



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE

Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister

Tel: 01348 874406

email: clerk@fishguardgoodwick-tc.gov.wales

The **MINUTES** of the full **Town Council Meeting** of the Fishguard and Goodwick Town at 7pm on **Tuesday 5th July 2022.**

The meeting was a multi-locational meeting allowing members to join in person, or virtually.

The Mayor, **Cllr. Sharon McCarney**, was in the Chair

Cllr. Sharon McCarney –

Cath Bannister, Town Clerk – *C. Bannister*

MINUTES:

PUBLIC SESSION: CLLR. McCARNEY

Before Town Council business commences, the public session offers members of the public, the opportunity to comment on items on this agenda or, to propose future agenda items.

Members of the public, will be limited to a strict timescale for their comments or question.

Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

PUBLIC PRESENT: ALL

No public present..

COUNTY COUNCILLORS PRESENT: COUNTY COUNCILLORS

County Councillor Gwynn – There are discussions to take place with regards to the public transport inter-change, via a feasibility study. Cllr. Gwynn will keep the Town Council updated.

POLICE UPDATE:

No police were present at the meeting

NEIL McCARTHY PEMBROKESHIRE COUNTY COUNCIL: PLAY-PARKS

Neil spoke to the Town Councillors with regards to a proposed agreement between the Town Council and the PCC. The PCC has a very small budget to cater for 50 playparks throughout Pembrokeshire.

They can no longer insure, inspect, repair or replace broken equipment. The proposal is that the Town Council takes on the minor repairs of the equipment and any equipment that needs replacing, would be put to the Town Council for them to decide to replace.

Lota Parc – very new equipment, much still under warranty

Lower Town – equipment owned by Lower Town Trust

Goodwick Parrog – maintained by PCC.

Neil will stay for the Agenda item on playparks to help answer any questions that Cllrs. may have.

Cllr. McCarney thanked Neil for his clarification and advised that she would bring the play-parks Agenda item forwards.

STANDING ORDERS WERE ADOPTED

Cllr. McCarney opened the meeting and welcomed everyone.

91/22 CO-OPTION OF NEW TOWN COUNCILLORS: TOWN CLERK

The Town Clerk and Councillors took Declarations of office from the following new Councillors:

1. Adrian Tyrrell
2. Ben Davidson
3. Kevin Elcock
4. Alex Allison
5. Jim Morgan

Everyone read out their declaration and signed and dated their papers in the presence of the Town Clerk and all Town Councillors.

Cllr. McCarney congratulated them and thanked them for their interest. They are now Town Councillors and were able to join in any discussion. They were each later handed a welcome pack.

92/22 APOLOGIES: CLLR. McCARNEY

To formally record apologies for absence and to record the attendance and non-attendance of Town Councillors.

Apologies were received from:

Cllr. Thickitt – working

Those Cllrs. present were: Cllrs. McCarney, Shaw, Murphy, Gwynn, Ryan, Stokes, Davidson, Tyrrell, Elcock, Morgan and Allison.

No Cllrs. Were absent without reason.

93/22 DECLARATIONS OF INTEREST: CLLR. McCARNEY

To formally record any personal or prejudicial interests that a Town Councillor present, may have in any of the agenda items.

No declarations of interest were made.

94/22 FISHGUARD AND GOODWICK PLAYGROUNDS: CLLR. McCARNEY

The Pembrokeshire County Council has approached the Town Council with a view to the Town Council taking over the costs of the playground inspections and public liability insurance for the following playgrounds:

Goodwick Moor, Lower Town, Lota Parc. If the Town Council were to enter a three year agreement, the total costs would come in at:

£1,884.00 for year 1,

£1,923.00 for year 2

£1,962.00 for year 3.

This was discussed in March and further information has now been received.

There was a general discussion with regards to the options available to both the Town Council and PCC. It is important to the Town Council that all play-parks remain open.

The Town Council had already agreed to take on the costs of the inspections and the insurance for all three play-parks for three years at a cost of:

£1,884.00 for year 1,

£1,923.00 for year 2

£1,962.00 for year 3.

This was agreed as at minute reference 40/22 dated 1.3.22

The Town Councillors, in further discussion with Neil McCarthy, resolved the following:

1. To pay the inspection and insurance costs as previously agreed.
2. Will pay for minor repair work to equipment.
3. All unrepairable equipment should be reported to the Town Council for them to make a decision with regards to replacing or not – subject to available funding.

The Clerk will liaise with PCC and request that the quarterly and annual inspections are forwarded to the Town Council and that an agreement is now set up.

95/22 MINUTES OF THE PREVIOUS MEETING: CLLR. McCARNEY

To record the minutes of a previous meeting, held on 7.6.22, as a true and accurate record of the meeting.

The minutes of the meeting held on 7.6.22, were agreed as a true and accurate record of the meeting.

Cllr. McCarney signed the approved minutes.

96/22 CLERKS REPORT: TOWN CLERK

Town Councillor Vacancies	The Clerk will progress with the following: Re-advertise the vacancy in Fishguard North West Will advertise the vacancy in Goodwick when advised by Electoral Services, should an election not be called.
---------------------------	---

97/22 REPORTS: CLLR. McCARNEY.

The following committee minutes from the preceding month, have previously been circulated to all Town Councillors. If there are any questions with regards to their content, can they be addressed here.

- Planning Committee
- Finance Committee
- HR Committee
- Governance Committee
- Events Committee

There were no comments or questions on the committee minutes circulated.

98/22 TOWN COUNCILLOR UPDATE SESSION: ALL

Cllr. Stokes has attended another Pembrokeshire Trade and Tourism meeting and will email the outcomes to all councillors.

Cllr. McCarney had recently attended a PLANED meeting with regards to recruiting youth councillors aged 16+. She will circulate the tool kit to all.

Cllr. Murphy had attended a meeting with regards to the closure of Withybush. There are 5 proposed sites for a new hospital with just one in Pembrokeshire. It would appear that there is disarray and dis-organisation by the NHS. There was a general discussion.

99/22 REVIEW OF COUNCIL COMMITTEE'S TERMS OF REFERENCE AND MEMBERSHIP OF EACH COMMITTEE: CLLR. McCARNEY

A list of committee's and current members has been circulated separately. More members are needed on each of the committee's. Terms of reference for each committee have been updated to reflect the frequency of the meetings. Finance and Planning Terms of Reference do not require updating. Please discuss.

Minor adjustments were discussed and the Clerk will update accordingly. The T of R will then be taken back to council in September for approval. The Clerk will progress. The new Cllrs. all agreed to sit on committee's. The Clerk will circulate a complete list to all Cllrs.

100/22 OBJECTIVES WORKING GROUP FEEDBACK: CLLR. STOKES

Feedback from the objectives working group.

As one outcome is the next Agenda item, emphasis was based upon a newsletter that could

be written and sent to the community. Cllr. Morgan volunteered to assist with this. Cllr. Stokes will progress.

101/22 ENVIRONMENTAL AWARENESS: CLLR. STOKES

The Objectives working group ask that full council consider the environmental awareness statement, circulated separately. Is this something that the Town Council wishes to adopt?

There was a discussion with regards to the document. The Clerk suggested that the environmental issues listed could become a statement which are posted to the Town Councils website. It was resolved to accept the environmental issues listed. Cllr. Stokes will progress the idea of an environmental statement.

102/22 LETTER TO HYWEL DAA HEALTH BOARD: CLLR. STOKES

It was suggested at last months meeting, that a poll should be considered with regards to the forwarding of a letter to the health board. This has been carried out. Please discuss.

Cllr. Stokes had received a poor response via social media to her questionnaire about the Town Council writing to the health board on behalf of the community, strongly objecting to it's closure. There were 315 responses out of an electorate of 4334. There was an overwhelming response saying yes. After a brief discussion, it was resolved that Cllr. Stokes will draft a letter and forward to the Clerk for sending out on behalf of the Town Council.

103/22 REVIEW OF STANDING ORDERS: CLLR. McCARNEY

The Clerk has received a request notification from two individual Councillors, under Standing Order 27(b), as follows:

1. To review the possibility of the inclusion of suspending standing orders during full council meetings. Please discuss.
2. To amend standing order no. 4(f) to read "The period of time designated for public participation at a meeting, in accordance with standing order 3(e), shall not exceed (to be decided by full council) minutes unless directed by the Chairman of the Council. Please discuss

The following amendments were resolved:

1. To add that Standing Orders be updated to include the following: Standing orders can be suspended at the discretion of the chair and a resolution by the Chairman"
2. To add a note to 4 (f) stating the time period as 30 minutes.

104/22 TOWN COUNCILLORS ACTING AS INTERIM CLERK: CLLR. McCARNEY

With the Clerk leaving the Town Clerk on 22.7.22, a/ named Councillor/s will need to be temporarily appointed to carry out the role of Town Clerk/RFO, until a new Clerk is appointed. Please discuss.

It was resolved that Cllr. Stokes will act as interim Clerk. Cllr. Morgan also offered his assistance - if it was required from time to time.

105/22 GRANT APPLICATION RECEIVED: CLLR. McCARNEY

Pembrokeshire Pride are asking for £1500 towards their three day event in Pembrokeshire. Please discuss.

The application was discussed at length.

Due to the application being incomplete and the organisation fully organised for payments, Councillors resolved to decline the application. One Councillor supported the application.

The Clerk will progress.

106/22 CORRESPONDENCE SENT/RECEIVED: CLLR McCARNEY

All received correspondence is emailed out upon receipt, wherever possible.

1. None received at the time of sending out the Agenda

107/22 DATES OF THE NEXT MEETINGS: CLLR. McCARNEY

Meetings will be held in the Town Hall and will commence at 7pm, unless otherwise advertised.

August – The Town Council does not meet in August.

6th September 2022

4th October 2022

1st November 2022

6th December 2022

3rd January 2023

7th February 2023

7th March 2023

4th April 2023

2nd May 2023 – Annual Meeting

108/22 URGENT MATTERS: CLLR McCARNEY

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.

There being no further business to discuss, the meeting was closed at 8:43pm.

Signed:..... Date:.....
Chair of Council

Signed:..... Date:.....
Clerk