUNTY COUNCILLORS PRESENT:**

On the evening:

### **POLICE UPDATE: INSPECTOR PALIN**

Pc Harries fed back to his supervisors after attending the last Town Council meeting where Cllrs. expressed a concern over the lack of visible policing. Insp. Palin has offered to attend and feedback any concerns that you have.

Pc Harries has sent through the previous 3 months crime figures for your information, which will be circulated separately.

## **STANDING ORDERS TO BE ADOPTED**

**1. APOLOGIES: CLLR. STOKES**

To formally record apologies for absence and to record the attendance and non-attendance of Town Councillors.

**2. DECLARATIONS OF INTEREST: CLLR. STOKES**

To formally record any personal or prejudicial interests that a Town Councillor present, may have in any of the agenda items listed below.

**3. MINUTES OF THE PREVIOUS MEETING: CLLR. STOKES**

To record the minutes of a previous meeting, held on 4.1.22, as a true and accurate record of the meeting.

**4. CLERKS REPORT: TOWN CLERK**

Follow up actions taken by the Clerk from the last meeting and information updates. On the evening.

**5. REPORTS: CLLR. STOKES.**

The following committee minutes have previously been circulated to all Town Councillors. If there are any questions with regards to their content, can they be addressed here.

Planning Committee

Finance Committee

Governance Committee

Events Committee

HR Committee – not called

**6. TOWN COUNCILLOR UPDATE SESSION: ALL**

An opportunity for Town Councillors to update the Town Council with regards to what has happened, what is happening and if anything needs attention, within the communities that they represent.

**7. REVISED GRANT FUNDING APPLICATION FUNDING ACCEPTANCE: CLLR. STOKES**

The Finance Committee have reviewed the Grant Application process. This had led to a revised grant application form being written that runs alongside a grant application policy. Is the Town Council happy to adopt this policy and the new application form? Please read and discuss.

**8. PURCHASE OF SALT/GRIT BINS: CLLR. STOKES**

The Pembrokeshire County Council no longer provides grit/salt bins at the request of local residents so this has now been delegated to Town and Community Councils to purchase. The PCC will however, provide them, install them and fill and maintain the grit/salt bins once they are installed. The cost of a grit/salt bin is £150 (incl. of VAT). A request has been received by CC. Pepper from a resident, to install one at the top of the steep hill where Bryn Llewelyn meets Heol Caradog. Please discuss

**9. BUDGET FOR VOLUNTEER SPECIAL RECOGNITION AWARDS: CLLR. STOKES**

The Town Council has allocated £1,000 towards this event in the annual budget.

However, the suggestion of a special award, recognising the efforts of the local community groups during COVID-19 lockdowns, that could be displayed in the Town Hall, has been made by the Events Committee. Ideas have been progressed with the Blacksmith and a commission designed – emailed separately. The cost of this should not exceed £400 depending on size and wording on the plaque.

Can the event be allocated and increased amount of £1400 in order to achieve it's aims? This would cover the hire of the hall, a light buffet and the commissioned award and accompanying plaque.

**10. TOWN COUNCIL OBJECTIVES WORKING GROUP UPDATE: CLLR. STOKES**

The working group have met and are currently progressing ideas. Cllr. Stokes will update the full council on progress made to date and is asking for a resolution to be made for the following to be included on the document:

1. To install Town Maps in areas around the towns
2. Electronic newsletters to be mailed six monthly.

Please discuss.

**11. LETTERS OF SUPPORT REQUESTED: CLLR. STOKES**

1. Aberjazz

Are requesting a letter of support to assist them with the process of applying for funding to the “Arts Council of Wales” for their annual event in August.

2. Fishguard Sports AFC

Are requesting a letter of support to assist them with the process of applying for funding to the “Bigs to Build a Community Space”, part of the Football Association for Wales to build a bigger structure.

**12. CORRESPONDENCE SENT/RECEIVED: CLLR STOKES**

All received correspondence is emailed out upon receipt, wherever possible.

1. Thank you letter from Urdd Gobaith Cymru – emailed seperately

**13. DATES OF THE NEXT MEETINGS: CLLR. STOKES**

It is proposed that all meetings are scheduled to start at 7pm, unless otherwise agreed:

1<sup>st</sup> March 2022

5<sup>th</sup> April 2022 – Urgent business only

10<sup>th</sup> May 2022 – Annual Meeting

6<sup>th</sup> June 2022

4<sup>th</sup> July 2022

**14. URGENT MATTERS: CLLR STOKES**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

*Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.*