



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a Finance Committee meeting of the Fishguard and Goodwick Town Council at 7:00pm on Monday 20th February 2023.

The meeting will be multilocational. Please ask the Clerk if you require an online link.

Cllr. Stokes will be in the Chair

Town Clerk: ...*Rachel Thomson*
Rachel Thomson

Agenda

STANDING ORDERS TO BE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 19th December 2022, as a true and accurate record of the meeting.

4. **Clerks Update:**

5. **Budget update and review - Clerk**

Bank Balances as at:	31 st January 2023
General Account	£52,529.55
Reserve Account	£42,035.38
Community Services A/c	£43,123.38
Christmas Account	£209.02
Mayors Charities A/c	£183.28
Petty Cash	£50.61

6. **Grant Applications received.**

Fishguard Folk Festival: £500

7. **To Agree Flags for 2023: Clerk**

To discuss and agree purchase of Flags for 2023: Which flags and how many, and to confirm agreement to use Hampshire Flag Company as previous year.

8. **To Agree Banners for 2023: Clerk**
To discuss and decide if current banners suitable for 2023 or if new ones required. Also, to discuss ties/springs for attachment to banner poles.
9. **Loctudi Visit: Cllr McCarney**
Request for £500 to pay for lunch for the Loctudi Twinning visit in April 2023
10. **Mayors Award: Cllr McCarney**
To request £500 for proposed Mayors award – details still to be agreed by Events Committee.
11. **Additional Email address for Website calendar: Cllr McCarney**
To request additional dedicated email address for managing the website calendar- events@fishguardgoodwick-tc.gov.uk costed at £6 plus vat per month.

12. **Invoices for payment.**
None to Report

13. **Direct Debits and pre-authorized payments.**
The following payments have been approved at Full Council or by committee. For your information only.
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|---------------------------|----------|--------------------------------|
| Webadept January | £117.60 | Monthly IT support |
| Pembrokeshire CC December | £500 | Monthly Rent of offices |
| Pembrokeshire CC January | £500 | Monthly Rent of offices |
| OneCom December | £80.45 | Phone & Broadband |
| One Com January | £80.45 | Phone & Broadband |
| Payroll December | £2698.32 | Salary, Cllr Allowances & HMRC |
| Payroll January | £1812.37 | Salary & HMRC |
| Fishguard Sea Cadets: | £1299 | Grant award |
| Fishguard Sports AFC | £500 | Grant award |
| SLCC | £144 | Clerk ILCA Training |
| LITE | £5278.99 | Christmas Lights final payment |

14. **Internal Transfers**
None to report

15. **Payments made by Clerk.**
The following emergency purchase made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council:
Stinky Ink: £27.98 paid by Clerk & reimbursed.

Date of next meeting:

Meeting Closed:

Meeting Ref: F/23-2/1