



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.uk

The minutes of the **Governance** Committee Meeting held at the Fishguard Town Council. The meeting was a multi locational meeting and was held in the Town Council meeting room at the Town Hall, Fishguard as well as via ZOOM. at 6:45pm on **Tuesday 21st June 2022**

Cllr. Stokes was in the Chair.

Cath. Bannister
Town Clerk/Responsible Financial Officer

Cath Bannister

GOVERNANCE MINUTES:

20/22 ELECTION OF CHAIR TO THE GOVERNANCE COMMITTEE: TOWN CLERK

The committee will need to elect a Chair to the Governance Committee.

It was resolved to elect Cllr. Stokes as Chair to the Governance Committee

21/22 ELECTION OF VICE CHAIR TO THE GOVERNANCE COMMITTEE: CLLR. STOKES

The committee will need to elect a Chair to the Governance Committee.

It was resolved to elect Cllr. McCarney as Vice Chair to the Governance Committee

22/22 APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies: Cllr. Thickitt – working

Present: Cllrs. McCarney, Stokes, Ryan, Murphy and Shaw

23/22 DECLARATIONS OF INTEREST: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

There were no declarations of interest made.

24/22 MINUTES OF THE LAST MEETING: CLLR. STOKES

To approve the minutes of the previous meeting, held on 22.2.22, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 22.2.22 as a true and accurate record of the meeting.

25/22 CLERKS REPORT: CLLR. STOKES

NTR at the time of the meeting.

26/22 REVIEW OF TERMS OF REFERENCE FOR THE GOVERNANCE COMMITTEE: CLLR. STOKES

Please review the Terms of Reference for the Governance Committee – circulated separately

It was resolved to amend the frequency of the governance meetings to as and when required.

27/22 FUTURE AGENDA ITEMS: CLLR. STOKES

Please decide a list of future Agenda items, in priority order

It was resolved that the Clerk would circulate a list of Policies with proposed review dates, to the committee.

28/22 DATE OF FUTURE MEETINGS: CLLR. STOKES

To be decided and recorded at the meeting

July. Time and date to be confirmed.

29/22 URGENT MATTERS: CLLR. STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 7:03pm

