



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the meeting of the **FINANCE** committee meeting. The meeting was held at the Town Hall, Fishguard, on **Monday 16th May 2022, at 7:00pm**

Councillor Stokes was in the Chair

Cath Bannister - *C. Bannister*

FINANCE MINUTES:

36/22 ELECTION OF CHAIR TO THE FINANCE COMMITTEE: TOWN CLERK

The Finance Committee will need to elect a Chair to the Finance Committee

It was resolved that Cllr. Stokes be elected as the Chair of the Finance Committee

37/22 ELECTION OF VICE CHAIR TO THE FINANCE COMMITTEE: CLLR. STOKES

The Finance Committee will need to elect a Vice Chair to the Finance Committee

It was resolved that Cllr. McCarney be elected as the Vice Chair of the Finance Committee

38/22 APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance and non-attendance of Town Councillors.

Apologies: None Received

Those Cllrs. Present: Cllrs. Gwynn, McCarney, Shaw and on ZOOM, Cllr. Ryan

39/22 MINUTES OF THE LAST MEETING: CLLR. STOKES

To approve the minutes of the previous meeting, held on 18.4.22, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 18.4.22, as a true and accurate record of the meeting.

40/22 DECLARATIONS OF INTEREST: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed.

There were no declarations of interest made.

41/22 BUDGET UPDATE AND REVIEW: TOWN CLERK/RFO

As at 10.5.22 (time of Agenda circulation), the following account details apply:

General Account - £53,475.80

Reserve Account - £41,974.24

Projects Account - £21,004.84

Mayors Fund - £1,000.10

Christmas Account – £1,205.21

The RFO went through the circulated reports. The committee accepted the reports.

42/22 GRANT APPLICATIONS RECEIVED: CLLR. STOKES

None received at the time of sending the Agenda out.

There were no applications to review.

43/22 INVOICES FOR PAYMENT: CLLR. STOKES

The following invoices have been received and scheduled payments set for future payments after authorisation by the Finance Committee:

1. Telemat - £12.00 for i-cloud storage 18.5.22
2. Salaries – Payroll details not received at time of sending out the Agenda but the RFO will confirm the amounts at the meeting and authorisation will be made there. To be paid 22.5.22
3. Howells Home and Garden Services - £97.00 for maintenance work 18.5.22
4. SSE – Electricity. £540.00 for power for Christmas lighting 18.5.22
5. Abersign - £72.22 for large presentation cheque 18.5.22
6. POINT - £550.05 for the Mayors Charities 18.5.22
7. Fishguard Food Bank - £550.05 for the Mayors Charities 18.5.22
8. BHIB Insurance Renewal - £665.16 via Debit Card 18.5.22

Retrospective Debit Card Payment Requiring Authorisation:

1. None requiring authorisation.

Direct Debits Due for payment this month:

1. Pembrokeshire County Council rent - £500
2. WebAdept support - £117.60
3. OneCom phone and fibre - £82.55

It was resolved to accept the above scheduled payments and the direct debits were noted.

The RFO advised the committee that she had made a direct debit payment of £19.54 on 16.5.22 for some industrial strength cable ties to attach the banners to the poles.

44/22 DATES OF FUTURE MEETINGS: CLLR. STOKES

Meetings will be held on the third Monday of each month. The start time for all meetings, will be 7pm.

20th June 2022

18th July 2022

19th September 2022

45/22 URGENT MATTERS: CLLR. STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 7:45pm