



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a full Town Council meeting of the Fishguard and Goodwick Town Council **on Tuesday 2nd November 2021, at 7pm.**
Due to COVID-19 Restrictions (Wales), the meeting will be held virtually by ZOOM.

The Mayor, **Cllr. Jackie Stokes**, will be in the Chair.

Cath. Bannister
C. Bannister
Town Clerk/Responsible Financial Officer

AGENDA

PUBLIC SESSION: CLLR. STOKES

Before Town Council business commences, the public session offers members of the public, the opportunity to comment on items on this agenda or, to propose future agenda items. Members of the public, will be limited to a strict timescale for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

PUBLIC PRESENT:

On the evening.

COUNTY COUNCILLORS PRESENT:

On the evening:

STANDING ORDERS TO BE ADOPTED

- 1. APOLOGIES: CLLR. STOKES**
To formally record apologies for absence and to record the attendance and non-attendance of Town Councillors.
- 2. DECLARATIONS OF INTEREST: CLLR. STOKES**
To formally record any personal or pecuniary interests that a Town Councillor present, may have in any of the agenda items listed below.
- 3. MINUTES OF THE PREVIOUS MEETING: CLLR. STOKES**
To record the minutes of a previous meeting, held on 5.10.21, as a true and accurate record of the meeting.
To record the minutes of a previous meeting, held on 18.10.21, as a true and accurate record of the meeting.
- 4. CLERKS REPORT: TOWN CLERK**
Follow up actions taken by the Clerk from the last meeting and information updates. On the evening.
- 5. REPORTS: CLLR. STOKES.**
The following committee minutes have previously been circulated to all Town Councillors. If there are any questions with regards to their content, can they be addressed here.
Planning Committee – no meeting called due to no applications received.
Finance Committee
Governance Committee
Events Committee
HR Committee – not quorate
- 6. TOWN COUNCILLOR UPDATE SESSION: ALL**
An opportunity for Town Councillors to update the Town Council with regards to what has happened, what is happening and if anything needs attention, within the communities that they represent.
- 7. TOWN COUNCIL OBJECTIVES 2021 TO 2024: CLLR. STOKES**
In order for the Town Council to have clear direction whilst serving local communities, clear objectives need to be agreed that are suitable until 2024. Should a small working party be set up? Please discuss.
The Clerk will circulate a draft idea to assist you on the evening
- 8. HANDYMAN SERVICES TO THE TOWN COUNCIL: CLLR. STOKES**
The Town Council agreed at a previous meeting, to use the services of a local Handyman who can assist with small jobs. There is a final shortlist of just one at this time. Can we now confirm the services of the applicant? Please discuss.
- 9. NEW POLICIES READY FOR ADOPTION: CLLR. STOKES**
The Governance Committee has been working on and completed, four policy documents that are now ready to be adopted. These are:
Publication Scheme
Virtual meeting policy

Grievance Policy
Disciplinary Policy

Can the Town Council adopt these policies ready for issue?

10. GRANT APPLICATIONS: CLLR. STOKES

1. Fishguard and Goodwick Community Forum - £495 to produce a booklet that would be handed out to new residents in the area, advising them of the groups/organisations in the locality.

2. North Pembrokeshire Trade and Tourism - £1,000 to assist with the publication of an advert in Coast and County 2023, promoting eating places in Fishguard and Goodwick

11. PLANTERS AROUND THE CANNON ON FISHGUARD SQUARE:CLLR. STOKES

The floral displays have now all gone. The garden centre have offered to place 6 pots that will have winter foliage and spring bulbs/plants that should last until June time. Cost would not exceed £250

12. EVENTS COMMITTEE CHRISTMAS BUDGET: CLLR. STOKES

The Events Committee will require a financial budget to assist with the Christmas Lights switch on events. Can the Town Council support £500.00

13. WEBSITE UPDATE: CLLR. STOKES

Cllr. Stokes is hoping that she may be in a position to share with the Town Council, the layout and look of the new Town Council website. If for some reason the draft is not ready, this agenda item will be heard again in the December meeting

CORRESPONDENCE RECEIVED: CLLR STOKES

All correspondence is emailed out upon receipt, wherever possible.

1. None received that hasn't previously been circulated.

14. DATES OF THE NEXT MEETINGS: CLLR. STOKES

It is proposed that all meetings are scheduled to start at 7pm, unless otherwise agreed:

7th December 2021

4th January 2022

1st February 2022

1st March 2022

15. URGENT MATTERS: CLLR STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.