



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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Minutes of the Meeting of the Fishguard and Goodwick
Town Council **Governance Committee** held virtually, via ZOOM,
on Tuesday 18th January 2022 at 6pm
Cllr. Stokes was in the Chair.

Cath. Bannister
Town Clerk/Responsible Financial Officer

Cath Bannister

GOVERNANCE MINUTES:

1/22 APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies were received from: Cllr. Thickitt - bereavement
Those Cllrs. present were Cllr's. Stokes, McCarney, Ryan and Porter.
There were no unreported absences..

2/22 DECLARATIONS OF INTEREST: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed.

There were no declarations of interest made

3/22 MINUTES OF THE LAST MEETING: CLLR. STOKES

To approve the minutes of the previous meeting, held on 16.11.21, as a true and accurate record of the meeting.

It was resolved to accept the minutes from 16.11.21 as a true and accurate record of the meeting.

4/22 CLERKS UPDATE AND REVIEW: CLLR. STOKES

There was nothing to report at this point.

All items up to date so no report from the Clerk

5/22 RESERVES POLICY: CLLR. STOKES

Does the Town Council require a Reserve policy? Please discuss

After a discussion, it was resolved to draft a Reserves policy.
The content was discussed and a document will be prepared by the Clerk and brought to the next meeting for consideration.

6/22 TRAINING POLICY: CLLR. STOKES

Does the Town Council need a Training Policy? Please discuss

After a discussion, it was resolved to postpone the drafting of a training policy until after the details of the training schedule are advised by One Voice Wales.

7/22 DATE OF FUTURE MEETINGS: CLLR. STOKES

In the light of COVID-19, all meetings will be held virtually on the third Tuesday of each month. The start time for all meetings will be 6pm.

15th February 2022

15th March 2022

19th April 2022

17th May 2022

8/22 URGENT MATTERS: CLLR. STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 6:32pm