



Fishguard & Goodwick Town Council  
Town Hall  
Market Square, Fishguard SA65 9HE  
Clerk: Rachel Thomson  
Tel: 01348 874406  
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the meeting of the **Finance** Committee of the Fishguard and Goodwick Town Council on Monday 17<sup>th</sup> October 2022, at 7pm.  
The meeting was multilocational.

Cllr. Stokes was in the Chair

Town Clerk: ...*Rachel Thomson*  
Rachel Thomson

### **FINANCE MINUTES**

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Those Cllrs present: Cllrs McCarney, Morgan, Gwynn, Stokes and Ryan.  
Apologies received from: Cllr Shaw – other meeting commitments  
Absent without apology: Cllr Thickett

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below

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None

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 26<sup>th</sup> September 2022, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the last meeting held on Monday 26<sup>th</sup> September 2022 as a true and accurate record. Proposer Cllr McCarney

4. **Budget update and review - Clerk**

Bank Balances as at 30<sup>th</sup> September 2022

General Account	£65512.65
Reserve Account	£41990.23
Community Services A/c	£26011.77
Christmas Account	£1205.67
Mayors Charities A/c	£183.12

There were no questions with regard to the finance

5. **Webadept Contract due for renewal**

amount unchanged at £98 + Vat per month for one year

It was agreed to renew the contract for another year. Proposer Cllr McCarney

**6. Events committee budget request**

The sum of £500 budget requested for Christmas 2022 events.

The sum of £500 for the Christmas 2022 events was agreed. Proposer Cllr Morgan

**7. Will the committee authorise the purchase of the “Arnold Baker Local Government book**

Request to purchase 13<sup>th</sup> edition Guide price £137-165

It was agreed to make this purchase. Proposer Cllr McCarney

**8. Grant Applications received.**

None

**9. Invoices for payment.**

The following invoices have been received and scheduled payments set up for payment after authorisation of the Finance Committee.

Fishguard Garden Centre	£10948.80	Maintenance & Disposal of hanging baskets
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It was agreed to authorise this payment. Proposer Cllr Morgan

**10. Direct Debits and pre-authorized payments.**

The following payments have been approved at Full Council or by committee. For your information only. 2 entries to include August DD's as no August finance meeting held.

Webadept August	£117.60	Monthly IT support
Webadept October	£117.60	Monthly IT support
Pembrokeshire CC August	£500	Monthly Rent of offices
Pembrokeshire CC October	£500	Monthly Rent of offices
OneCom August	£80.45	Phone & Broadband
Payroll	£441.51	
Mayor's allowance	£500	
Vice Mayor's allowance	£128	
Sea Trust	£500	Statue grant

The above payments were noted

**11. Internal Transfers**

Transfer from General account to Christmas account, amount of £7,500

The transfer was noted

**12. Payments made by Clerk.**

The following purchases have been made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council. For your information only.

OVW	£45	Conference
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This purchase was noted

Date of next meeting: Monday 21<sup>st</sup> November

Meeting Closed: 19.26

Meeting Ref: F.10.1

Signed By: .....

Date: .....

Position: .....