



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
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The **MINUTES** of Full Council meeting
of the Fishguard and Goodwick Town Council at 7:00pm on Tuesday 6th December 2022
The meeting was held in the Town Hall meeting room and was multilocational.

Cllr. McCarney was in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Minutes

PUBLIC SESSION - CLLR. McCARNEY

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

Public present.

On the evening:

Jeremy Martineau reported on the activities of the new Fishguard Tourism Network. Included information regarding a new visitor map for cruise ship passengers, development of a Fishguard food festival, a volunteer recruitment campaign, and a free opportunity to post upcoming events on the bus station digital display.

County councillors present.

On the evening: Cllrs Ryan, Gwynn and Davies

Cllr Pat Davies provided an update on the Maesgwynne development, and advised that Planning Permission had been granted at the recent County Council Planning Committee.

STANDING ORDERS TO BE ADOPTED

1. Apologies.

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs Murphy, Gwynn, Tyrrell, Shaw, Ryan, McCarney Morgan and Stokes

Apologies: None received

Absent without apology: Cllr Thickitt, Cllr Allison and Cllr Elcock

2. Declarations of interest.

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

Cllr Murphy: Sea Cadet Grant Application – is on Management Committee

Cllr Shaw: RBL Donation – association with the organisation.

3. Minutes of the previous meeting

To approve the minutes of the previous meeting, held on Tuesday 1st November 2022, as a true and accurate record of the meeting.

It was agreed to adopt the previous minutes as a true and accurate record. Proposed by Cllr Shaw, seconded by Cllr Morgan

4. Clerks report.

On the evening

Update following request at last TC meeting to invite SWTRA to the Town Hall to discuss the parking issues on Fishguard Square. Have spoken with representative from SWTRA & provided comments to Town Council regarding the loading bays and the lack of bus stops. To go onto January Agenda to decide further action

5. Councillor Update

On the evening

Cllr McCarney: Request for additional councillor to join Planning Committee to ensure Quorate maintained. Cllr Morgan volunteered to join committee

Cllr Shaw: Has received complaints regarding the condition of the lane past the old toilet block next to Victoria's Hair Salon. This is a PCC issue; Cllr Ryan will contact PCC.

Cllr Morgan: Reported that the National Park now has a volunteer team based in Fishguard, to look after the biodiversity of the area. Cllr Morgan also reported that work on the wildflower meadow outside the convent has been completed.

6. Budget update and review - Clerk

The most recent budget has been circulated, are there any questions or comments
No questions

7. Budget 2023-2024 - Clerk

Motion to accept the proposed budget for 2023-2024, and to agree the precept for upcoming year: The Finance committee have approved the draft budget and recommend to leave the Precept at the 2022-2023 amount of £127,070.00. This is considering the current economic climate and healthy reserves in the Town Council accounts – Cllr Stokes to report

Cllr Ryan updated from PCC that no additional financial support required 2023. No further comments or questions regarding the budget, it was proposed to accept the budget and recommended precept request for 2023-24. Cllr Shaw proposed, Cllr Ryan seconded, unanimous agreement.

8. Payment to Royal British Legion - Clerk

To agree payment to RBL for wreaths. It was agreed at the Finance meeting the Clerk would check last year's donation and agree an amount at full Town Council to avoid further delay in payment.

It was agreed to make payment of £265, maintaining same donation as previous year, taking into account increase in cost of wreath. Cllr Ryan proposed Cllr Morgan seconded, vote was unanimous.

9. Goodwick Senior Citizens Committee

In response to a written request: To elect a representative from the Town Council to sit on the Goodwick Senior Citizen's Committee

Cllr Stokes volunteered, all in agreement

10. An opportunity to ask questions regarding the committee meetings held last month

Finance 22.11.2022

Events Not Held

Governance 15.11.2022: No comments or questions

11. Grant Applications

Fishguard Sea Cadets: £1200. Follow up from October Full Town Council meeting and request for more detail regarding the Community Engagement aspect of the project. Response from the Commanding Officer Chris Peake emailed out with agenda.

Agreed to pay grant in full. Cllr Shaw proposed, Cllr Ryan seconded, vote unanimous

North Pembroke Trade & Tourism: Coast to Coast advert. Request for up to £900 towards overall cost of advert

Agreed to support up to the £900 requested. Cllr Shaw proposed, Cllr Stokes seconded. Vote was unanimous

12. To Agree a Plan for routine checks on the Defibrillators: Cllr Stokes

To agree a plan for routine checks and emergency replacement of pads after use of the three defibrillators that fall under the council's responsibility. Propose one councillor to be responsible for each defibrillator, in liaison with the Clerk.

Fishguard Post Office: Cllr Shaw responsible with Cllr McCarney as back up

Phoenix Centre: Cllr Stokes responsible with Cllr Murphy as back up

Stop and Call: Cllr Gwynn responsible with Cllr Murphy as back up

Cllrs Ryan and Gwynn to try and establish if defibrillator at Lower Town Yacht Club should be on the Town Council for maintenance and updating on website.

Cllr Gwynn has requested the replacement laminate signs to be bi-lingual, this is to be put on to the Finance agenda for a decision.

13. To agree a plan for the banners on the square: Cllr Stokes to update

Cllr Stokes proposal to set regular dates for the banners to be put up and taken down. Update

Cllr Stokes requested to update at next TC meeting in January as still waiting for 2 quotes.

14. To agree response to consultation on electoral administration & reform – Cllr Tyrrell

Consultation emailed to all 13.10.22 & resent with agenda – response from council requested by 10th January 2023.

It was agreed that it should be a personal decision by individual councillors to respond to the consultation.

15. To Consider if the Council wish to locate the painting “The Cwm” by John Cleal in the Town Hall – Cllr Tyrrell

Cllr Tyrrell to provide background and the wish of John Cleal

Picture is 5x4ft and valued at £4.5-£5k and is owned by Lower Town Trust. It is the family wish that the picture be hung in the Town Hall. Permission required from PCC, Cllr Tyrrell to source a response from PCC

16. To approve Biodiversity report – Cllr Morgan

To approve the Biodiversity report on the actions of the Town Council in enhancing biodiversity and resilience from January 1st2020 to December 31st 2022, as required under the Environmental (Wales) Act 2016.

It was agreed to accept the report, with one or two minor amendments made to the report. Proposed by Cllr Shaw, seconded by Cllr Ryan. Vote was unanimous.

Cllr Morgan explained the need for a Biodiversity Action Plan to be produced as the Town Council should already have one.

17. To discuss the Fishguard & Goodwick Town Council Website and the policy for its use and maintenance: Cllr Gwynn

Discussion regarding need to update maintenance and communication requirements, and to aim to have in place by May 2023 .

1: Events committee to take on responsibility for Events Calendar: Proposed by Cllr Murphy, seconded by Cllr Morgan. Vote unanimous

2: To set up Task and Finish Group to take on the discussion regarding the website and communications: Proposed by Cllr Murphy, seconded Cllr Ryan. Vote unanimous.

Group members: Cllrs Murphy, Morgan, Ryan, McCarney, Tyrrell, Stokes and Gwynn

18. To agree motion to invite Preseli carers to Full Town Council meeting in March 2023 – Cllr Gwynn

To agree that the Town Clerk should invite Preseli Cares to the March 2023 Full Council meeting to update on their local project.

It was agreed to invite to the Full Town Council in March 2023. Proposed by Cllr Morgan, seconded Cllr Shaw

19. To agree date of the Full Town Council meeting in January 2023: Cllr McCarney

To request that the meeting be held on the second Tuesday rather than the first Tuesday due to being the first working day following the Christmas and New Year break.

It was agreed that the meeting would be held on the 10th January as most of the Town Council can attend. Proposed by Cllr Shaw, seconded Cllr Murphy. Majority in favour.

Date of next meeting: 10th January 2023

Time meeting closed: 20.47

Signed:

Date:

Position: