



Fishguard & Goodwick Town Council
Town Hall
Market Square, Fishguard SA65 9HE
Clerk: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a Full Council meeting of the Fishguard & Goodwick Town Council at 7:00pm on Tuesday 4th July 2023. The meeting will be held in the Town Hall meeting room and will be multilocational. Please ask the Clerk if you require an online link.

Cllr. McCarney will be in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Agenda

PUBLIC SESSION - CLLR. McCARNEY

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

North Pembrokeshire trade & Tourism: Andy Anderson from NPTT to give short presentation and take questions on the work of the Chamber and NPTT.

Public present.

On the evening:

County councillors present.

On the evening:

STANDING ORDERS TO BE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on Tuesday 20th 2023, as a true and accurate record of the meeting.

To approve the minutes of the Governance meeting held on Tuesday 11th April 2023. Due to a change in committees following the AM it has not been possible to sign off these minutes.

4. **Clerks report.**
On the evening
5. **Councillor Update**
On the evening
6. **Councillor Action List Update:**
Update on live Action List.
7. **Budget update and review - Clerk**
The most recent budget has been circulated, are there any questions or comments
8. **An opportunity to ask questions regarding the committee meetings held last month**

Finance	19.06.2023
Planning	19.06.2023
Events	20.06.2023
Governance	20.06.2023
9. **Financial Regulations Review:**
To review and adopt the draft Financial Regulations prepared by the Clerk.
10. **Terms of Reference Review:**
To review and adopt the Terms of reference for the Committees prepared by the Clerk.
11. **Grant Policy:**
To review and adopt the Grant Policy, updated by the Clerk.
12. **Grant Applications:**
To consider 3 grant applications that have previously been considered at the latest meeting of the Finance Committee. The Finance Committee recommend support of all 3 applications, with the full amounts requested being granted by the Full Council.

Fishguard Music Festival:	£1,500
F&G Community Events – New Years Eve Party:	£1,500
North Pembrokeshire Trade & Tourism – Food Festival:	£1,500
13. **Road Layout:**
To discuss and resolve action plan on future of the Town Square banner poles.
Should this go out for public consultation?
14. **Community Litter Pick:**
To discuss if the council wishes to be involved in, and potentially organise a regular Community Litter Pick. It was agreed at the latest meeting of the Finance Committee that the council will purchase 20 litter pickers which will be stored in the Town Council office.
15. **Goodwick Moor carpark:**
To discuss and to decide whether to proceed with obtaining costs for toilet/waste facilities in or near Goodwick carpark.
16. **Planning Aid Networking Event:**
Networking Event 12th July 2023: Affordable Housing – Meeting Community Needs in Wales. Cllr McCarney would like to attend this event at a cost of £44. Planning Aid Wales Training events no longer have a budget. Request to approve cost.

17. Remuneration 2023-2024:

Annual payment of £156 reimbursement for extra costs of working from home, plus an additional £52 towards consumables. (Details page 10 Independent Remuneration Panel Annual Report February 2023): To discuss and formerly agree the £156 payment (individual opt out option at a later date), which will be paid annually in March 2024. Also discuss and agree if the £52 be paid as a lump sum, or only if supported by invoices.

18. Town Maps: Cllr McCarney

The current maps that are freely available to tourists were previously purchased by the former Town Team organisation. The existing stock (stored and circulated by the Chamber) is depleted, and a reprint is required. Proposal that the Town Council should pay for this reprint at a cost of £582 for 10,000 maps.

19. Standing Orders:

To review the Draft Standing Orders, these are based on the new Model provided by One Voice Wales and have been prepared by the Clerk with consultation with the Mayor and Vice Mayor.

20. Annual Report:

To review the Draft Annual Report prepared by the Clerk and Mayor. This has been prepared following guidance from LG&E Act 2021 Welsh Gov Statutory Guidance.

21. Flags:

It has been noted that the flags in the car park on the Parrog are looking worse for wear, after only 3 months. Should the council purchase another set for the summer season.

22. Amphitheatre: Cllr Elcock

Cllr Elcock to provide update on proposed land asset transfer.

23. Website Provider:

The website contract is due to expire in December 2023. To discuss whether to remain with Webadept, or if alternate provider be considered.

24. Phone & Broadband:

The Council is no longer tied into a contract. To discuss alternative provision.

25. Challenge Wales Triathlon: Cllr McCarney

Should the Town Council send a letter to Challenge Wales, thanking them for hosting a successful event and listening to concerns from 2022. (This is in addition to the formal feedback being provided by the Clerk).

26. Parrog Wood Sculptures: Cllr Tyrrell

To discuss the condition of the wood sculptures on the Parrog, and the proposal that a request be sent to PCC informing them of the condition, and the need to repair, replace or remove them.

27. Pembrokeshire Nature Partnership: Cllr Gwynn

To discuss the grant funding available via the Pembrokeshire Nature Partnership and consider whether the council should bid for funds.

28. Town Appearance: Cllr Tyrrell

Discuss and agree a proposal to enhance the appearance of the towns using lights/bunting or other suggestions.

Date of next meeting:

Time meeting closed: