Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

Minutes of the HR Committee Meeting
of Fishguard and Goodwick Town Council, at **6.30pm on Monday 6th March 2023**.

Minutes taken by Cllr. Stokes in the absence of the Clerk

HR Minutes

Apologies
None received.
Present: Cllrs Stokes, Shaw, McCarney, Murphy and Morgan

Declarations of interest
An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.
None declared.

Minutes of the previous meeting
To approve the minutes of the previous meeting, held on 01.08.22, as a true and accurate record of the meeting.

1. **To finalise Council contribution to the Clerks Nest Pension.**
   After debate it was decided to recommend to full Council that we contribute 5%. Proposed by Cllr Shaw, seconded by Cllr. Morgan.

2. **To agree a proposed contract to be offered to the Clerk.**
   A model contract was reviewed and details agreed. The contract will be completed by Cllr. Stokes, who will give a copy to the Clerk to ascertain if she has any queries. If the Clerk is in agreement with the contract it will then be presented to full Council for their approval.

3. **Should the Clerk receive a pay rise after completion of probation period? If so, how much.**
   After debate is was decided to recommend to full Council an increase in pay to Level 20 LC2, in appreciation of the training already taken and improvement in the use of the accounting system. Proposed by Cllr Shaw, seconded by Cllr. Morgan.

Dates and times of future meetings
As per terms of reference next meeting will be scheduled as necessary.

Ref: HR23/03