



Fishguard & Goodwick Town Council  
Town Hall  
Market Square, Fishguard SA65 9HE  
Clerk: Ms Rachel Thomson  
Tel: 01348 874406  
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **MINUTES** of the Finance Committee meeting of the Fishguard and Goodwick Town Council held at 7:00pm on Monday 15<sup>th</sup> May 2023.  
The meeting was multilocational.

Cllr. McCarney was in the Chair

Town Clerk: ...*Rachel Thomson*  
Rachel Thomson

## Minutes

### STANDING ORDERS WERE ADOPTED

1. **Apologies.**

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs McCarney, Shaw and Morgan

Absent without apology: Cllrs Ryan and Gwynn

2. **Declarations of interest.**

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

None received.

3. **Minutes of the previous meeting**

To approve the minutes of the previous meeting, held on 17<sup>th</sup> April 2023, as a true and accurate record of the meeting.

It was agreed to accept the minutes as a true and accurate record. Proposed Cllr Morgan, seconded Cllr McCarney.

4. **Clerks Update:**

The Clerk updated the council that all the paperwork for the annual accounts is with the Internal Auditor who are currently working on the accounts for the year 31.03.2023.

5. **Budget update and review - Clerk**

Bank Balances as at:	30 <sup>th</sup> April 2023
General Account	£70,078.97
Reserve Account	£42,133.39
Community Services A/c	£30,229.96
Christmas Account	£215.37
Mayors Charities A/c	£183.71

Petty Cash £44.61  
NOTED

**6. Microphone for meetings:**

To discuss and agree purchase of microphone for meetings.  
After considering a number of alternatives, it was agreed to purchase and advanced USB audio conference speakerphone from PMC Telecom £90, proposed Cllr Morgan, seconded Cllr Shaw. Clerk to action.

**7. Invoices for payment: Clerk.**

The following invoices have been received and future payment dates have been scheduled following authorisation by Finance Committee.

OVW Training Courses	£70.00
ETTS – Emergency call out banners	£240.00

Authorised: Proposed by Cllr Shaw, seconded Cllr Morgan.

**8. Direct Debits and pre-authorised payments.**

The following payments have been approved at Full Council or by committee. For your information only.

Webadep April	£117.60	Monthly IT support
Pembrokeshire CC April	£500	Monthly Rent of offices
OneCom April	£92.04	Phone & Broadband
Payroll April	£1893.17	Salary, Pension & HMRC
Fishguard Flyers	£500	Grant award
Cllr McCarney	£25.25	Award evening expenses
Jane's Fishguard	£150.00	Award evening buffet
Cllr Shaw	£73.35	Gift for Loctudi
Lite: xmas light contract	£10,558.01	first of 3 payments
Open Spaces membership	£45.00	Membership
BHIB	£722.77	Insurance renewal
Fishguard Garden Centre	£2,100.00	First payment Floral display
West Coast Inns/Royal Oak	£320.00	Loctudi visit, buffet

The above were noted

**9. Internal Transfers**

NTR

**10. Payments made by Clerk.**

The following purchase made by the Clerk and reimbursed under Financial Regulation 4.1, in conjunction with the Chair of Council:

Stinky Ink: £48.19 Ink for printer: NOTED

Date of next meeting: Monday 19<sup>th</sup> June 2023

Meeting Closed: 7.18pm

Meeting Ref: F/23-5

Signed: ..... Date: .....

Position: .....