



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Full Council meeting
of the Fishguard and Goodwick Town Council held at 7:00pm on Tuesday 7th February 2023
The meeting was held in the Town Hall meeting room and was multilocational.

Cllr. McCarney was in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Minutes

PUBLIC SESSION - CLLR. McCARNEY

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

Statkraft representative Micheal: gave a short presentation on the proposed Trecwn Green Energy Hub, and took questions. Presentation was circulated ahead to all councillors, and is available to members of the public on request to the clerk.

Public present.

On the evening:

Jeremy Martineau from North Pembrokeshire Trade & Tourism presented update on the current activities of NPTT, written report with minutes and available on request to the Clerk.

County councillors present.

On the evening:

Cllr Gwynn: regarding the Water sports centre in Goodwick: there is still no further update.

Cllr Ryan: nothing to report.

Co-Option of new Town Councillor: Co-Option of Steve Hughes as a new Town Councillor for Fishguard NW Ward

Declaration to office was read and signed in the presence of the Clerk, and the Chair welcomed Cllr Hughes to the Town Council

STANDING ORDERS WERE ADOPTED

1. Apologies.

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Murphy, Gwynn, Morgan, Allison, Hughes, Shaw, Stokes and Elcock

Apologies Received: Cllr Tyrrell – away on Atlantic Challenge

2. Declarations of interest.

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below: None Declared

3. Minutes of the previous meeting

To approve the minutes of the previous meeting, held on Tuesday 10th January 2022, as a true and accurate record of the meeting.

It was agreed to accept the minutes as a true and accurate record: Proposed Cllr Stokes, seconded Cllr Murphy

4. Clerks report.

On the evening: Clerk updated Town Council that the nomination of Cllr Allison as Governor for Holy Name Primary School had now been confirmed with PCC, and Cllr Allison agreed everything now actioned. Clerk also advised card of thanks had been received from the NYE Events committee for the financial support from the Town Council.

5. Councillor Update

On the evening

Cllr McCarney: Updated on OVW area meeting, Cllr Allison requested circulation of minutes, Clerk will action.

Cllr McCarney: Wellbeing meeting next week, she is unable to attend and asked for volunteer, no one available so apologies will be sent.

Cllr Gwynn: Reported the defibrillator signs still not been replaced, Clerk to action

Cllr Morgan: Transport -previous update re increase in train services will not be on Sundays, Transport Forum challenging this decision.

Cllr Morgan: Environment -PCC have given £4.5k worth of spring bulbs which will be planted by National Park volunteers on the Marine Walk.

Cllr Morgan: Marine walk – reports that there are complaints for lack of information on Marine walk. 5 information boards, all in poor state. Ancient Connections have funds to replace 2, asking for £3.5-£4K from Town Council to fund remaining 3 – Cllr Morgan to bring proposal to next full Council meeting.

Cllr Murphy: Commented on closing of Ocean Lab café and disappointment of losing another business. It was agreed that Town Council should remain impartial on this matter.

6. Budget update and review - Clerk

The most recent budget has been circulated, are there any questions or comments
No comments or questions received

7. An opportunity to ask questions regarding the committee meetings held last month

Finance 16.01.23 – Not quorate so meeting not held

Events 17.01.23

Governance Not held

No comments or questions received

8. Grant Applications

The Grub Club (F&G Community Forum): £500: Not actioned at Finance committee as not quorate so no decision could be made.

It was agreed that the application be declined, as it did not fully meet the detail required on page 3 of the application. Proposed Cllr Allison, 2nd Cllr Hughes

9. To discuss Fishguard Road layout: Cllr Allison

Cllr Allison to provide update following contacting CADW with concerns over the new road layout, and to gain their official opinion.

Cllr Allison spoke to CADW who say responsibility lies with PCC and SWTRA. No response received from PCC conservation officer, request our County Cllrs Gwynn & Ryan investigate why no response forthcoming. Cllr Allison to update next meeting.

10. To agree a plan for the banners on the square: Cllr Stokes to update

Cllr Stokes to provide quotes for putting up and taking down of banners: Update Following no response/quote from PCC, it was agreed to discuss the two quotes received. Decision taken to accept quote from ETTS/Ian Butherway, Cllr Stokes has confirmed that they are able to honour the dates agreed at the previous meeting held on 10th January 2023. Proposer Cllr Stokes, 2nd Cllr Shaw, vote unanimous.

11. Subscription Renewals: Clerk

To agree renewals of annual subscription.

Scribe Software: £538.20 plus Vat

SLCC membership: £187

It was agreed to renew both subscriptions: Proposer Cllr Allison, 2nd Cllr Murphy.

12. Internal Auditor: Clerk

To agree to employ the services of Ashmole & Co who acted for the Town Council last year, to carry out the Internal Audit as required for the year end 31st March 2023. Have provided a quote of £1,300-£1,500 plus Vat

It was agreed to employ the services of Ashmole & Co: Proposer Cllr Allison, 2nd Cllr Stokes, vote unanimous.

13. Bank Signatories: Clerk

To agree new signatories for the Town Council Bank accounts held with HSBC, as recommended by the Finance Committee at meeting 19th December 2022.

Proposed signatories: Clerk/RFO Rachel Thomson, Cllr Ryan, Shaw and Morgan

It was agreed to update the signatories as suggested: Proposer Cllr Murphy, 2nd Cllr Allison, vote unanimous.

14. To agree improvements to multi-locational facilities in meeting room: Cllr Elcock

Follow up from previous meeting. To discuss alternative webcam with built in microphone, plus freestanding speaker. Cllr Elcock to provide costings of webcam. Cllr Elcock provided pricings for WebCam and stand and has provided Clerk with detail. Agreed to purchase: Proposer Cllr Stokes, 2nd Cllr Morgan, vote unanimous.

15. Request for Letter of Support: Clerk

Request received from GRWP resilience (circulated with agenda) for letter of support for land purchase for community use. Request is for any suitable piece of land.

It was agreed to provide letter of support as requested. Clerk to action and to also ask for detail on any Biodiversity plans. Proposer Cllr Stokes, 2nd Cllr Shaw, vote unanimous.

16. To Review the Councils role in the twinning with Loctudi: Cllr McCarney

Can it be improved for broader benefit to Fishguard & Goodwick - Discuss After some discussion it was agreed that Cllr McCarney, who is on the Twinning Committee, at the next Twinning meeting, would request a meeting of the Town Council with the Loctudi Council representatives, on their visit to Fishguard in April 2023. The aim is to improve the civic link and to promote the Twinning within the community.

Date of next meeting: Tuesday 7th March 2023

Time meeting closed: 8.32pm

Signed: **Date:**

Position: **REF:** TC/02-1