



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE

Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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The **MINUTES** Town Council Meeting held virtually,
under COVID-19 Regulations (Wales) at 7pm on **Tuesday 5th October 2021**

The Mayor, Cllr. Jackie Stokes, was in the Chair

Cllr. Jackie Stokes – *J. Stokes*

Cath Bannister, Town Clerk – *C. Bannister*

MINUTES

The meeting was started at 7:08pm by Cllr. McCarney, Vice Chair, due to Cllr. Stokes having issues in trying to connect to the meeting. Cllr. Stokes managed to join the meeting at 7:10pm.

PUBLIC SESSION: CLLR. STOKES

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update those present, with regards to previous actions and ideas proposed by the public during this session, should there be any.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

No members of the public chose to speak.

COUNTY COUNCILLORS PRESENT:

Cllr. Pepper was due to present to the Town Council, but he did not attend and no apologies were received.

Cllr. Davies had nothing to add after her presentation of last month other than she was happy to work with the Town Council in the proposed clean-up of the square area.

STANDING ORDERS TO BE ADOPTED

134/21 APOLOGIES: CLLR. McCARNEY

To formally record apologies for absence and to record the attendance of those Town Councillors present:

Apologies were received from:

Cllr. Murphy – work, Cllr. Shaw – work and Cllr. Gwynn with a family commitment.

Those Cllrs. present were:

Cllrs. Stokes, McCarney, Owen, Perkins, Porter, Thickitt, Sturman, Price and Ryan.

Those Cllrs. absent were: Cllr. Davies and Cllr. Mason. The Clerk asked Cllrs. present if they would accept Cllr. Masons previous explanation of no internet/broadband access due to moving into a new property where the fibre providers had continually been unable to connect him. Cllrs. present chose to unanimously accept Cllr. Masons reasons for absence.

135/21 DECLARATIONS OF INTEREST: CLLR. McCARNEY

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed below:

Cllr. Price advised Cllrs. of a personal interest only, in Agenda item 10, the pre-planning application for Maesgwyn, as he lives directly opposite the proposed site.

Cllr. Stokes joined the meeting at 7:14pm.

136/21 MINUTES OF THE PREVIOUS MEETING: CLLR. STOKES

To record the previous meeting minutes held on 7.9.21, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 7.9.21 as a true and accurate record of the meeting.

137/21 CLERKS REPORT: TOWN CLERK

Follow up actions taken by the Clerk from the last meeting.

On the evening:

A487 Fishguard to Cardigan WeTAG Stage One – Stakeholder Engagement papers.	The Clerk advised Cllrs. that the consultation document had arrived after the Agenda had been circulated. It was resolved to hold an extra meeting. Cllrs. opted for 6:30pm Monday 18.10.21. to allow a full discussion. The Clerk will progress.
Town Council Objectives	The Clerk had not added this item to this month's Agenda in error, as agreed at the meeting in September. She updated Cllrs. by way of screen sharing, of a possible layout with suggestions for Cllrs. to consider for the meeting in November. The Clerk will circulate the draft document to give them ideas and for it to act as a guide.
Committee's	The Clerk had sent an email asking for volunteers for the Governance committee. Cllr. Porter had agreed to join. The Clerk will re-affirm the individual committee members at the November meeting.

138/21 REPORTS: CLLR. STOKES.

The following committee minutes have previously been circulated to all Town Councillors. If

there are any questions with regards to their content, can they be addressed here.
Planning Committee
Finance Committee
Events Committee

There were no comments made with regards to the committee minutes circulated.

139/21 TOWN COUNCILLOR UPDATE SESSION: ALL

An opportunity for Town Councillors to update the Town Council with regards to what has happened, what is happening and if anything needs attention, within the communities that they represent.

There were no Town Councillor updates.

140/21 RETROSPECTIVE PAYMENT: CLLR. STOKES

The Clerk paid £29.99 for a new, external laptop camera with microphone and speakers.
The Clerk paid £30 for Planning Aid training for Cllr. Perkins.
Both were made by Town Council debit card. Will the Council now support a retrospective payment for the above?

It was resolved to approve and accept the above payments.

141/21 OUTCOMES OF TOWN CENTRE DISCUSSIONS: CLLR. STOKES

Is the Town Council happy for a joint letter from the County Council and the Town Council to be written to the owners of vacant premises in the town and, should the Town Council fund the jet washing of vacant properties in the Town square area?
Please discuss

Cllr. Stokes advised Council that the objective of this discussion was to send a joint letter from County Councillor Davies and the Town Council.

Standing orders were dropped at 7:26pm to allow Cllr. Davies to partake in the discussions.

Ideas discussed were:

1. Jet washing properties and ground brickwork
2. Re-boarding of unkempt properties
3. A letter from the Town Council, drafted to find out why properties are lying empty. The letter would be a joint representation from the Town Council and County Cllr. Davies.

The Chamber of Trade expressed their desire to be involved in this project.

Standing orders were re-adopted at 7:34pm

After further positive discussions, it was resolved that the Chair, Cllr. Davies and the Clerk would progress points 1-3 above and that Cllrs. Davies and Stokes will work together in progressing the programme of works.

142/21 GRANT FUNDING APPLICATION FOR THE NEW YEARS EVE PARTY: CLLR. STOKES

The Finance Committee have reviewed the application for funding for the New Years Eve event. Because the request is in excess of the terms of reference - £500, the Town Council need to progress. Please discuss.

The application was discussed. £400 for the hire of the Town Hall, £1218 for the hire of play equipment and £400 towards security management costs. A proposal of £2000 was made. A counter proposal of £1500 was then made. The Town Councillors then voted on the two different amounts to award.

£1500 – supported by 5 Cllrs.

£2000 – supported by 4 Cllrs.

It was resolved that the New Years Eve event be awarded £1500 by the Town Council.

**143/21 PUBLICITY AND CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION
Town and Country Planning (Development Management Procedure) (Wales) Order 2012
SCHEDULE 1 Article 4. (4) SCHEDULE 1B Articles 2C & 2D**

Pre-planning application site visit to Maesgwynne. Members of the planning committee have
Please discuss.

Cllr. Perkins report had been circulated to all Cllrs. before the meeting. There was support for his report. Cllr. Perkins pointed out the main points and Cllr. Porter added that consideration needed to be given to street lighting as this had not been mentioned, along with the availability of car charging points for electric vehicles.

It was resolved to accept the report.

The Clerk will progress and respond on behalf of the Town Council.

144/21 CORRESPONDENCE RECEIVED: CLLR STOKES

All correspondence is emailed out upon receipt, wherever possible.

1. None received that hasn't previously been circulated.

145/21 DATES OF THE NEXT MEETINGS: CLLR. STOKES

It is proposed that all meetings are scheduled to start at 7pm, unless otherwise agreed:

2nd November 2021

7th December 2021

4th January 2022

1st February 2022

1st March 2022

146/21 URGENT MATTERS: CLLR STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.

There being no further business to discuss, the meeting was closed at 8:05pm.