



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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The **MINUTES** of the meeting of the **FINANCE** committee meeting. The meeting was held virtually, hosted by ZOOM, on **Monday 21<sup>st</sup> March 2022, at 7:00pm**

Councillor Stokes was in the Chair

Cath Bannister – Town Clerk

*C. Bannister*

## **FINANCE MINUTES:**

### **19/22 APOLOGIES: CLLR. STOKES**

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies were received from: Cllr. Thickitt – on holiday

Those Cllrs. present were: Cllr. Stokes, Ryan, Mason.

Those Cllrs. recorded as absent were: Cllr. McCarney but it was suspected that she was having trouble joining.

### **20/22 MINUTES OF THE LAST MEETING: CLLR. STOKES**

To approve the minutes of the previous meeting, held on 21.2.22, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 21.2.22 as a true and accurate record of the meeting.

### **21/22 DECLARATIONS OF INTEREST: CLLR. STOKES**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were made.

### **22/22 BUDGET REPORT: TOWN CLERK/RFO BUDGET UPDATE AND REVIEW: TOWN CLERK/RFO**

As at 16.2.22 (time of Agenda circulation), the following account details apply:

General Account - £28,394.90

Reserve Account - £41,974.24

Projects Account - £21,003.21

Mayors Fund - £0.10

Christmas Account – £1,263.22

Invoices due but not yet received:

£9,000 for the toilet opening

£1,666 towards the Ancient Connections project – third and final payment of £5k contribution

**23/22 GRANT APPLICATIONS RECEIVED: CLLR. STOKES**

1. None received at the time of sending out the Agenda.

**24/22 INVOICES FOR PAYMENT AUTHORISATION: CLLR. STOKES**

The following invoices have been received and authorisation for payment is required:

1. Antur Cymru - £132.00 for payroll services between 1.4.21 and 31.3.22
2. OVW Training - £60.00 for Cllrs. Porter and Gwynn
3. OVW Annual Membership - £1,012.00 for the forthcoming year

It was resolved to pay the above outstanding invoices

**Retrospective Payment Requiring Authorisation:**

1. £61.20 for the cash collection boxes distributed to local retailers – paid by debit card

It was resolved to authorise the above Debit Card payment

**Direct Debits Due:**

1. Pembrokeshire County Council rent - £500
2. WebAdept support - £117.60
3. OneCom phone and fibre - £71.34

It was resolved to agree to the above direct debit payments.

**25/22 DATES OF FUTURE MEETINGS: CLLR. STOKES**

In the light of COVID-19, all meetings will be held virtually on the third Monday of each month.

The start time for all meetings, will be 7pm.

18<sup>th</sup> April 2022

16<sup>th</sup> May 2022

20<sup>th</sup> June 2022

18<sup>th</sup> July 2022

**26/22 URGENT MATTERS: CLLR. STOKES**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***

There being no further business to discuss, the meeting was closed at 7:15pm.