



Fishguard & Goodwick Town Council  
Cyngor Tref Abergwaun ac Wdig  
Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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Minutes of the Meeting of the Fishguard and Goodwick  
Town Council **Governance Committee** held virtually, via ZOOM,  
on Tuesday 22<sup>nd</sup> February 2022 at 6pm  
**Cllr. Thickitt** was in the Chair.

Cath. Bannister  
Town Clerk/Responsible Financial Officer

*Cath Bannister*

### **GOVERNANCE MINUTES:**

**9/22 APOLOGIES: CLLR. THICKITT**

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies were received from: No apologies received  
Those Cllrs. present were Cllr's. Stokes, McCarney, Ryan and Thickitt.

**10/22 DECLARATIONS OF INTEREST: CLLR. THICKITT**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed.

There were no declarations of interest made

**11/22 MINUTES OF THE LAST MEETING: CLLR. THICKITT**

To approve the minutes of the previous meeting, held on 18.1.22, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 18.1.22 as a true and accurate record of the meeting.

**12/22 CLERKS REPORT: TOWN CLERK**

The Clerk apologised for sending the Financial Regs. and Standing Orders out late.

**13/22 RESERVES POLICY: CLLR. THICKITT**

Please review the amendments made to the proposed Reserves policy. Is the document ready to take to full council in March?

It was resolved to accept the Reserves Policy, subject to the circulated amendments.

**14/22 REVIEW OF STANDING ORDERS: CLLR. THICKITT**

Please review the Standing Orders – circulated separately

It was resolved to accept the Standing Orders as circulated.

- 15/22 REVIEW OF FINANCIAL REGULATIONS: CLLR. THICKITT**  
Please review the Financial Regulations – circulated separately

It was resolved to accept the Financial Regulations as circulated.

- 16/22 REVIEW OF TERMS OF REFERENCE FOR THE GOVERNANCE COMMITTEE: CLLR. THICKITT**  
Please review the Terms of Reference for the Governance Committee – circulated separately

It was resolved to accept the Terms of Reference as circulated.

- 17/22 DATE OF FUTURE MEETINGS: CLLR. THICKITT**  
In the light of COVID-19, all meetings will be held virtually on the third Tuesday of each month. The start time for all meetings will be 6pm.  
15<sup>th</sup> March 2022  
19<sup>th</sup> April 2022  
17<sup>th</sup> May 2022

- 18/22 URGENT MATTERS: CLLR. THICKITT**  
Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.  
The Chair and the Clerk will need to be advised before the start of the meeting.  
***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***

There being no further business to discuss, the meeting was closed at 6:22pm