



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
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Dear Council Member,

You are hereby summoned to attend a full Town Council meeting of the Fishguard and Goodwick Town Council **on Tuesday 1st March 2022, at 7pm.**
Due to COVID-19 Restrictions (Wales), the meeting will be held virtually by ZOOM.

The Mayor, **Cllr. Jackie Stokes**, will be in the Chair.

Cath. Bannister
C. Bannister
Town Clerk/Responsible Financial Officer

AGENDA

PUBLIC SESSION: CLLR. STOKES

Before Town Council business commences, the public session offers members of the public, the opportunity to comment on items on this agenda or, to propose future agenda items. Members of the public, will be limited to a strict timescale for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

PUBLIC PRESENT:

On the evening.

COUNTY COUNCILLORS PRESENT:

On the evening:

POLICE UPDATE:

On the evening

STANDING ORDERS TO BE ADOPTED

- 1. APOLOGIES: CLLR. STOKES**
To formally record apologies for absence and to record the attendance and non-attendance of Town Councillors.
- 2. DECLARATIONS OF INTEREST: CLLR. STOKES**
To formally record any personal or prejudicial interests that a Town Councillor present, may have in any of the agenda items listed below.
- 3. MINUTES OF THE PREVIOUS MEETING: CLLR. STOKES**
To record the minutes of a previous meeting, held on 1.2.22, as a true and accurate record of the meeting.
- 4. CLERKS REPORT: TOWN CLERK**
Follow up actions taken by the Clerk from the last meeting and information updates.
On the evening.
- 5. REPORTS: CLLR. STOKES.**
The following committee minutes have previously been circulated to all Town Councillors. If there are any questions with regards to their content, can they be addressed here.
Planning Committee
Finance Committee
Governance Committee
Events Committee
HR Committee
- 6. TOWN COUNCILLOR UPDATE SESSION: ALL**
An opportunity for Town Councillors to update the Town Council with regards to what has happened, what is happening and if anything needs attention, within the communities that they represent.
- 7. GOVERNANCE DOCUMENTS FOR CONFIRMATION: CLLR. STOKES**
The following documents have been reviewed and updated where necessary:
Each document will need a proposer and a seconder.

HR Terms of Reference
Governance Terms of Reference
Events Terms of Reference
Finance Terms of Reference
Planning Terms of Reference
Standing Orders
Financial Regulations
Reserves Policy
- 8. RETURNING TO FACE TO FACE AND MULTI-LOCATIONAL MEETINGS: CLLR. STOKES**
Where are we now with regards to getting back round the meeting table? Cllr. Stokes will update you.
- 9. OBJECTIVES WORKING GROUP FEEDBACK – CLLR. McCARNEY**
Feedback from the latest working group session.
- 10. FISHGUARD AND GOODWICK PLAYGROUNDS: CLLR. STOKES**
The Pembrokeshire County Council has approached the Town Council with a view to the Town Council taking over the costs of the playground inspections and public liability insurance for the following playgrounds:

Goodwick Moor, Lower Town, Lota Parc. If the Town Council were to enter a three year agreement, the total costs would come in at:

£1,884.00 for year 1,

£1,923.00 for year 2

£1,962.00 for year 3.

Please discuss.

11. FINANCIAL VIRES: RFO

In order to resolve overspends on specific budgets, the RFO is looking to the Full Council to agree to the below vires, in order to bring cost codes back into budget before year end on 31.3.22. Will Full Council support these?

1. Loctudi £1,500 and Mayors Civic Ceremony £1,500 to Grant Applications which is currently £1,283 over budget.
2. Floral Displays £2,000 to Office Rent which is currently £666 overspent
3. St. David's Day Parade £500 and Floral Displays £1,100 to Ancient Connections which has a nil balance.
4. Banners £150 to Stationary which is £100.00 over budget

12. GRANT FUNDING APPLICATION FOR THE FISHGUARD FOLK FESTIVAL: CLLR. STOKES

The Fishguard Folk Festival have submitted a grant application for £1,064.40 to help them in planning their event (application circulated separately).

Please discuss.

13. CORRESPONDENCE SENT/RECEIVED: CLLR STOKES

All received correspondence is emailed out upon receipt, wherever possible.

1. None received that hasn't been previously circulated

14. DATES OF THE NEXT MEETINGS: CLLR. STOKES

It is proposed that all meetings are scheduled to start at 7pm, unless otherwise agreed:

5th April 2022

10th May 2022 – Annual Meeting and subject to election process

6th June 2022

4th July 2022

16. URGENT MATTERS: CLLR STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.