



Fishguard & Goodwick Town Council  
Town Hall  
Market Square, Fishguard SA65 9HE  
Clerk: Ms Rachel Thomson  
Tel: 01348 874406  
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Finance Committee meeting of the Fishguard & Goodwick Town Council held at 7:00pm on Monday 20<sup>th</sup> February 2023.  
The meeting was multilocational.

Cllr. McCarney was in the Chair

Town Clerk: ...*Rachel Thomson*  
Rachel Thomson

## Minutes

### STANDING ORDERS WERE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Gwynn and online Cllr Ryan

Absent with apology: Cllr Stokes (injury), Cllr Shaw (RBL Meeting) and Cllr Morgan (another meeting commitment)

Absent without apology: None

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below: None received.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 19<sup>th</sup> December 2022, as a true and accurate record of the meeting.

It was agreed to accept the previous minutes as a true and accurate record. Proposed Cllr Gwynn, seconded Cllr McCarney

4. **Clerks Update:** NTR

5. **Budget update and review - Clerk**

Bank Balances as at: 31<sup>st</sup> January 2023

General Account £52,529.55

Reserve Account £42,035.38

Community Services A/c £43,123.38

Christmas Account £209.02

Mayors Charities A/c £183.28

Petty Cash £50.61

There were no questions on the accounts.

6. **Grant Applications received.**

Fishguard Folk Festival: £500

it was proposed to support the Folk Festival, as in previous years. Proposed Cllr Ryan, seconded Cllr Gwynn.

7. **To Agree Flags for 2023: Clerk**

To discuss and agree purchase of Flags for 2023: Which flags and how many, and to confirm agreement to use Hampshire Flag Company as previous year.

It was agreed to use the same company as previous years, and to order the same flags as 2022, with one less Ukraine flag. Proposed Cllr Gwynn, seconded Cllr Ryan

8. **To Agree Banners for 2023: Clerk**

To discuss and decide if current banners suitable for 2023 or if new ones required.

Also, to discuss ties/springs for attachment to banner poles.

The existing banners were inspected, and it was agreed that only 2 were usable.

Agreed to replace 6 (12 sides). Proposed Cllr Gwynn, seconded Cllr Ryan. It was also agreed that the Clerk would enquire of local businesses regarding the attachments being used for their banners.

9. **Loctudi Visit: Cllr McCarney**

Request for £500 to pay for lunch for the Loctudi Twinning visit in April 2023

It was agreed to support request for £500 for Loctudi visit. Proposed Cllr Gwynn, seconded Cllr Ryan.

10. **Mayors Award: Cllr McCarney**

To request £500 for proposed Mayors award – details still to be agreed by Events Committee.

It was agreed to support the request. Proposed Cllr Ryan, seconded Cllr Gwynn.

11. **Additional Email address for Website calendar: Cllr McCarney**

To request additional dedicated email address for managing the website calendar- [events@fishguardgoodwick-tc.gov.uk](mailto:events@fishguardgoodwick-tc.gov.uk). costed at £6 plus vat per month.

It was agreed to accept the proposal of a new dedicated email address, to be administered by the Clerk. Clerk to action. Proposed Cllr Ryan, seconded Cllr Gwynn.

12. **Invoices for payment.**

None to Report

13. **Direct Debits and pre-authorised payments.**

The following payments have been approved at Full Council or by committee. For your information only.

Webadep January	£117.60	Monthly IT support
Pembrokeshire CC December	£500	Monthly Rent of offices
Pembrokeshire CC January	£500	Monthly Rent of offices
OneCom December	£80.45	Phone & Broadband
One Com January	£80.45	Phone & Broadband
Payroll December	£2698.32	Salary, Cllr Allowances & HMRC
Payroll January	£1812.37	Salary & HMRC
Fishguard Sea Cadets:	£1299	Grant award
Fishguard Sports AFC	£500	Grant award
SLCC	£144	Clerk ILCA Training
LITE	£5278.99	Christmas Lights final payment

The above were noted.

14. **Internal Transfers**

None to report

**15. Payments made by Clerk.**

The following emergency purchase made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council:

Stinky Ink: £27.98 paid by Clerk & reimbursed.

The above was noted.

Date of next meeting: Monday 7<sup>th</sup> March 2023

Meeting Closed: 7.54pm

Meeting Ref: F/23/2

Signed: ..... Date: .....

Position: .....