



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend the **Finance Committee Meeting**
of the **Fishguard and Goodwick Town Council**,
at **7pm on Monday 16th May 2022**,

The meeting will be held in the Town Council meeting room
at the Town Hall, Fishguard.

A new Chair will be elected at the meeting.

Cath. Bannister - Town Clerk

FINANCE AGENDA:

- 1.0 ELECTION OF CHAIR TO THE FINANCE COMMITTEE: TOWN CLERK**
The Finance Committee will need to elect a Chair to the Finance Committee
- 2.0 ELECTION OF VICE CHAIR TO THE FINANCE COMMITTEE: NEW CHAIR**
The Finance Committee will need to elect a Vice Chair to the Finance Committee
- 3.0 APOLOGIES: NEW CHAIR**
To formally record apologies for absence and to record the attendance and non-attendance of Town Councillors.
- 4.0 MINUTES OF THE LAST MEETING: NEW CHAIR**
To approve the minutes of the previous meeting, held on 19.4.22, as a true and accurate record of the meeting.
- 5.0 DECLARATIONS OF INTEREST: NEW CHAIR**
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 6.0 BUDGET UPDATE AND REVIEW: TOWN CLERK/RFO**
As at 10.5.22 (time of Agenda circulation), the following account details apply:
General Account - £53,475.80
Reserve Account - £41,974.24
Projects Account - £21,004.84
Mayors Fund - £1,000.10
Christmas Account – £1,205.21

The RFO will circulate a financial report separately.
- 7.0 GRANT APPLICATIONS RECEIVED: NEW CHAIR**
None received at the time of sending the Agenda out.

8.0 INVOICES FOR PAYMENT: NEW CHAIR

The following invoices have been received and scheduled payments set for future payments after authorisation by the Finance Committee:

1. Telemat - £12.00 for i-cloud storage 18.5.22
2. Salaries – Payroll details not received at time of sending out the Agenda but the RFO will confirm the amounts at the meeting and authorisation will be made there. To be paid 22.5.22
3. Howells Home and Garden Services - £97.00 for maintenance work 18.5.22
4. SSE – Electricity. £540.00 for power for Christmas lighting 18.5.22
5. Abersign - £72.22 for large presentation cheque 18.5.22
6. POINT - £550.05 for the Mayors Charities
7. Fishguard Food Bank - £550.05 for the Mayors Charities
8. BHIB Insurance Renewal - £665.16 via Debit Card

Retrospective Debit Card Payment Requiring Authorisation:

1. No payments made.

Direct Debits Due for payment this month:

1. Pembrokeshire County Council rent - £500
2. WebAdept support - £117.60
3. OneCom phone and fibre - £82.55

9.0 DATES OF FUTURE MEETINGS: NEW CHAIR

Meetings will be held on the third Monday of each month. The start time for all meetings, will be 7pm.

20th June 2022

18th July 2022

19th September 2022

10.0 URGENT MATTERS: NEW CHAIR

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.