



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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The **MINUTES** of the meeting of the **FINANCE** committee meeting. The meeting was held virtually, hosted by ZOOM, on **Monday 18th October 2021 at 7:00pm**

Councillor Stokes was in the Chair

Cath Bannister – Town Clerk

C. Bannister

FINANCE MINUTES:

91/21 APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies were received from: None received.

Those Cllrs. present were: Cllr. Stokes, Ryan, Thickitt, Mason and McCarney.

Those Cllrs. absent were: Cllr. Davies

92/21 MINUTES OF THE LAST MEETING: CLLR. STOKES

To approve the minutes of the previous meeting, held on 20.9.21, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 20.9.21 as a true and accurate record of the meeting.

93/21 DECLARATIONS OF INTEREST: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were made.

94/21 BUDGET UPDATE: TOWN CLERK

As at 12.10.21 (time of Agenda circulation), the following applies:

General Account - £34,095.98

Reserve Account - £41,972.11

Projects Account - £25,002.08

Mayors Fund - £0.10

Christmas Account - £8,099.85

Accounts by cost centre and cost code to date, had been circulated separately.

Christmas – will need to make a further payment of £10,558.01k in December

Banner Poles – should be credited with £2,133.56 within 30 days

The Clerk will start to prepare a budget to assist Council with the Precept Request submission.

It was resolved to accept the above accounts. The Clerk will progress.

95/21 REVIEW OF GRANT APPLICATION FORM: CLLR. STOKES

Continuing from July's meeting, the grant application form needs reviewing. A draft is currently being prepared and progress will be circulated separately to the Agenda. Please discuss.

96/21 GRANT APPLICATIONS RECEIVED: CLLR. STOKES

1. North Pembrokeshire Trade and Tourism £1,000 Publication in Coast to Coast.

The application was discussed in depth. The Finance Committee have now referred the application to full council for their consideration, due to it being above the £500 authorisation limit for the committee to consider.

97/21 INVOICES FOR PAYMENT: CLLR. STOKES

The following invoices have been received and authorisation for payment is required:

1. Telemat - £288 for IT office support and backup
2. SSE - £128.08 for Christmas Lighting Dec 20 to Jan 21
3. WebAdept – increase in the monthly direct debit for website support, from £106.80 to £117.60. The renewal is due on 1.12.21

It was resolved to pay the above outstanding invoices.

98/21 DATES OF FUTURE MEETINGS: CLLR. STOKES

In the light of COVID-19, all meetings will be held virtually on the third Monday of each month. The start time for all meetings, will be at 7pm.

15th November 2021

13th December (one week early)

17th January 2022

21st February 2022

21st March 2022

99/21 URGENT MATTERS: CLLR. STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 8:02pm.