



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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The **MINUTES** of the meeting of the **FINANCE** committee meeting. The meeting was held virtually, hosted by ZOOM, on **Monday 13th December 2021 at 7:00pm**

Councillor Stokes was in the Chair

Cath Bannister – Town Clerk

C. Bannister

FINANCE MINUTES:

112/21 APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies were received from: None received.

Those Cllrs. present were: Cllr. Stokes, Ryan, Mason and McCarney.

Those Cllrs. recorded as absent were: Cllr. Davies and Thickitt

113/21 MINUTES OF THE LAST MEETING: CLLR. STOKES

To approve the minutes of the previous meeting, held on 15.11.21, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 15.11.21 as a true and accurate record of the meeting.

114/21 DECLARATIONS OF INTEREST: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were made.

115/21 BUDGET UPDATE: TOWN CLERK

As at 7.12.21 (time of Agenda circulation), the following account details apply:

General Account - £17,344.07

Reserve Account - £41,973.16

Projects Account - £25,002.16

Mayors Fund - £0.10

Christmas Account – 8,100.06

Accounts to date 30.11.21, by cost centre, have been circulated separately. The next precept payment will be due on 31.12.21

The anticipated balance for the end of the financial year for the Accounts as at 31.3.22, are as follows:

General Account - £25,000
Reserve Account - £41,973.16
Projects Account - £5,002.16
Mayors Fund - £0.10
Christmas Account – £Nil.

The RFO is still waiting to hear from the Elections Team at PCC with regards to the anticipated costs to the Town Council for the elections in 2022. We have allowed £6k under the current budget settings review.

There were no questions from Town Councillors reference the current accounts.

116/21 PRECEPT SETTING FOR 2022/23: CLLR. STOKES

The Clerk and the Chair of Finance, have discussed the budget for 2022/23 in depth. The findings of this discussion have been circulated to you. You are required to go through the proposals, line by line, in order for an informed recommendation to be made to full Council. Your approval needs to be taken to full Council on 4th January. The latest date for submission for the Precept request is 12th January 2022. Please discuss.

The projected accounts were examined by cost centre and cost codes. After a general discussion, it was resolved that the accounts, as prepared by the Clerk/RFO in consultation with the Chair of the Finance Committee, will be presented to full council with the recommendation that the Precept not be increased, other than in line with inflation.

117/21 GRANT APPLICATION REVIEW: CLLR. STOKES

Please review the newly proposed Grant Application forms. The Clerk has updated the revisions previously suggested which are highlighted. Please discuss.

The following documents were reviewed and amended live by the Clerk. They will be brought back to Finance in January:

Grant Application Form
Grant Policy Document
Scoring Matrix

118/21 GRANT APPLICATIONS RECEIVED: CLLR. STOKES

1. Community Forum - £900 for a booklet for new residents – and existing in selected postcodes. Please read through and discuss as this item will be taken to Full Council in January for a decision to be made and your prior input, will assist Cllrs. Please discuss.

This was reviewed and will be taken to full council in January for a decision to be made.

2. Urdd Gobaith Cymru – Eisteddfod yr Urdd – Any amount towards their Eisteddfod for 2022.

It was resolved to award £100 to the above cause.

119/21 INVOICES FOR PAYMENT: CLLR. STOKES

The following invoices have been received and authorisation for payment is required:

1. Fishguard Garden Centre - £492.00 for the Christmas Tree
2. Creswells Café - £30 for Fishguard in Bloom Voucher

3. Creswells Café - £15 for Fishguard in Bloom Voucher
4. Cllr. Brian Murphy - £58.51 for the purchase of Christmas confectionary

It was resolved that the above invoices be approved. The Clerk/RFO will progress the payments.

120/21 DATES OF FUTURE MEETINGS: CLLR. STOKES

In the light of COVID-19, all meetings will be held virtually on the third Monday of each month.

The start time for all meetings, will be at 7pm.

17th January 2022

21st February 2022

21st March 2022

121/21 URGENT MATTERS: CLLR. STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 8:17pm.