



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Finance Committee meeting of the Fishguard and Goodwick Town Council held at 7:00pm on Monday 19th December 2022.
The meeting was multilocational.

Cllr. Stokes was in the Chair

Town Clerk: ...*Rachel Thomson*
Rachel Thomson

Minutes

STANDING ORDERS WERE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllr Stokes, Morgan, Shaw, Gwynn, McCarney

Absent with apology: Cllr Ryan – technical issues

Absent without apology: Cllr Thickitt

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

Cllr McCarney: Item 6 – Personal

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 22nd November 2022, as a true and accurate record of the meeting.

It was agreed to accept the minutes with minor amendments to item 5&7 as a true and accurate record. Proposed by Cllr McCarney, seconded by Cllr Morgan.

4. **Clerks Update:**

Clerk advised that the third payment of the annual precept had been received, and also the Vat reclaim for April to September had been received.

5. **Budget update and review - Clerk**

Bank Balances as at 30th November 2022

General Account £35,426.89

Reserve Account £41,990.23

Community Services A/c £29,082.11

Christmas Account £205.67

Mayors Charities A/c £183.12

6. **Grant Applications received.**

Fishguard Sports AFC: £500 requested
Fully supported by Finance Committee for the full £500: Proposed by Cllr Shaw,
Seconded Cllr Morgan.

7. **Review of Bank Signatories.**

To review the bank signatories held with HSBC
Agreed to recommend at the next Full Town Council meeting that the following are
signatories:

Clerk/RFO Rachel Thomson, Cllr Ryan, Shaw and Morgan. Proposed by Cllr
McCarney, seconded Cllr Morgan. Vote unanimous.

8. **Defibrillator Signs: To agree whether the laminated defibrillator signs should be
bi-lingual: Cllr Gwynn**

Signs are currently being replaced under warranty. If this has been done they will be
accepted, but going forward, when replacements are next needed they will be bi-lingual.
Proposed Cllr Shaw, seconded Cllr Morgan. Cllr Gwynn to check if new signs in place.

9. **Invoices for payment.**

The following invoices have been received and scheduled payments set up for payment
after authorisation of the Finance Committee.

OVW – Training Courses for Councillors £140
Pembrokeshire CC: Electoral Services – 3 x £225=£675

Finance Committee authorised, Proposed by Cllr McCarney, seconded Cllr Shaw.

10. **Direct Debits and pre-authorized payments.**

The following payments have been approved at Full Council or by committee. For your
information only.

Webadept December	£117.60	Monthly IT support
Pembrokeshire CC December	£500	Monthly Rent of offices
OneCom November	£80.45	Phone & Broadband
Payroll October	£1618.34	Salary & HMRC
Goodwick Senior Citizens:	£400	Grant award
Pembrokeshire CC:	£75.30	Xmas light night Town Hall Hire
Royal British Legion	£265	Poppy Wreath Donation

NOTED

11. **Internal Transfers**

Transfer from Current account to Ongoing project A/C: £14,000
Transfer from Current A/C to Christmas Lights: £9,000

NOTED

12. **Payments made by Clerk.**

The following emergency purchase has been made by the Clerk under Financial
Regulation 4.5, in conjunction with the Chair of Council. For your information only.

Viking: £109.79 New Printer for office

NOTED

Date of next meeting: 16th January 2023

Meeting Closed: 19.48

Meeting Ref: F/12/1

Signed by:

Date:

Position: