



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Finance Committee meeting of the Fishguard and Goodwick Town Council at 7:00pm on Monday 20th March 2023.
The meeting was multilocational.

Cllr. Stokes was in the Chair

Town Clerk: ...*Rachel Thomson*
Rachel Thomson

Minutes

STANDING ORDERS WERE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllr Stokes, McCarney, Morgan and Cllr Ryan (online).

Apologies received: Cllr Shaw and Cllr Gwynn, both with family issues.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None declared.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 20th February 2023, as a true and accurate record of the meeting.

It was agreed that the minutes be accepted as a true and accurate record. Proposed by Cllr Ryan, seconded Cllr McCarney.

4. **Clerks Update:** NTR

5. **Budget update and review - Clerk**

Bank Balances as at: 28th February 2023

General Account £49,263.62

Reserve Account £42,035.38

Community Services A/c £43,158.76

Christmas Account £209.02

Mayors Charities A/c £183.28

Petty Cash £50.61

Noted

6. **Grant Applications received.**

Fishguard Sports AFC: £500

It was agreed to support the grant application for the full amount of £500. Proposed Cllr Morgan seconded Cllr McCarney. Unanimous

7. To Review Grant Application Criteria: Cllr Stokes

To review grant application criteria, for recommendation to Full Council.

After some discussion, it was agreed to recommend to the Full Council the following addition to the criteria on the grant application policy: *“The Town Council are unable to give financial support to ticketed fundraisers”*. This will be put on to the next meeting of the Town Council for consideration. Proposer Cllr McCarney, 2nd Cllr Morgan.

8. Invoices for payment: Clerk.

The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.

Fishguard Garden Centre(xmas Tree) £500

Audit Wales (31.03.2021) £325

Audit Wales (31.03.2022) £381

OVW Training £35

Authorised, proposed Cllr McCarney, 2nd Cllr Morgan.

9. Direct Debits and pre-authorised payments.

The following payments have been approved at Full Council or by committee. For your information only.

Webadep February	£117.60	Monthly IT support
Pembrokeshire CC February	£500	Monthly Rent of offices
OneCom February	£80.45	Phone & Broadband
Payroll February	£1787.65	Salary & HMRC
Fishguard Folk Festival:	£500	Grant award
NPTT	£750	Grant award
Pembrokeshire CC	£11,000	Library Service agreement
Pembrokeshire CC	£1,884	Play park safety inspection agreement
SLCC	£187	membership 2023-24
Scribe	£645.84	subscription 2023-24
EBAY:	£24.26	Webcam paid by Clerk & reimbursed

The above were noted.

10. Internal Transfers

Community Services account to current account : £13,000

The above was noted.

11. Payments made by Clerk.

The following purchase made by the Clerk under Financial Regulation 4.1, in conjunction with the Chair of Council:

None to report

Date of next meeting: 17th April 2023

Meeting Closed: 7.32pm

Meeting Ref: F/23-3

Signed: Date:

Position: