



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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Dear Council Member,

The **MINUTES** of the meeting of the **FINANCE** committee meeting. The meeting was held at the Town Hall, Fishguard, on **Monday 18<sup>th</sup> July, at 7:00pm**

Councillor Stokes was in the Chair

Cath Bannister - *C. Bannister*

## **FINANCE MINUTES:**

### **55/22 APOLOGIES: CLLR. STOKES**

To formally record apologies for absence and to record the attendance and non-attendance of Town Councillors.

Those Cllrs. present: Cllrs. Stokes, McCarney, Ryan, Gwynn Shaw and Morgan  
Apologies received from Cllr. Shaw - work.

### **56/22 MINUTES OF THE LAST MEETING: CLLR. STOKES**

To approve the minutes of the previous meeting, held on 20.6.22, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the last meeting, held on 20.6.22, as a true and accurate record of the meeting.

### **57/22 DECLARATIONS OF INTEREST: CLLR. STOKES**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

There were no declarations of interest made.

### **58/22 BUDGET UPDATE AND REVIEW: TOWN CLERK/RFO**

As at 10.6.22 (time of Agenda circulation), the following account details apply:

General Account - £29,801.23  
Reserve Account - £41,979.53  
Projects Account - £26,006.38  
Mayors Fund - £0.07  
Christmas Account – £1,205.36

The RFO had circulated account summaries separately. There were no questions with regards to the finances.

### **59/22 GRANT APPLICATIONS RECEIVED: CLLR. STOKES**

None received.

## 60/22 INVOICES FOR PAYMENT: CLLR. STOKES

The following invoices have been received and scheduled payments set for future payments after authorisation by the Finance Committee:

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Authorisation required for:

1. James Thomas, Blacksmith - £350 for design and making of the Special Recognition Award.
2. Payroll - £2,806.29 for final salary, TOIL owing, holiday pay, HMRC Contributions and Pension contributions.

Retrospective Debit Card Payment Requiring Authorisation:

1. £180 cash withdrawal to top up petty cash

Direct Debits Due for payment this month:

1. Pembrokeshire County Council rent - £500
2. WebAdept support - £117.60
3. OneCom phone and fibre - £81.12

It was resolved at accept and authorise all the above payments.

Direct Debits Due for payment this month:

1. Pembrokeshire County Council rent - £500
2. WebAdept support - £117.60
4. OneCom phone and fibre - £81.12

The above DD's were noted.

## 61/22 DATES OF FUTURE MEETINGS: CLLR. STOKES

Meetings will be held on the third Monday of each month. The start time for all meetings, will be 7pm.

19<sup>th</sup> September 2022

17<sup>th</sup> October 2022

21<sup>st</sup> November 2022

12<sup>th</sup> December 2022

## 62/22 URGENT MATTERS: CLLR. STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***

The Clerk had circulated a grant application received by the Round Table. This had been received today and the event was scheduled for Saturday 23<sup>rd</sup> July.

They were asking for £361 for the cost of the St. John's Ambulance attendance at the event.

The Clerk suggested an extra meeting, scheduled for 22.7.22, with an emergency payment being made that date. The meeting would not be quorate due to members other commitments, so this idea was not progressed.

There was a discussion and ideas to try and support them were made. Payments cannot be made retrospectively.

Due to it being a very late application and to be consistent with other requests for funding that had been declined, it was decided that on this occasion, the event could not be supported. The Clerk will update the Round Table.

There being no further business to discuss, the meeting was closed at 7:19pm