



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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Dear Council Member,

You are hereby summoned to attend the **Finance Committee Meeting**  
of the **Fishguard and Goodwick Town Council**,  
at **7pm on Monday 15<sup>th</sup> November 2021**,  
The meeting will be held virtually via ZOOM

Cllr. Stokes will be in the Chair.

*Cath. Bannister* - Town Clerk

## **FINANCE AGENDA:**

### **1.0 APOLOGIES: CLLR. STOKES**

To formally record apologies for absence and to record the attendance and non-attendance of Town Councillors.

### **2.0 MINUTES OF THE LAST MEETING: CLLR. STOKES**

To approve the minutes of the previous meeting, held on 18.10.21, as a true and accurate record of the meeting.

### **3.0 DECLARATIONS OF INTEREST: CLLR. STOKES**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

### **4.0 BUDGET UPDATE AND REVIEW: CLLR. STOKES**

As at 9.11.21 (time of Agenda circulation), the following account details apply:

General Account - £33,048.38

Reserve Account - £41,972.11

Projects Account - £25,002.20

Mayors Fund - £0.10

Christmas Account - £8,099.85

Accounts to date 31.10.21, by cost centre, have been circulated separately.

A credit of £207 from PCC has appeared on the bank statement. The RFO has contacted Revenue Services at PCC to try and identify this unexpected income.

The RFO is still waiting to hear from the Elections Team at PCC with regards to the anticipated costs to the Town Council for the elections in 2022.

The RFO is still waiting to hear from Revenues at PCC of the Price Band for Property Band D for 2022/23

## 5.0 BUDGET SETTING PROCESS FOR 2022/23: CLLR. STOKES

The RFO has prepared some basic figures (circulated separately.) The RFO and the Chairman of Finance need to meet further in order to review the budgets for 2022/23. These will then need bringing back to Finance in December and then to the Full Council for final approval in January. Please discuss

## 6.0 CHAIR AND VICE CHAIRS ALLOWANCES

The Finance Committee need to confirm the budget for both the Chairman's and the Vice Chairman's allowances for 2022/23. Can they remain as they are at £1,500 and £500 respectively.  
Please discuss.

## 7.0 GRANT APPLICATION REVIEW: CLLR. STOKES

Please review the newly proposed Grant Application forms. The Clerk has updated the revisions suggested last month. Please discuss.

## 8.0 TERMS OF REFERENCE: CLLR. STOKES

The terms of reference requires some amendments. Please discuss.

## 9.0 GRANT APPLICATIONS RECEIVED: CLLR. STOKES

1. TBC. Wales Air Ambulance are asking for a donation towards their target of £8m for the coming year.
2. £500 to Pembrokeshire Sheepdog Trials who are asking for a donation that will go towards the cost of hiring a loudspeaker van at a total cost of £1,590.00

## 10.0 INVOICES FOR PAYMENT: CLLR. STOKES

The following invoices have been received and authorisation for payment is required:

1. £81.25 Reimbursement to Cllr. Murphy for Christmas sweets and bags
2. £30.00 to One Voice Wales training for Cllr. McCarney
3. £8,064.00 to Fishguard Garden Centre for watering and fertilising summer display units throughout the season.
4. £1,372.80 to Fishguard Garden Centre to take down and dispose of, via licence, the summer floral displays.
5. £3,288.80 to Fishguard Garden Centre to fill containers with compost and summer bedding and then to nurture growth before setting up around the towns.
6. £960.00 for the storage container hire.
7. TBC - Donation to the Royal British Legion for the Poppy Wreaths and donation

## 11.0 DATES OF FUTURE MEETINGS: CLLR. STOKES

In the light of COVID-19, all meetings will be held virtually on the third Monday of each month. The start time for all meetings, will be at 7pm.

13<sup>th</sup> December

17<sup>th</sup> January 2022

21<sup>st</sup> February 2022

21<sup>st</sup> March 2022

## 12.0 URGENT MATTERS: CLLR. STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***