



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a full Town Council meeting of the Fishguard and Goodwick Town Council **on Tuesday 5th July 2022, at 7pm** in the Town Hall, Fishguard.

The meeting will be a multi locational meeting and anyone wishing to attend, may do so in person. If you wish to attend virtually, please contact the Town Clerk for a meeting link.

The Mayor, **Cllr. Sharon McCarney**, will be in the Chair.

Cath. Bannister
C. Bannister
Town Clerk/Responsible Financial Officer

AGENDA

PUBLIC SESSION: CLLR. McCARNEY

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or, to discuss future agenda items**. Members of the public, will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

PUBLIC PRESENT:

On the evening.

COUNTY COUNCILLORS PRESENT:

On the evening:

POLICE UPDATE:

On the evening

PRESENTATION BY:

NEIL MCCARTHY PCC

Neil will discuss the proposals for the taking on of the playground inspection and insurance costs with a view to a formal agreement being reached.

**STANDING ORDERS TO BE ADOPTED
THE MEETING WILL BE OPENED BY CLLR. McCARNEY**

1. **DECLARATION TO OFFICE OF NEW TOWN COUNCILLORS: TOWN CLERK**
The newly appointed Town Councillors will make their declaration to office to the Clerk and the Council. The newly appointed Town Councillors will then be able to fully partake in all Town Council meetings and activities.
2. **APOLOGIES: CLLR. McCARNEY**
To formally record apologies for absence and to record the attendance and non-attendance of Town Councillors.
3. **DECLARATIONS OF INTEREST: CLLR. McCARNEY**
To formally record any personal or prejudicial interests that a Town Councillor present, may have in any of the agenda items listed below.
4. **MINUTES OF THE PREVIOUS MEETING: CLLR. McCARNEY**
To record the minutes of a previous meeting, held on 7.6.22, as a true and accurate record of the meeting.

Cllr McCarney will sign the previous minutes for which a paper copy is retained for Governance purposes.
5. **CLERKS REPORT: TOWN CLERK**
On the evening
6. **COMMITTEE MINUTES: CLLR. McCARNEY.**
The following committee minutes from the preceding month, have previously been circulated to all Town Councillors. If there are any questions with regards to their content, can they be addressed here.
Planning Committee
Finance Committee
HR Committee
Governance Committee
Planning Committee
7. **TOWN COUNCILLOR UPDATE SESSION: ALL**
An opportunity for Town Councillors to update the Town Council with regards to what has happened, what is happening and if anything needs attention, within the communities that they represent.
8. **FISHGUARD AND GOODWICK PLAYGROUNDS: CLLR. McCARNEY**
The Pembrokeshire County Council has approached the Town Council with a view to the Town Council taking over the costs of the playground inspections and public liability insurance for the following playgrounds:
Goodwick Moor, Lower Town, Lota Parc. If the Town Council were to enter a three year agreement, the total costs would come in at:
£1,884.00 for year 1,
£1,923.00 for year 2
£1,962.00 for year 3.
This was discussed in March and further information has now been received.

- 9. REVIEW OF COUNCIL COMMITTEE'S TERMS OF REFERENCE AND MEMBERSHIP OF EACH COMMITTEE: CLLR. McCARNEY**
A list of committee's and current members has been circulated separately. More members are needed on each of the committee's. Terms of reference for each committee have been updated to reflect the frequency of the meetings. Finance and Planning Terms of Reference do not require updating. Please discuss.
- 10. OBJECTIVES WORKING GROUP FEEDBACK: CLLR. STOKES**
Feedback from the objectives working group.
- 11. ENVIRONMENTAL AWARENESS: CLLR. STOKES**
The Objectives working group ask that full council consider the environmental awareness statement, circulated separately. Is this something that the Town Council wishes to adopt?
- 12. LETTER TO HYWEL DAA HEALTH BOARD: CLLR. STOKES**
It was suggested at last months meeting, that a poll should be considered with regards to the forwarding of a letter to the health board. This has been carried out. Please discuss.
- 13. REVIEW OF STANDING ORDERS: CLLR. McCARNEY**
The Clerk has received a request notification from two individual Councillors, under Standing Order 27(b), as follows:
1. To review the possibility of the inclusion of suspending standing orders during full council meetings. Please discuss.
 2. To amend standing order no. 4(f) to read "The period of time designated for public participation at a meeting, in accordance with standing order 3(e), shall not exceed (to be decided by full council) minutes unless directed by the Chairman of the Council. Please discuss
- 14. TOWN COUNCILLORS ACTING AS INTERIM CLERK: CLLR. McCARNEY**
With the Clerk leaving the Town Clerk on 22.7.22, a/ named Councillor/s will need to be temporarily appointed to carry out the role of Town Clerk/RFO, until a new Clerk is appointed. Please discuss.
- 15. GRANT APPLICATION RECEIVED: CLLR. McCARNEY**
Pembrokeshire Pride are asking for £1500 towards their three day event in Pembrokeshire. Please discuss.
- 16. CORRESPONDENCE SENT/RECEIVED: CLLR McCARNEY**
All received correspondence is emailed out upon receipt, wherever possible.
1. None received at the time of sending out the Agenda
- 17. DATES OF THE NEXT MEETINGS: CLLR. McCARNEY**
Meetings will be held in the Town Hall and will commence at 7pm, unless otherwise advertised.
August – The Town Council does not meet in August.
6th September 2022
4th October 2022
1st November 2022
6th December 2022
3rd January 2023

7th February 2023

7th March 2023

4th April 2023

2nd May 2023 – Annual Meeting

18. URGENT MATTERS: CLLR McCARNEY

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.