



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE

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The **MINUTES** of the Town Council Meeting which was held virtually,
under current COVID-19 Regulations (Wales) at 7pm on **Tuesday 1st February 2022**

The Mayor, Cllr. Jackie Stokes, was in the Chair

Cllr. Jackie Stokes – *J. Stokes*

Cath Bannister, Town Clerk – *C. Bannister*

MINUTES

PUBLIC SESSION: CLLR. STOKES

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update those present, with regards to previous actions and ideas proposed by the public during this session, should there be any.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

There were two members of the public present

COUNTY COUNCILLORS PRESENT:

There were no County Councillors present.

POLICE PRESENT: INSPECTOR PALIN AND PC HARRIES:

The Chairman welcomed Inspector Palin and Pc Harries to the meeting

Cllr. Palin addressed a question with regards to speeding driver in Goodwick and Lower Town. The Roads Policing Unit do patrol the area. The Go Safe project (speed vans) work from Goodwick . Pc Harries reminded everyone that Dash-cam footage can be uploaded via the Dyfed Powys website. The issue of oversized vehicles was discussed, especially those driving through Lower Town. SWTRA will issue NIP's (Notice of Intended Prosecution) as well as the Police being able to prosecute.

The issue of youths causing a disturbance on a Saturday at Goodwick Sports ground was mentioned. Insp. Palin mentioned the fun events, being held at the Leisure Centre for youth starting on 12th February.

The Chairman thanked the officers for their input and assistance.

STANDING ORDERS WERE ADOPTED

17/22 APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of those Town Councillors present:

Apologies: Cllrs. Shaw – work commitments, Cllr. Thickitt. -work commitments and Cllr. Ryan – illness

Previously, Cllr. Thickitt passed apologies along for the January meeting due to a close family bereavement.

Those Cllrs. present were: Cllrs. Perkins, Price, Gwyn, Stokes, Mason, McCarney, Murphy, Shaw, Owen, Porter and Ryan

Those Cllrs. who were absent without notice were: None

18/22 DECLARATIONS OF INTEREST: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed below:

No declarations of interest were made.

19/22 MINUTES OF THE PREVIOUS MEETINGS: CLLR. STOKES

To record the minutes of a previous meeting, held on 5.1.22, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 5.1.22, as a true and accurate record of the meeting.

20/22 CLERKS REPORT: TOWN CLERK

Follow up actions taken by the Clerk from the last meeting and information updates.

Resignation of Gareth Davies	Have contacted Electoral Services and updated them and removed his email details from the address book. Does the Council wish to co-opt? Due to the resignation falling within 6 months of an election, there is no lawful requirement to replace at this time. It was unanimously resolved to not fill the vacancy at this time.
PCC Planning Portal	Continue to receive errors on PCC inputs. Will write to the Head of Planning.

21/22 REPORTS: CLLR. STOKES.

The following committee minutes have previously been circulated to all Town Councillors. If there are any questions with regards to their content, can they be addressed here.

- Planning Committee
- Finance Committee
- Governance Committee
- Events Committee
- HR Committee – not called

There were no comments made with regard to the above minutes.

22/22 TOWN COUNCILLOR UPDATE SESSION: ALL

An opportunity for Town Councillors to update the Town Council with regards to what has happened, what is happening and if anything needs attention, within the communities that they represent.

Cllr. Murphy: Had received two separate complaints that the dog restriction beach signs on the Parrog, were too small. Cllr. Stokes stated that the signs were non enforceable and the legislation that allowed them to be placed there in the first place, has since been revoked. This means that the signs cannot be replaced.

Cllr. Owen: Assured the Town Council that extensive training was being given to all 16+ year olds in schools, now that the legal age of voting had been reduced. Carried out by a group called Democracy Box.

Cllr. Stokes:

Had recently attended the Pembs. Area Committee. The current regulation is for the Cllr. Remuneration payments are to be subject to PAYE and NI. Discussions are under way to see if this can be revoked.

Pembrokeshire Community Hub, set up during COVID-19 is set to continue in the future. Rumours have been circulating that work to repair the board walk on Goodwick Moor are to commence in 2022. This is incorrect, and finances permitting, the scheme may be considered for 2023.

23/22 REVISED GRANT FUNDING APPLICATION FUNDING ACCEPTANCE: CLLR. STOKES

The Finance Committee have reviewed the Grant Application process. This had led to a revised grant application form being written that runs alongside a grant application policy. Is the Town Council happy to adopt this policy and the new application form? Please read and discuss.

It was resolved to accept the Grant Funding, Policy and Assessment forms as new working documents for the Town Council to use.

24/22 PURCHASE OF SALT/GRIT BINS: CLLR. STOKES

The Pembrokeshire County Council no longer provides grit/salt bins at the request of local residents so this has now been delegated to Town and Community Councils to purchase. The PCC will however, provide them, install them and fill and maintain the grit/salt bins once they are installed. The cost of a grit/salt bin is £150 (incl. of VAT). A request has been received by CC. Pepper from a resident, to install one at the top of the steep hill where Bryn Llewelyn meets Heol Caradog. Please discuss

After a long discussion, it was resolved not to purchase a salt/grit bin for the area.

25/22 BUDGET FOR VOLUNTEER SPECIAL RECOGNITION AWARDS: CLLR. STOKES

The Town Council has allocated £1,000 towards this event in the annual budget. However, the suggestion of a special award, recognising the efforts of the local community groups during COVID-19 lockdowns, that could be displayed in the Town Hall, has been made by the Events Committee. Ideas have been progressed with the Blacksmith and a commission designed – emailed separately. The cost of this should not exceed £400 depending on size and wording on the plaque.

Can the event be allocated and increased amount of £1400 in order to achieve it's aims? This would cover the hire of the hall, a light buffet and the commissioned award and accompanying plaque.

It was resolved to award the Events Committee £1400 towards the Volunteer Special Recognition Awards event, scheduled for March.

26/22 TOWN COUNCIL OBJECTIVES WORKING GROUP UPDATE: CLLR. STOKES

The working group have met and are currently progressing ideas. Cllr. Stokes will update the full council on progress made to date and is asking for a resolution to be made for the following to be included on the document:

1. To install Town Maps in areas around the towns
2. Electronic newsletters to be mailed six monthly.

Please discuss.

Cllr. Stokes fed back to the Council from the last working group meeting. It was resolved that the Town Maps project and Electronic newsletters ideas, are added to the Objectives document.

27/22 LETTERS OF SUPPORT REQUESTED: CLLR. STOKES

1. Aberjazz
Are requesting a letter of support to assist them with the process of applying for funding to the "Arts Council of Wales" for their annual event in August.
2. Fishguard Sports AFC
Are requesting a letter of support to assist them with the process of applying for funding to the "Bigs to Build a Community Space", part of the Football Association for Wales to build a bigger structure.

It was resolved to send a letter of support for both requests. The Clerk will progress.

28/22 CORRESPONDENCE SENT/RECEIVED: CLLR STOKES

All received correspondence is emailed out upon receipt, wherever possible.

1. Thank you letter from Urdd Gobaith Cymru – emailed separately.

This was noted by Council as a very nice thank you letter.

29/22 DATES OF THE NEXT MEETINGS: CLLR. STOKES

It is proposed that all meetings are scheduled to start at 7pm, unless otherwise agreed:

- 1st March 2022
- 5th April 2022 – Urgent business only
- 10th May 2022 – Annual Meeting
- 6th June 2022
- 4th July 2022

30/22 URGENT MATTERS: CLLR STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.

There being no further business to discuss, the meeting was closed at 7:56pm