Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend the **HR Committee Meeting** of the **Fishguard and Goodwick Town Council**, at **6pm** on **Monday 21st June 2022**, The meeting will be held in person at the Town Hall as well as virtually via ZOOM

A new Chair will be elected on the evening

Cath. Bannister
C. Bannister
Town Clerk/Responsible Financial Officer

HR AGENDA:

1.0 TO ELECT A CHAIR FOR THE HR COMMITTEE: TOWN CLERK
A new Chair is to be elected.

2.0 TO ELECT A VICE CHAIR FOR THE HR COMMITTEE: NEW CHAIR
A new Vice Chair is to be elected.

3.0 APOLOGIES: NEW CHAIR
To formally record apologies for absence and to record the attendance of Town Councillors.

4.0 DECLARATIONS OF INTEREST: NEW CHAIR.
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

5.0 MINUTES OF THE PREVIOUS MEETING: NEW CHAIR
To approve the minutes of the previous meeting, held on 21.2.22, as a true and accurate record of the meeting.

6.0 REVIEW OF HR TERMS OF REFERENCE: NEW CHAIR
Please review the Terms of Reference for the HR Committee which have been circulated separately.

7.0 ITEMS FOR FUTURE AGENDA'S : NEW CHAIR
Please discuss items for future Agenda's and list in priority order

8.0 DATES AND TIMES OF FUTURE MEETINGS: NEW CHAIR
To be decided and recorded at the meeting.

9.0 URGENT MATTERS: CLLR. NEW CHAIR

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion.